

Description and Finding Aid

**TRINITY COLLEGE TENNIS CLUB FONDS
F2197**

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TRINITY COLLEGE TENNIS CLUB FONDS

Dates of creation: 1941-2017

Extent:

8 cm of textual records

4 artefacts

Administrative History:

The Trinity College Tennis Club began as the St. Hilda's Tennis Club around 1940. Sometime later (1950-52) it became known as the Trinity Grads Tennis Club (membership dependent on being a graduate of any university). In 1962 it became the St. George Tennis Club, opening up membership to all interested players. About 1976 the name was changed again to the Trinity College Tennis Club. There were originally five courts; two were lost in 1960 when St. Hilda's expanded. In 2012, the courts were closed due to the construction of the Goldring Centre for High Performance Sport. In 2016, the Club was advised that Trinity College would not re-open the courts. Despite lengthy negotiations between the Club, Trinity College, and the City, the final AGM was held on September 17, 2017.

Scope and content:

Fonds consists of typed and handwritten administrative records by various members of the Trinity College Tennis Club, a t-shirt printed with the Trinity College Tennis Club logo, and three trophies.

Contains series

1. Administrative Records
2. Artefacts

Notes

Acquisition history: Collection acquired from the former President of the Trinity College Tennis Club after the dissolution of the club.

Arrangement: Arrangement by the archivist

Restrictions on access: None

Terms governing use and reproduction / publication: Various copyright holders. It is the researcher's responsibility to obtain permission to publish any part of the collection.

Provenance access points: Trinity College Tennis Club, 1940 -2017

SERIES 1: Administrative Records

Dates of creation: 1950-2017

Extent: 8 cm of textual records.

Scope and content:

Series consists of executive committee meeting minutes, agendas for meetings, lists of members, membership applications, correspondence, event and match schedules, records of tournament winners, team lists, a history of the Trinity College Tennis Club, the club’s constitution, advertisements, memos, a printed copy of the club’s website, the obituary of Mervyn L Mason, proposals to resurface the tennis courts, and various financial statements and reports.

Location / File Listing:

FOLDER/UNIT TITLE	START DATE	END DATE	CONTENTS	BOX/ FILE #
1950s Administrative Records	1950	[1957]	This file contains the financial statement and receipts of the St Hilda’s Tennis Club, a letter thanking the tennis club for allowing the A.V.Roe Canada Limited committee to use the St Hilda’s tennis courts for their Toronto-Ottawa tournament, a handwritten copy of an agenda for a meeting, three pages of a list of members of the club, an envelope that may have contained a list of members of the trinity grads tennis club from 1952-1957.	1-1
Minute Notebook	1950	1959	A bound notebook labeled “Minute” containing all the minutes and agendas from executive meetings of the tennis club and all business pertaining to the planning of executive meetings during the 1950s. Most of these notes are handwritten but some typed. The notebook is about three-quarters	1-2

TCTC History and Constitution	1990	2017	complete. This file contains the October 1990 constitution of the Trinity College Tennis Club, a summary of the history of the Trinity College Tennis Club, a description of the attempts to save the Trinity College tennis courts, and copies of the invitation to the tennis club's final AGM at l'Espresso Bar Mercurio.	1-3
Administrative records	1984	1986	Invoice of purchases of equipment from Straub sports, a match schedule, a copy of the rules and regulations of the tennis club, membership application forms, a notice of the 1986 Annual General Meeting, a memo from Merv Mason concerning changes to the role of Court Steward, signatures of trophy winners certifying that they had accepted their trophies, correspondence about tennis club business and planning, minutes from executive meetings, agendas for executive meetings, correspondence and payment/invoice for resurfacing the tennis courts, list of tennis club social events, grounds and rules reports from 1985, profiles of members of the tennis club executive, team captain reports, correspondence about warnings of disciplinary action, information sheet about facilities for the Trinity College Tennis Club, Treasurer's report from 1984, application letter for the position of court monitor from Mervyn L. Mason in 1984.	1-4
Administrative records	1987	1988	Membership application forms for the 1988 season, executive meeting agendas for 1988, minutes from executive meetings from 1988, schedule of tennis club events for 1988, proposal for tennis instruction services for 1987, score chart for House League Teams in 1988, House League Team Divisions for a tournament, list of Trinity College Tennis Club 1988 House League division 1 and 2	1-5

winner, advertisement for the Gatorade Court Strength kit, a notice for the Ontario Tennis Association Member club insurance program, a notice of the annual general meeting for 1987, an envelope containing a request for a room reservation, schedules for A and B senior leagues, a list of recommended contractors to re-pave the tennis courts, membership applications for the 1987 tennis club season, rules and regulations for the 1987 season, a schedule of main events for 1987, correspondence about the re-surfacing of the tennis courts, a brochure for a tennis court resurfacing company, a statement of revenue and expense for the 1987 year, and a TCTC Members' Survey 1987.

Administrative records – binder	1988	2001	Contents of an unbound binder. Includes meeting minutes, correspondence, membership packages, Rules and regulations/constitutions, budget/preparation schedule, AGM notices and minutes, membership lists, and house league team schedules (in a section labeled miscellaneous).	1-6
Administrative records	1988	1990	1989 Membership List, handwritten note about club phone contacts, invoices for payment of the rental of the Trinity College tennis courts for the summer of 1990, Trinity College Tennis Club bid package for the repair and resurfacing of existing courts, completed Trinity College Tennis Club Bid Package for the Repair and Resurfacing of Existing Courts, invoices to the Trinity College Tennis Club, correspondence about the club's financial matters, completed application for membership in the Trinity College Tennis Club, correspondence with Canada Mailbox Services, Trinity College Tennis Club Statement of Revenue and Expenses 1989-1990, statement of revenue	1-7

and expenses 1988, documents certifying operation of account agreement for the Trinity College Tennis Club, documents certifying signing authority resolution for the Trinity College Tennis Club, photocopies of account authorization signatures for the Trinity College Tennis Club.

Court Operations	1990	1994	Notebook containing the record of court operations and cost between 1990-1994..	1-8
Administrative records	1993	1993	Notice of a Special General Meeting and the Annual General Meeting for 1993, Trinity College Tennis Club Membership Directory May 1993, Trinity College Tennis Club 1993 Schedule.	1-9
Administrative records – binder	1993	1996	Contents of a binder containing Executive Committee minutes, correspondence, renovation proposals, club contracts, membership packages, agreements with tennis instructors, rules and regulations, constitution, budget information and membership list	1-10 1-11
Membership application and information, Executive Meetings minutes	Feb 1996	July 1996	Trinity College Tennis Club membership application and information, Executive Meetings minutes.	2-1
Administrative records	1998	1998	Trinity College Tennis Club membership application and letter, calendar/schedule for the TCTC for 1998, advertisement for the TCTC, Trinity College Tennis Club meeting minutes, meeting agenda, e-mail correspondence about reimbursements for resurfacing the tennis courts.	2-2
Treasurer’s Binder	1997	2000	Contents of the treasurer’s binder, unbound. Contains documents about the duty of the treasurer, financial summaries from 1997-	2-3

			2000, financial summaries of Revenue and Expenses from 1997-2000, TCTC investment income summary, invoices, financial statements for repairs and renovations (resurfacing the tennis courts), correspondence about invoices, rents, payments, proposals for renovations (namely resurfacing the tennis courts).	
Administrative records	2001	2001	Information about the TCTC for the spring session of 2001, calendar of events, membership application, notice of a wine and cheese party, guide of TCTC rules and regulations.	2-4
Treasurer's binder	2001	2002	Financial Summary for the 2001 year, membership application for 2001, budget for the 2001 year, letter from the President, and a pamphlet about the TCTC.	2-5
Administrative records	2002	2002	Letter from the President, TCTC pamphlet, calendar of events, club schedule.	2-6
Administrative records – binder	2003	2005	Financial summary for the 2004-2005 year, Annual General Meeting minutes, correspondence, TCTC survey from 2004, TCTC survey responses from 2004, tentative tournament schedules, record of tickets sold for the end of season dinner in 2003, membership application for 2003.	2-7
Administrative records	2010	2010	Biographies of Professional Staff, correspondence about club regulations and club business, Trinity College Tennis Club Annual General Meeting for 2009. This file includes documents and correspondence relating to the debate about the policy of hiring and firing of tennis instructors.	2-8
Mervyn Mason	2017	2017	Copies of the history of the Trinity College Tennis Club written by Merv Mason of the Trinity College Tennis Club, copy of the obituary of Mervyn Lawrence Mason.	2-9

SERIES 2: Artefacts

Dates of creation: 1941-2011

Extent:

4 artefacts

Scope and content:

Series contains 1 printed t-shirt and three silver trophies.

Location / item listing:

Item description

Medium T-shirt printed with the logo of the Trinity College Tennis Club.

- Box 2, file 10 ("Trinity College Tennis Club" t-shirt, [19--] – [19--])

St Hilda's Tennis Club "Cosgrave Cup" Men's Singles. Medium-sized silver trophy positioned on a black mount displaying the names and years of the trophy winners.

- Oversize shelving (St. Hilda's Tennis Club Cosgrave Cup Men's Singles, 1941-2010)

St Hilda's Tennis Club "Ashley Cup" Ladies Singles. Medium-sized silver trophy positioned on a black mount displaying the names and years of the trophy winners.

- Oversize shelving (St. Hilda's Tennis Club Ashley Cup Ladies Singles, 1941-2010)

St Hilda's Tennis Club "Smith Cup" Men's Doubles. Medium-size silver trophy positioned on a black mount displaying the names and years of the trophy winners.

- Oversize shelving (St. Hilda's Tennis Club Smith Cup Men's Doubles, 1941-2011)