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JoAnna Dutka fonds

FINDING AID

Accession number: A2024.001
Fonds number: CA UTM F007
Prepared by C.Long Oct. 2024

JoAnna Dutka fonds

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Summary information

Repository:	University of Toronto Mississauga Library, Archives & Special Collections
Title:	JoAnna Dutka fonds
Reference code:	F007
Accession [alternative]:	A2024.001
Date:	1955-2017 (date of creation)
Physical description:	1.62 m of textual records 2 reel-to-reel sound recordings : 7 1/2 ips 539 photographs : col. ; 35 mm 14 photographs : b&w ; 20 x 25 cm and smaller
Dates of creation, revision and deletion:	Created: 30 Sep. 2024, C. LongFile level desc. added: 30 Oct. 2024, C. Long
Note [generalNote]:	File titles supplied by the archivist based on contents are indicated by use of square brackets. The arrangement of the fonds reflects an imposed order, based on the context of the records' creation.

Administrative history / Biographical sketch

Note

JoAnna Dutka was born on 1 November 1935 in Canmore, Alberta. She studied at the University of Alberta, graduating with a BA in English in 1957 and in the same year earned her ARCT from the Royal Conservatory of Music. She completed her Master of Arts at the University of Alberta in 1961. Her M.A. thesis, supervised by Prof. F.M. Salter, was titled "Dramatic Uses of Secular Songs in Medieval Plays." She enrolled in the doctoral program of Medieval Studies at the University of Toronto and graduated in 1972. Her thesis "The Use of Music in the English Mystery Plays" was supervised by Profs. John Leyerle and Andrew Hughes, of the Centre for Medieval Studies and the Faculty of Music. The thesis was published as a book in 1980, titled **Music in the English Mystery Plays** (Medieval Institute: Western Michigan University).

Dutka joined the English Department at Erindale College (University of Toronto Mississauga) in 1974 as Assistant Professor, achieved tenure as Associate Professor in 1978, and was designated as Professor Emeritus in 2001. During her time at UTM, she was Associate Director, PhD, Acting Director of the Graduate Department of English, and Associate Chair of English. A beloved educator, she received the prestigious OCUFA Teaching Award in 1979.

Dutka was an active member of the Records of Early English Drama (REED) research project. She attended the founding meeting of REED in February 1975, was a member of its executive board until

1995 when she became a senior advisor, edited the REED Newsletter from 1976 to 1997, and convened the first REED Colloquium at Erindale College in 1978. She had been editing the Records of Early English Drama (REED) volume on Norwich to 1540 at the time of her death. She also served on the Board of the Osborne Collection of Early Children's Books, Toronto Public Library. She authored two books related to the local history of her hometown of Canmore: *Kathleen Daly, Canmore Workings* (Whyte Museum of the Canadian Rockies, 1987) and *Sacred Heart Church: A Centennial Celebration* (Parish of Sacred Heart Church, 1993).

Custodial history

Donated by the estate of JoAnna Dutka in December 2023.

Scope and content

Fonds consists of records of JoAnna Dutka's education, teaching, and professional associations. Fonds also includes some personal records.

Notes

Title notes

Immediate source of acquisition

Records were transferred by the executor of the estate, Brian Corman.

Arrangement

The fonds has been arranged into the following series:

Series 1: Education

Series 2: Academic

Series 3: Teaching

Series 4: Professional associations

Series 5: Personal

Accruals

No further accruals are expected.

Other notes

- **Publication status:** Published
- **Level of detail:** Final
- **Status description:** Final

Access points

- Photographs and art (documentary form)
- Textual records (documentary form)
- Audio (documentary form)

Series descriptions

Series F007-1 A2024.001/B001-B003: Education

Date: 1955-1972 (date of creation)

Scope and content:

Series consists of drafts and research notes for Dutka's master's and doctoral dissertations, "Dramatic Uses of Secular Songs in Medieval Plays" (University of Alberta, 1961) and "The Use of Music in the English Mystery Plays" (University of Toronto, 1972); and notes from her undergraduate and graduate studies.

Physical description: 50 cm of textual records
2 reel-to-reel sound recordings : 7 1/2 ips

Note [generalNote]:

Dutka's school notebooks were organized by subject and inter-filed with her teaching files (Series 2). They have been arranged by the archivist to reflect the context of their creation.

Access points:

- Textual records (documentary form)

Restrictions on access:

Open

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
F007-1-A2024.001/B001(01)	File - [The Dramatic Uses of Song in Medieval Drama [M.A. thesis] : draft and notes] <i>Scope and content:</i>	1961	1.5 cm of textual records

	File consists of draft pages and research notes related to the Master's thesis, "The Dramatic Uses of Song in Medieval Drama," supervised by F.M. Salter at the University of Alberta.		
F007-1-A2024.001/B001(02)	File - [The Use of Music in the English Mystery Plays [Ph.d. diss.] : finalized draft]	1972	2 cm of textual records
	<i>Scope and content:</i> File consists of finalized draft typescript of the doctoral thesis, "The Use of Music in the English Mystery Plays," supervised by Profs. John Leyerle and Andrew Hughes of the Centre for Medieval Studies and Faculty of Music, University of Toronto.		
F007-1-A2024.001/B001(03)	File - [The Use of Music in the English Mystery Plays [Ph.d. diss.] : draft]	1972	2 cm of textual records
	<i>Scope and content:</i> File consists of marked draft typescript of the doctoral thesis, "The Use of Music in the English Mystery Plays."		
F007-1-A2024.001/B001(04)	File - [The Use of Music in the English Mystery Plays [Ph.d. diss.] : draft + notes]	ca. 1972	1.5 cm of textual records
	<i>Scope and content:</i> File consists of marked typescript pages with holographic notes for the doctoral thesis, "The Use of Music in the English Mystery Plays."		
F007-1-A2024.001/B001(05)	File - Thesis outline	1966	0.2 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes and correspondence with her thesis supervisor, Prof. John Leyerle.		
F007-1-A2024.001/B001(06)	File - [Correspondence re: completion of doctoral thesis]	1971-1972	0.2 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with her thesis supervisor, John Leyerle, Director of the Centre for Medieval Studies; and with the Associate Editor of the Middle English Dictionary, University of Michigan, Ann Arbor.		
F007-1-A2024.001/B001(07)	File - [Research notes for thesis] [1 of 2]	ca. 1970	1 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		
F007-1-A2024.001/B001(08)	File - [Research notes for thesis] [2 of 2]	ca. 1970	1 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		
F007-1-A2024.001/B001(09)	File - [Research notes for thesis : Beverly]	ca. 1969	0.4 cm of textual records

	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including research completed in Beverley, Yorkshire, England. Also includes correspondence with the Borough of Beverley regarding access to archival sources.		
F007-1-A2024.001/B001(10)	File - [Research notes for thesis : Chester]	ca. 1969	0.4 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including research completed in Chester, England.		
F007-1-A2024.001/B001(11)	File - [Research notes for thesis : Coventry]	ca. 1969	0.4 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including research completed in Coventry, England. Also includes correspondence with the Coventry Evening Telegraph regarding access to archival sources.		
F007-1-A2024.001/B002(01)	File - [Research notes for thesis : Lincoln]	ca. 1969	0.4 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including research completed in Lincoln, England. Also includes correspondence with the Lincolnshire Archives Committee regarding access to archival sources.		
F007-1-A2024.001/B002(02)	File - [Research notes for thesis : Newcastle]	ca. 1969	0.1 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including research completed in Newcastle, England. Also includes correspondence with the City Archives Office regarding access to archival sources.		
F007-1-A2024.001/B002(03)	File - [Research notes for thesis : Wakefield]	ca. 1969	0.2 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including research completed in Wakefield, England.		
F007-1-A2024.001/B002(04)	File - [Research notes for thesis : Blessed Virgin Mary Antiphons]	ca. 1969	0.2 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		
F007-1-A2024.001/B002(05)	File - [Research notes for thesis : French and Cornish]	ca. 1969	0.2 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		

F007-1- A2024.001/ B002(06)	File - [Research notes for thesis : cycles, frogs, miracles, moralities]	ca. 1969	0.5 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		
F007-1- A2024.001/ B002(07)	File - [Research notes for thesis : Literary drama, folk drama, Chambers, Harbage, et al.]	ca. 1969	0.2 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		
F007-1- A2024.001/ B002(08)	File - [Research notes for thesis : Norwich Paper]	ca. 1969	0.3 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis.		
F007-1- A2024.001/ B002(09)	File - [Research notes for thesis : sheet music]	ca. 1970	0.5 cm of textual records
	<i>Scope and content:</i> File consists of holographic notes taken while conducting research for her doctoral thesis, including hand-drawn sheet music.		
F007-1- A2024.001/ B002(10)	File - History 74 : notebooks	ca. 1956	0.5 cm of textual records
	<i>Scope and content:</i> File consists of two school notebooks, taken during an undergraduate course at the University of Alberta.		
F007-1- A2024.001/ B002(11)	File - ENG 53 : Shakespeare	1955-1956	0.7 cm of textual records
	<i>Scope and content:</i> File consists of class notes, exam booklets and course handouts, related to an undergraduate course at the University of Alberta.		
F007-1- A2024.001/ B002(12)	File - ENG 51 : [Poetry]	1957	0.5 cm of textual records
	<i>Scope and content:</i> File consists of class notebook and a graded essay, related to an undergraduate course at the University of Alberta.		
F007-1- A2024.001/ B002(13)	File - ENG 62 : Chaucer	1958-1959	0.2 cm of textual records
	<i>Scope and content:</i> File consists of notes and examination prompts from a graduate course at the University of Alberta.		
F007-1- A2024.001/ B002(14)	File - ENG 63 : [Early Modern English Literature]	1959	0.5 cm of textual records

	<i>Scope and content:</i> File consists of class notes and a graded essay, related to a graduate course at the University of Alberta.		
F007-1- A2024.001/ B002(15)	File - ENG 210 : Shakespeare	1959	0.2 cm of textual records
	<i>Scope and content:</i> File consists of class notes from a graduate course at the University of Alberta.		
F007-1- A2024.001/ B002(16)	File - ENG 141 : [Shakespeare]	1959	0.5 cm of textual records
	<i>Scope and content:</i> File consists of a class notebook from a graduate course at the University of Alberta.		
F007-1- A2024.001/ B002(17)	File - ENG 230 : [English Renaissance Literature]	1959	0.2 cm of textual records
	<i>Scope and content:</i> File consists of class notes from a graduate course at the University of Alberta.		
F007-1- A2024.001/ B002(18)	File - ENG 71 : Old English : notebook	ca. 1959	0.4 cm of textual records
	<i>Scope and content:</i> File consists of a class notebook from a graduate course at the University of Alberta.		
F007-1- A2024.001/ B002(19)	File - Vernacular Literature : notebook	ca. 1964	0.4 cm of textual records
	<i>Scope and content:</i> File consists of a class notebook from a course taken at the University of Toronto as part of her doctoral studies.		
F007-1- A2024.001/ B002(20)	File - Theology : notebook	ca. 1964	0.4 cm of textual records
	<i>Scope and content:</i> File consists of a class notebook, notes and handouts, related to a course taken at the University of Toronto as part of her doctoral studies.		
F007-1- A2024.001/ B002(21)	File - Philosophy : notebooks	ca. 1964	0.4 cm of textual records
	<i>Scope and content:</i> File consists of two class notebooks from courses taken at the University of Toronto as part of her doctoral studies.		
F007-1- A2024.001/ B002(22)	File - Art : notebook	ca. 1964	0.4 cm of textual records
	<i>Scope and content:</i>		

	File consists of a class notebook from a course taken at the University of Toronto as part of her doctoral studies.		
F007-1-A2024.001/B002(23)	File - Canon Law : notebooks	ca. 1964	0.4 cm of textual records
	<i>Scope and content:</i> File consists of a class notebook from a course taken at the University of Toronto as part of her doctoral studies.		
F007-1-A2024.001/B003(01)	File - Gregorian Chant : notebooks	ca. 1964	0.6 cm of textual records
	<i>Scope and content:</i> File consists of two class notebooks from courses taken at the University of Toronto as part of her doctoral studies.		
F007-1-A2024.001/B003(02)	File - Notation : notebooks	ca. 1964	0.7 cm of textual records
	<i>Scope and content:</i> File consists of notebooks from a course taken at the University of Toronto as part of her doctoral studies.		
F007-1-A2024.001/B003(03)	File - [Old English translation worksheets]		0.7 cm of textual records
	<i>Scope and content:</i> File consists of translation worksheets, likely related to her graduate studies.		
F007-1-A2024.001/B003(04)	File - Anglo-Saxon Composition for Beginners / R.C. Alston	1958	1 cm of textual records
	<i>Scope and content:</i> File contains her personal copy of the text "Anglo-Saxon Composition for Beginners" by R.C. Alston (University of New Brunswick, 1958).		
F007-1-A2024.001/B003(05)	File - Paleography : notebook	1965	0.7 cm of textual records
	<i>Scope and content:</i> File consists of a notebook and notes related to a course taken at the University of Toronto as part of her doctoral studies.		
F007-1-A2024.001/B003(06)	File - Latin : notebook	ca.1964	0.7 cm of textual records
	<i>Scope and content:</i> File consists of a notebook and notes related to a course taken at the University of Toronto as part of her doctoral studies.		
F007-1-A2024.001/B003(07)	File - Music 1002 : notebook	ca. 1966	0.4 cm of textual records
	<i>Scope and content:</i>		

	File consists of a notebook for a course taken at the University of Toronto as part of her doctoral studies.		
F007-1- A2024.001/ B003(08)	File - Music 1002 : notes	ca. 1966	1.4 cm of textual records
	<i>Scope and content:</i> File consists of notes related to a course taken at the University of Toronto as part of her doctoral studies.		
F007-1- A2024.001/ B003(09)	File - Linguistic : notes	ca. 1966	0.5 cm of textual records
	<i>Scope and content:</i> File consists of notes related to a course taken at the University of Toronto as part of her doctoral studies.		
F007-1- A2024.001/ B003(10)	File - Exeter book and music	1964	0.4 cm of textual records
	<i>Scope and content:</i> File consists of notes related to a course taken at the University of Toronto as part of her doctoral studies.		

Series F007-2: Academic

Date: 1967-2002 (date of creation)

Scope and content:

Series consists of records of her academic career, including professional correspondence, appointments, and publications of book reviews, journals, etc.

Physical description: 26 cm of textual records

Note [generalNote]:

File titles have been supplied by the archivist based on content. Arrangement reflects a system imposed by the archivist to preserve context and clarity.

Access points:

- Textual records (documentary form)

Restrictions on access:

Open

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
F007-2- A2024.001/ B004(01)	File - [Professional correspondence]	1969-1973	0.4 cm of textual records

	<i>Scope and content:</i> File consists of correspondence related to her post-graduation search for academic appointments, including confirmation of her appointment to Erindale and University Colleges in 1973.		
F007-2-A2024.001/B004(02)	File - [Professional correspondence]	1976-1978	0.4 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with colleagues and members of the University of Toronto, including correspondence regarding her employment, i.e. research leaves and her tenure granted in 1978.		
F007-2-A2024.001/B004(03)	File - [Professional correspondence]	1980-1990	0.7 cm of textual records
	<i>Scope and content:</i> File consists of correspondence, including with the Medieval Institute of Western Michigan University related to the publication of her book *Music in the English Mystery Plays* (1980), and her support of a Canada Council grant for the novelist, Kenneth Oppel.		
F007-2-A2024.001/B004(04)	File - [Professional correspondence]	1991-1997	1 cm of textual records
	<i>Scope and content:</i> calendars, memoranda from committees; correspondence with colleagues and members of the University of Toronto, and with the Ontario Ministry of Education and Training re: her nomination to chair a panel of the Ontario Graduate Scholarship Program; and student opinion survey information.		
F007-2-A2024.001/B004(05)	File - [Professional correspondence]	1995-2001	1.5 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with colleagues and members of the University of Toronto, including correspondence regarding her employment, i.e. salary increases, research leaves, etc. student surveys; notes as member of the Chair Search Committee for the Department of English;		
F007-2-A2024.001/B004(06)	File - [Official appointment as Professor Emeritus]	2001	0.2 cm of textual records
	<i>Scope and content:</i> File consists of letters of congratulation and her Retirement Service Award certificate.		
F007-2-A2024.001/B004(07)	File - [Departmental correspondence re: Children's Literature course]	1974-1977	0.2 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with colleagues, students and the chair of the English department.		
F007-2-A2024.001/B004(08)	File - [Humanities Curriculum Committee : memoranda]	1974-1975	1 cm of textual records
	<i>Scope and content:</i> File consists of memoranda circulated to the Continuing English Staff and to Members of the Humanities Curriculum and Programme Committee.		

F007-2- A2024.001/ B004(09)	File - [Intra-departmental memoranda and clippings re: faculty citizenship brief]	1976	0.3 cm of textual records
	<i>Scope and content:</i> File consists of material related to a controversy raised in parliament by Harry Parrott, Minister of Colleges and Universities, regarding foreign-born professors at Ontario universities.		
F007-2- A2024.001/ B004(10)	File - Research grants	1988-1998	0.3 cm of textual records
	<i>Scope and content:</i> File consists of notes, correspondence and applications for research grants and leaves.		
F007-2- A2024.001/ B004(11)	File - [Department of English Graduate Studies]	1992-2000	0.7 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with copies of meeting minutes of the Graduate Council of the Department of English and supplementary material.		
F007-2- A2024.001/ B004(12)	File - [Davidson, Clifford : Medieval Institute at Western Michigan University]	1989-1997	1 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with Clifford Davidson, Executive Editor of Early Drama, Art, and Music, The Medieval Institute, Western Michigan University, and related material, including notes and submissions of book reviews.		
F007-2- A2024.001/ B004(13)	File - [Archival sources for Norwich medieval manuscripts project]	1973-1977	0.5 cm of textual records
	<i>Scope and content:</i> File consists of correspondence with archives, notes, and other planning documents related to research.		
F007-2- A2024.001/ B004(14)	File - [Annual activity reports, CVs, academic transcripts, etc.]	1972-1989	0.4 cm of textual records
F007-2- A2024.001/ B004(15)	File - [Annual activity reports, CVs, academic transcripts, etc.]	1990-1996	0.6 cm of textual records
F007-2- A2024.001/ B005(01)	File - [Annual activity reports, CVs, academic transcripts, etc.]	1997-2000	0.4 cm of textual records
F007-2- A2024.001/ B005(02)	File - [Centre for Medieval Studies : University of Toronto]	1994-1998	0.8 cm of textual records
	<i>Scope and content:</i> File consists of circulars, memoranda and publications of the Centre for Medieval Studies at the University of Toronto.		
F007-2- A2024.001/ B005(03)	File - [Five-year Review Committee for the Centre for Medieval Studies]	1994-1998	1.5 cm of textual records

	<i>Scope and content:</i> File consists of meeting minutes, memoranda, and supplemental material related to the Five-Year Review Committee for the Centre for Medieval Studies.		
F007-2-A2024.001/B005(04)	File - [A Twelfth-Century Sequence: Text and Music]	1967	1 cm of textual records
	<i>Scope and content:</i> File consists of drafts, notes, and publisher correspondence related reviews for publication related to the article, "A Twelfth-Century Sequence: Text and Music," published in <i>Mediaeval Studies</i> (Pontifical Institute of Mediaeval Studies) 29 (1967).		
F007-2-A2024.001/B005(05)	File - [Articles, lectures, reviews, etc.]	1972-1978	2 cm of textual records
	<i>Scope and content:</i> File consists of drafts, notes, and publisher correspondence related to articles and reviews for publication and lecture notes for conferences.		
F007-2-A2024.001/B005(06)	File - [The Lost Dramatic Cycle of Norwich and The Grocers' Play of the Fall of Man]	1978-1983	1.5 cm of textual records
	<i>Scope and content:</i> File consists of drafts and publisher correspondence related to the article, "The Lost Dramatic Cycle of Norwich and The Grocers' Play of the Fall of Man", published in the <i>Review of English Studies</i> Vol.35 (1984).		
F007-2-A2024.001/B005(07)	File - [Mystery Plays at Norwich : drafts, notes, related]	ca. 1978	1 cm of textual records
	<i>Scope and content:</i> File consists of drafts and publisher correspondence related to the article, "Mystery Plays at Norwich: Their Formation and Development," published in <i>*Leeds Studies in English*</i> 10 (1978).		
F007-2-A2024.001/B005(08)	File - [Reviews]	1993-1998	0.3 cm of textual records
	<i>Scope and content:</i> File consists of drafts, notes, and publisher correspondence related reviews for publication.		
F007-2-A2024.001/B005(09)	File - [Review : University of Toronto Quarterly]	2002	0.2 cm of textual records
	<i>Scope and content:</i> File consists of publisher correspondence for a review of <i>*Libellus de arte coquinaria: An Early Northern Cookery Book*</i> (Arizona Center for Medieval and Renaissance Studies, 2001).		
F007-2-A2024.001/B005(10)	File - Probable, possible ideas	1974-1981	0.6 cm of textual records
	<i>Scope and content:</i> File consists of notes, correspondence and rough plans for research.		

F007-2- A2024.001/ B005(11)	<p>File - Hugh MacLennan Conference, University College, Toronto</p> <p>1982</p> <p><i>Scope and content:</i></p> <p>File consists of notes and ephemera from the Hugh MacLennan Conference held at University College, University of Toronto, on Feb. 25-27, 1982.</p>	0.2 cm of textual records
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Series F007-3: Teaching

Date: 1959-2017 (date of creation)

Scope and content:

Series consists of lecture notes and material related to teaching university courses, including as a teaching fellow at the University of Alberta (1959-1961), part-time instructor at the University of Alberta (1961-1963) and York University (1970-1973), Assistant Professor at Erindale College (University of Toronto Mississauga) (1973-1978), Associate Professor (1978-2001) and Professor Emeritus (2001-). Series also includes material related to lectures delivered outside of the university.

Physical description: 60 cm of textual records

212 photographs : col. ; 35 mm slides

2 reel-to-reel sound recordings

Note [generalNote]:

File titles are mostly supplied by the archivist based on contents. Some file aggregates by course name have been artificially arranged to reflect the context of their creation.

Access points:

- Textual records (documentary form)

Restrictions on access:

Open

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
F007-3- A2024.001/ B006(01)	<p>File - ENG 210 / ENG 230 (University of Alberta)</p> <p><i>Scope and content:</i></p> <p>File consists of notes, syllabi, and related course material for a course at the University of Alberta, for which Dutka was a teaching fellow and part-time instructor.</p>	1959-1963	1.6 cm of textual records
F007-3- A2024.001/ B006(02)	File - Humanities 171 (York University)	1971-1973	0.3 cm of textual records

	<i>Scope and content:</i> File consists of notes for a course at York University, for which Dutka was a part-time instructor.		
F007-3- A2024.001/ B006(03)	File - Humanities 171 (York University) : course material	1970-1972	1.5 cm of textual records
	<i>Scope and content:</i> File consists of notes, syllabi, and related course material for a course at York University, for which Dutka was a part-time instructor.		
F007-3- A2024.001/ B006(04)	File - Humanities 171 (York University) : The Discovery of Man : the Medieval Quest	1971	0.5 cm of textual records
	<i>Scope and content:</i> File consists of notes, syllabi, and related course material for a course at York University, for which Dutka was a part-time instructor.		
F007-3- A2024.001/ B006(05)	File - [ENG 405 : Arthurian Legends : Malory]	1998-2008	0.4 cm of textual records
	<i>Scope and content:</i> File consists of notes and course material, compiled for ENG 405 and ENG 460: Malory's Morte D'Arthur.		
F007-3- A2024.001/ B006(06)	File - [ENG 405 : Arthurian Legends]	ca. 1998-2008	1 cm of textual records
	<i>Scope and content:</i> File consists of notes and course material, compiled for ENG 405 and ENG 460: Malory's Morte D'Arthur.		
F007-3- A2024.001/ B006(07)	File - ENG 252 Canadian Literature : exams, essays, schedules	1975-1994	0.6 cm of textual records
	<i>Scope and content:</i> File consists of course material and notes for ENG 252: Canadian Literature.		
F007-3- A2024.001/ B006(08)	File - ENG 252 Canadian Literature : lecture notes	ca. 1975-1994	2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 252: Canadian Literature.		
F007-3- A2024.001/ B006(09)	File - [ENG 252] : Morley Callaghan	ca. 1975-1994	0.2 cm of textual records
	<i>Scope and content:</i> File consists of notes for ENG 252: Canadian Literature.		
F007-3- A2024.001/ B006(10)	File - [ENG 252] : Hugh MacLennan	ca. 1975-1994	0.2 cm of textual records
	<i>Scope and content:</i>		

	File consists of notes for ENG 252: Canadian Literature.		
F007-3- A2024.001/ B006(11)	File - [ENG 252] : Sheila Watson and W.O. Mitchell	ca. 1975-1994	0.2 cm of textual records
	<i>Scope and content:</i> File consists of notes for ENG 252: Canadian Literature.		
F007-3- A2024.001/ B006(12)	File - [ENG 252] : Rudy Wiebe	ca. 1975-1994	0.2 cm of textual records
	<i>Scope and content:</i> File consists of notes for ENG 252: Canadian Literature.		
F007-3- A2024.001/ B007(01)	File - ENG 210 / ENG 312 : Chaucer syllabi	1970-1988	2 cm of textual records
	<i>Scope and content:</i> File consists of course material for ENG 210 / ENG 312: Chaucer.		
F007-3- A2024.001/ B007(02)	File - ENG 300Y : Chaucer syllabi	1988-2000	2 cm of textual records
	<i>Scope and content:</i> File consists of course material for ENG 300Y: Chaucer.		
F007-3- A2024.001/ B007(03)	File - ENG 312 : Chaucer : lecture notes	ca. 1970-1988	2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 210: Chaucer.		
F007-3- A2024.001/ B007(04)	File - [ENG 300Y : Chaucer : lecture notes]	1988-2000	2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 300Y: Chaucer.		
F007-3- A2024.001/ B007(05)	File - [Chaucer lecture notes]	2003-2006	0.2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes related to Chaucer.		
F007-3- A2024.001/ B007(06)	File - [ENG 312 : Parlement of Foules]	1977-1993	0.4 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes related to Chaucer.		
F007-3- A2024.001/ B007(07)	File - [ENG 234 : Children's Literature]	1974-1998	0.4 cm of textual records
	<i>Scope and content:</i>		

	File consists of course material and notes for ENG 234: Children's Literature.		
F007-3-A2024.001/B007(08)	File - ENG 234 : Children's Literature : essays and exam topics	ca. 1974-1998	1.3 cm of textual records
	<i>Scope and content:</i> File consists of course material and notes for ENG 234: Children's Literature.		
F007-3-A2024.001/B007(09)	File - ENG 234 : Children's Literature : lecture rough notes	ca. 1974-1998	0.4 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 234: Children's Literature.		
F007-3-A2024.001/B008(01)	File - [ENG 259 : Children's Literature]	ca. 1986-1988	0.5 cm of textual records
	<i>Scope and content:</i> File consists of course material and notes for ENG 259: Children's Literature.		
F007-3-A2024.001/B008(02)	File - [ENG 259 : Children's Literature] : introduction and final class lectures	ca. 1986-1988	0.1 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 259: Children's Literature.		
F007-3-A2024.001/B008(03)	File - [Harry Potter: Historical Perspectives and Children's Literature : lecture notes]	2007	0.3 cm of textual records
	<i>Scope and content:</i> File consists of notes for a public lecture delivered at the University of Toronto.		
F007-3-A2024.001/B008(04)	File - [HUM 199Y : Wonderlands in Literature]	2003-2004	0.4 cm of textual records
	<i>Scope and content:</i> File consists of course material and notes for HUM 199Y: Wonderlands in Literature, a course offered at Trinity College, University of Toronto.		
F007-3-A2024.001/B008(05)	File - [HUM 199Y] : The Hobbit	ca. 1974-2004	0.2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y. <i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.		
F007-3-A2024.001/B008(06)	File - [HUM 199Y] : Hans Christian Andersen	ca. 1974-2004	0.3 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y. <i>Note [generalNote]:</i>		

	Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.		
F007-3- A2024.001/ B008(07)	File - [HUM 199Y] : Fairy Tales	ca. 1974-2004	0.5 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(08)	File - [HUM 199Y] : Pilgrim's Progress	ca. 1974-2004	0.2 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(09)	File - [HUM 199Y] : Alice in Wonderland [1 of 2]	ca. 1974-2004	0.5 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(10)	File - [HUM 199Y] : Alice in Wonderland [2 of 2]	ca. 1974-2004	0.5 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(11)	File - [HUM 199Y] : Huckleberry Finn	ca. 1974-2004	0.2 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(12)	File - [HUM 199Y] : Robinson Crusoe	ca. 1974-2004	0.4 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		

F007-3- A2024.001/ B008(13)	File - [HUM 199Y] : Treasure Island	ca. 1974-2004	0.1 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(14)	File - [HUM 199Y] : Gulliver's Travels	ca. 1974-2004	0.1 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(15)	File - [HUM 199Y] : The Burrowers	ca. 1974-2004	0.1 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(16)	File - [HUM 199Y] : The Wind in the Willows	ca. 1974-2004	0.1 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(17)	File - [HUM 199Y] : Winnie-the-Pooh	ca. 1974-2004	0.2 cm of textual records
	<p><i>Scope and content:</i> File consists of lecture notes, likely used for HUM 199Y.</p> <p><i>Note [generalNote]:</i> Contents of file were likely created much earlier and assembled for the course taught in 2003-2004.</p>		
F007-3- A2024.001/ B008(18)	File - ENG 200 : Old English and Literature	ca. 1974	1.4 cm of textual records
	<p><i>Scope and content:</i> File consists of course materials and notes for ENG 200: Old English and Literature.</p>		
F007-3- A2024.001/ B008(19)	File - ENG 212 : Shakespeare : essays, exams, schedules, etc.	1976-1977	0.4 cm of textual records
	<p><i>Scope and content:</i></p>		

	File consists of course materials for ENG 212: Shakespeare.		
F007-3- A2024.001/ B008(20)	File - [ENG 212 : Shakespeare : lecture notes]	ca. 1976-1977	0.8 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 212: Shakespeare.		
F007-3- A2024.001/ B009(01)	File - ENG 101/104 : essays, exams, schedules, etc.	1984-1990	0.4 cm of textual records
	<i>Scope and content:</i> File consists of course material for ENG 101 / ENG 104: Background to English Literature.		
F007-3- A2024.001/ B009(02)	File - ENG 101/104 : rough lecture notes]	ca. 1974-1990	1.7 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 101 / ENG 104: Background to English Literature.		
F007-3- A2024.001/ B009(03)	File - ENG 112 : Major British Authors	ca. 1986-1987	0.4 cm of textual records
	<i>Scope and content:</i> File consists of course material for ENG 112: Major British Authors. <i>Note [generalNote]:</i> File also contains material from an earlier course on the same subject, taught at the University of Alberta.		
F007-3- A2024.001/ B009(04)	File - ENG 165 : Forms and Approaches : essays, exams, schedules, etc.	ca. 1972-1985	0.5 cm of textual records
	<i>Scope and content:</i> File consists of course materials for ENG 165: Forms and Approaches.		
F007-3- A2024.001/ B009(05)	File - ENG 165 : lecture notes	ca.1972-1985	1.2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for ENG 165: Forms and Approaches.		
F007-3- A2024.001/ B009(06)	File - ENG 102Y : Introduction to English Studies	1986-1991	0.4 cm of textual records
	<i>Scope and content:</i> File consists of course material and lecture notes for ENG 102Y: Introduction to English Studies.		
F007-3- A2024.001/ B009(07)	File - ENG 204 : Medieval Literature to 1500	ca. 1990-1998	0.6 cm of textual records
	<i>Scope and content:</i> File consists of course material and related ephemera compiled for ENG 204: Medieval Literature to 1500. <i>Note [generalNote]:</i>		

	File also contains related interfiled material from other classes.		
F007-3- A2024.001/ B009(08)	File - ENG 204 : Medieval Literature to 1500 : Dante	ca. 1973-1990	0.9 cm of textual records.
	<i>Scope and content:</i> File consists of lecture notes for ENG 204: Medieval Literature to 1500.		
F007-3- A2024.001/ B009(09)	File - ENG 302Y/311 : English Poetry and Prose 1500-1600	1980-1986	0.9 cm of textual records.
	<i>Scope and content:</i> File consists of course material and notes for ENG 302Y: English Poetry and Prose, 1500-1600.		
	<i>Note [generalNote]:</i> File also contains related interfiled material from other classes.		
F007-3- A2024.001/ B009(10)	File - [Notes on the Bible]	1983-1989	0.6 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for an unknown course.		
F007-3- A2024.001/ B009(11)	File - [Notes on the Greeks]	ca. 1971-2015	0.9 cm of textual records.
	<i>Scope and content:</i> File consists of lecture notes for an unknown course.		
F007-3- A2024.001/ B010(01)	File - [Continuing Education - St. Michael's College : administrative]	2006-2017	0.3 cm of textual records
	<i>Scope and content:</i> File consists of correspondence and instructor appointments from the Continuing Education Division of St. Michael's College (University of Toronto).		
F007-3- A2024.001/ B010(02)	File - [LTRN-S (St. Michael's College) : Children's Literature]	ca. 2011	0.3 cm of textual records
	<i>Scope and content:</i> File consists of miscellaneous notes for a course taught through Continuing Education at St. Michael's College.		
	<i>Note [generalNote]:</i> File also contains related interfiled material from other classes.		
F007-3- A2024.001/ B010(03)	File - (St. Michael's College) : Ethics and Literature	ca. 2012-2016	0.4 cm of textual records
	<i>Scope and content:</i> File consists of course material and lecture notes for courses taught through Continuing Education at St. Michael's College (LTR13S and LT8-S: Ethics and Literature III and LIT7-S: Ethics, Literature and the Christian Imagination).		
	<i>Note [generalNote]:</i>		

	File also contains related interfiled material from other classes.		
F007-3- A2024.001/ B010(04)	File - [LTR3-F (St. Michael's College) : The Fiction of Flannery O'Connor]	ca. 2014	0.3 cm of textual records
	<i>Scope and content:</i> File consists of notes for a course taught through Continuing Education at St. Michael's College.		
F007-3- A2024.001/ B010(05)	File - [LTR15W (St. Michael's College) : Green Knights, Provocative Ladies and King Arthur's Court]	ca. 2009	0.6 cm of textual records
	<i>Scope and content:</i> File consists of notes for a course taught through Continuing Education at St. Michael's College.		
F007-3- A2024.001/ B010(06)	File - [LIT12S (St. Michael's College) : Icelandic Sagas]	ca. 2015	0.4 cm of textual records
	<i>Scope and content:</i> File consists of notes for a course taught through Continuing Education at St. Michael's College.		
F007-3- A2024.001/ B010(07)	File - [LTR10S (St. Michael's College) : Murder and Mayhem, Law and Order]	2015	0.5 cm of textual records
	<i>Scope and content:</i> File consists of notes for a course taught through Continuing Education at St. Michael's College.		
F007-3- A2024.001/ B010(08)	File - [TRN170Y (Trinity College) : syllabi, exam questions]	2005-2016	0.6 cm of textual records
	<i>Scope and content:</i> File consists of course materials for TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		
F007-3- A2024.001/ B010(09)	File - [TRN170Y (Trinity College) : misc. notes]	2005-2016	0.6 cm of textual records
	<i>Scope and content:</i> File consists of course materials for the TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		
F007-3- A2024.001/ B010(10)	File - [TRN 170Y1Y (Trinity College : A Tale of Two Cities]	2005-2016	0.3 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		
F007-3- A2024.001/ B010(11)	File - [TRN 170Y1Y (Trinity College : Boethius]	2005-2016	0.2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		

F007-3- A2024.001/ B010(12)	File - [TRN 170Y1Y (Trinity College : Brave New World]	2005-2016	0.2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		
F007-3- A2024.001/ B010(13)	File - [TRN 170Y1Y (Trinity College : Measure for Measure]	2005-2016	0.3 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		
F007-3- A2024.001/ B010(14)	File - [TRN 170Y1Y (Trinity College : Wagner, Auden's Brueghel]	2005-2016	0.2 cm of textual records
	<i>Scope and content:</i> File consists of lecture notes for TRN 170Y: Ethics and the Continuing Imagination, taught at Trinity College, University of Toronto.		
F007-3- A2024.001/ B010(15)	File - The Cathedral : slides	ca. 1970s	73 photographs : col. ; 35 mm slides
	<i>Scope and content:</i> File consists of slides likely used in course lectures.		
F007-3- A2024.001/ B010(16)	File - Chaucer : Between Two Worlds (Medieval Worldview) : slides	ca. 1970s	69 photographs : col. ; 35 mm slides
	<i>Scope and content:</i> File consists of slides likely used in course lectures.		
F007-3- A2024.001/ B010(17)	File - Chaucer's London : slides	ca. 1970s	70 photographs : col. ; 35 mm slides
	<i>Scope and content:</i> File consists of slides likely used in course lectures.		
F007-3- A2024.001/ B010(18)	File - Medieval music lectures	ca. 1970s	2 reel to reel sound recordings
	<i>Scope and content:</i> File consists of audio recordings, likely used in course lectures.		

Series F007-4: Professional Associations

Date: 1964-2016 (date of creation)

Scope and content:

Series consists of material collected and created as part of Dutka's role within several professional associations. Records relate to her experience as a student and member of the Pontifical Institute of Mediaeval Studies (University of Toronto); as editor of the Records of Early English Drama

newsletter; as a member of the executive committee of the Friends of the Osborne and Lillian H. Smith Collections; and other professional activities.

Physical description: 14 cm of textual records

Access points:

- Textual records (documentary form)

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
F007-4-A2024.001/B011(01)	File - [Pontifical Institute of Mediaeval Studies : lecture notes]	1964-1966	0.3 cm of textual records
	<i>Scope and content:</i> File consists of notes taken during lectures and related ephemera.		
F007-4-A2024.001/B011(02)	File - [Pontifical Institute of Mediaeval Studies : lecture notes]	1967-1968	0.3 cm of textual records
	<i>Scope and content:</i> File consists of notes taken during lectures and related ephemera.		
F007-4-A2024.001/B011(03)	File - [Pontifical Institute of Mediaeval Studies : Latin notebook]	1964	0.5 cm of textual records
	<i>Scope and content:</i> File consists of notes and other material related to a course taken at the Pontifical Institute of Mediaeval Studies.		
	<i>Note [generalNote]:</i> File was originally arranged with records of her relationship with the Pontifical Institute of Mediaeval Studies and that order has been retained by the archivist.		
F007-4-A2024.001/B011(04)	File - [Pontifical Institute of Mediaeval Studies : Introduction to Mediaeval Latin]	ca. 1964	1.3 cm of textual records
	<i>Scope and content:</i> File consists of notes and other material related to a course taken at the Pontifical Institute of Mediaeval Studies.		
	<i>Note [generalNote]:</i> File was originally arranged with records of her relationship with the Pontifical Institute of Mediaeval Studies and that order has been retained by the archivist.		
F007-4-A2024.001/B011(05)	File - [Pontifical Institute of Mediaeval Studies : 14th century mass movements]	ca. 1964	0.2 cm of textual records
	<i>Scope and content:</i>		

	File consists of notes and other material related to a course taken at the Pontifical Institute of Mediaeval Studies. <i>Note [generalNote]:</i> File was originally arranged with records of her relationship with the Pontifical Institute of Mediaeval Studies and that order has been retained by the archivist.		
F007-4-A2024.001/B011(06)	File - Centre for Medieval Studies, University of Toronto	1966-1976, 2003	0.4 cm of textual records
	<i>Scope and content:</i> File consists of material circulated by the Centre for Medieval Studies, University of Toronto, including: lecture announcements, reports, and memoranda.		
F007-4-A2024.001/B011(07)	File - Hugh MacLennan Conference, University College, Toronto	1982	0.3 cm of textual records
	<i>Scope and content:</i> File consists of notes and ephemera from the Hugh MacLennan Conference held at University College, University of Toronto, on Feb. 25-27, 1982.		
F007-4-A2024.001/B011(08)	File - [8th International Colloquium : Societe Internationale pour l'Etude du Theatre Medieval]	1995	1.5 cm of textual records
	<i>Scope and content:</i> File consists of programmes, correspondence, and other material related to the 8th International Colloquium of the Societe Internationale pour l'etude du Theatre Medieval held at Victoria University, Toronto, Aug. 2-9, 1995.		
F007-4-A2024.001/B011(09)	File - Sacred Heart Church 1893-1993 : A Centennial Celebration / JoAnna Dutka	1993	2 cm of textual records and 14 photographs : b&w ; 20 x 25 cm and smaller
	<i>Scope and content:</i> File consists of a copy of the book Sacred Heart Church 1893-1993 A Centennial Celebration by JoAnna Dutka, published by the Parish of the Sacred Heart, Canmore, Alberta 1993; research material; photographs used in the book; and correspondence related to the book's publication.		
F007-4-A2024.001/B011(10)	File - [Friends of the Osborne and Lillian H. Smith Collections]	1995-2005	1.2 cm of textual records
	<i>Scope and content:</i> File consists of meeting minutes of the Friends of the Osborne and Lillian H. Smith Collections Executive and related material.		
F007-4-A2024.001/B011(11)	File - [Records of Early English Drama : correspondence]	1978-1995	0.2 cm of textual records
	<i>Scope and content:</i> File consists of correspondence related to Dutka's role as editor of the Records of Early English Drama newsletter, including personal correspondence with Susan Maddock, an archivist at the Norfolk Record Office.		
F007-4-A2024.001/B011(12)	File - [Records of Early English Drama : David Freemantle]	1998-2005	0.2 cm of textual records

	<i>Scope and content:</i> File consists of correspondence related to Dutka's role as editor of the Records of Early English Drama newsletter.		
F007-4- A2024.001/ B011(13)	File - [Records of Early English Drama : guidelines]	1981-1990	0.2 cm of textual records
	<i>Scope and content:</i> File consists of editorial guidelines and notes.		
F007-4- A2024.001/ B011(14)	File - [Early Theatre : A Journal Associated with the Records of Early English Drama]	2001-2003	0.2 cm of textual records
	<i>Scope and content:</i> File consists of a SSHRC application and related material.		
F007-4- A2024.001/ B011(15)	File - [Norfolk Record Office]	1996-2002	0.2 cm of textual records
	<i>Scope and content:</i> File consists of annual reports and other publications of the Norfolk Record Office.		
F007-4- A2024.001/ B011(16)	File - [Trinity One Faculty]	2016	0.1 cm of textual records
	<i>Scope and content:</i> File consists of meeting notes for a Trinity One Faculty meeting, held Apr. 5, 2016.		
F007-4- A2024.001/ B011(17)	File - [St. Michael's College : Continuing Education Council]	2006-2010	1 cm of textual records
	<i>Scope and content:</i> File consists of meeting minutes of the St. Michael's Continuing Education Council and supplementary material.		

Series F007-5: Personal

Date: 1955-2017 (date of creation)

Scope and content:

Series consists of personal records including photograph slides taken on trips to the Canadian Rocky Mountains and the British Isles; poetry chapbooks and ephemera given to her by friends; and some personal correspondence. File also includes some personal records belonging to Dutka's fiancée, Bernard A. Bowles, who passed away 27 November 1979.

Physical description: 20 cm of textual records

142 photographs : col. ; 35 mm slides

Access points:

- Textual records (documentary form)
- Photographs and art (documentary form)

<u>Publication status:</u>			
Published			
File / item list			
Reference code	Title	Dates	Physical description
F007-5- A2024.001/ B012(01)	File - [] Aloysius, Brother	1978	0.1 cm of textual records
	<i>Scope and content:</i> File consists of 1 signed typewritten incoming letter.		
F007-5- A2024.001/ B012(02)	File - Bonaventure, Brother []	1972	0.1 cm of textual records
	<i>Scope and content:</i> File consists of 1 signed typewritten incoming letter.		
F007-5- A2024.001/ B012(03)	File - Collins, Suzanne	ca. 2000s	0.2 cm of textual records
	<i>Scope and content:</i> File consists of typed copies of poetry by Suzanne Collins, including "Scaffolds" and "My Emily Carr", with holographic notes and edits by Collins.		
F007-5- A2024.001/ B012(04)	File - Collins, Suzanne : chapbooks, ephemera	ca. 2000	2.5 cm of textual records
	<i>Scope and content:</i> File consists of handmade poetry chapbooks and ephemera by Suzanne Collins,		
F007-5- A2024.001/ B012(05)	File - Fleming, Brother A. Leo	1957-1985	0.2 cm of textual records
	<i>Scope and content:</i> File consists of 3 signed typewritten incoming letters.		
F007-5- A2024.001/ B012(06)	File - Kirn, Arthur G.	ca. 1967	0.2 cm of textual records
	<i>Scope and content:</i> File consists of an inscribed copy of *By The Circus Sands* (University of Windsor Press, 1967) and copies of unrelated poetry by James G. Case.		
F007-5- A2024.001/ B012(07)	File - Lynch, Michael	1987-1988	0.1 cm of textual records
	<i>Scope and content:</i> File consists of 1 signed typewritten incoming letter, 1 signed card, and an inscribed copy of the poem, "Cry."		

F007-5- A2024.001/ B012(08)	File - Mathews, Robin	ca. 1964	0.3 cm of textual records
	<i>Scope and content:</i> File consists of inscribed copies of "The Plink Savoir" and "Plus Ca Change" ("Poetry North," English Department of University of Alberta, 1962, 1964) and signed typed copies of other poems.		
F007-5- A2024.001/ B012(09)	File - McIntosh, Diana	1997, 2001	0.1 cm of textual records
	<i>Scope and content:</i> File consists of 2 handwritten incoming letters.		
F007-5- A2024.001/ B012(10)	File - Morton, Desmond	1977, 1990	0.1 cm of textual records
	<i>Scope and content:</i> File consists of 1 handwritten incoming letter and 1 typed incoming letter.		
F007-5- A2024.001/ B012(11)	File - Nicholls, John Raleigh	2001	0.1 cm of textual records
	<i>Scope and content:</i> File consists of 1 handwritten incoming letter.		
F007-5- A2024.001/ B012(12)	File - Oakhill Pond Press (Ross Roxburgh)	ca.2008-2017	5 cm of textual records and graphic material
	<i>Scope and content:</i> File consists of numbered publications by Oakhill Pond Press, including The Wartime Letters of Rob McDougall (2017), bookmarks, rebound rare folio leaves, and other ephemera.		
F007-5- A2024.001/ B012(13)	File - Oppel, Kenneth	1992-1994	0.2 cm of textual records
	<i>Scope and content:</i> File consists of 2 typed letters and 3 handwritten cards.		
F007-5- A2024.001/ B012(14)	File - White, Alison	1972-1990	0.2 cm of textual records
	<i>Scope and content:</i> File consists of 4 handwritten incoming letters, 3 postcards, and 1 card. File also includes correspondence with the University of Alberta regarding the nomination of Alison White's honorary degree in 1990.		
F007-5- A2024.001/ B012(15)	File - Whyte, Jon and Barbara	1980-1999	0.4 cm of textual records
	<i>Scope and content:</i> File consists of 3 incoming letters and a copy of *Tommy and Lawrence: The Ways and the Trails of Lake O'Hara* (2nd ed) (Lake O'Hara Trails Club, 2010).		

F007-5-A2024.001/B012(16)	File - Aylmer Lookout : photo slides [1 of 3]	1957-1965	0.3 textual records and 172 photographs : col. ; 35 mm slides
	<p><i>Scope and content:</i></p> <p>File consists of photograph slides taken during a trip to Aylmer Lookout and Lake Minnewanka in Banff, Alberta, Canada. File also includes a notebook describing the photographs.</p> <p><i>Note [generalNote]:</i></p> <p>Slides have been removed from frames.</p>		
F007-5-A2024.001/B012(17)	File - Aylmer Lookout : photo slides [2 of 3]	1957-1965	0.1 cm of textual records and 111 photographs : col. ; 35 mm slides
	<p><i>Scope and content:</i></p> <p>File consists of photograph slides taken during a trip to Aylmer Lookout and Lake Minnewanka in Banff, Alberta, Canada. File also includes a note on how to operate the slide viewer.</p>		
F007-5-A2024.001/B012(18)	File - Aylmer Lookout : photo slides [3 of 3]	1957-1965	0.1 cm of textual records and 44 photographs : col. ; 35 mm slides
	<p><i>Scope and content:</i></p> <p>File consists of photograph slides taken during a trip to Aylmer Lookout and Lake Minnewanka in Banff, Alberta, Canada. File also includes a note describing the photographs.</p>		
F007-5-A2024.001/B012(19)	Item - 25 Year Service Award	1998	1 certificate
F007-5-A2024.001/B012(20)	Item - OCUFA Teaching Award	1979	1 certificate
F007-5-A2024.001/B012(21)	File - [Bernard A. Bowles files : education]	1955-1979	0.2 cm of textual records
	<p><i>Scope and content:</i></p> <p>File consists of the education records of Bernard A. Bowles including his enrolment applications to the University of Toronto.</p>		
F007-5-A2024.001/B012(22)	File - [Bernard A. Bowles files : legal, genealogy]	1973-1977	0.2 cm of textual records
	<p><i>Scope and content:</i></p> <p>File consists of legal records and genealogical research conducted by Bernard A. Bowles. Most notably, it includes records related to the naming of Bernard as executor of the will of his aunt Mary Monica Bowles.</p>		
F007-5-A2024.001/B012(23)	File - [Bernard A. Bowles files : correspondence]	1956-1968	0.3 cm of textual records
	<p><i>Scope and content:</i></p> <p>File consists of incoming correspondence to Bernard A. Bowles. His correspondents include Fr. Roman Danylak, E.B. King, Sheila O'Neil, Nicky Laflamme, and R. John Kilcullen.</p>		