

UNIVERSITY OF TORONTO ARCHIVES
UNIVERSITY OF TORONTO. WOMEN'S WAR SERVICE COMMITTEE
B1968-0002 and B1972-0004

Accession No. B1968-0002

The first steps to organize "a central organization as a working depot of the Faculty wives of the University" in assisting the war effort were taken immediately after the outbreak of hostilities in September, 1939 and reported on in a meeting of the executive of the Faculty Wives Association on 13 September. The first meeting of the University of Toronto Central Committee on Women's Service was held on 13 November. Several committees, including a Workroom Committee and a refugees sub-committee were immediately established. The setting up of the Committee for British Overseas Children, the purpose of which was to provide homes for evacuated children of faculty members from British universities, had to wait until approval from Ottawa in the summer of 1940. By the time the WWSC disbanded in May, 1946, 384,739 articles of clothing, etc. had been distributed. and about 150 children had been assisted by the BOC. Of the 14 who remained in Canada, 8 were students at the University of Toronto. These children necessitated the continuance of the BOC in a reduced format until 1949.

Series I: Central Committee files

/Box (file) No.	Title	Date(s)
/001	(01) Preliminary papers. 13 Sept.-6 Nov., 1939, pp. i-xii	1939
	(02) Minutes of meetings. Index, 13 Nov.1939 - 16 May, 1946	1939-1946
	(03) Minutes. 13 Nov., 1939-12 Jan., 1942, pp. 1-111	1939-1942
	(04) Minutes. 9 Feb., 1942-16 May, 1946	1942-1946
	(05) Executive meetings. Minutes. 29 Jan., 1941-11 Feb., 1946	1941-1946
	(06) Roll of attendance at meetings, 29 September, 1941-16 May, 1946	1941-1946
	(07) Registration form	n.d.
	(08) Correspondence, and supporting documents, with Dept. of National War Services, Ottawa re registration of the WWSC under terms of the War Charities Act	1939-1946
	(09) Correspondence and documents re incorporation of the WWSC in Ontario and its constitution	1942
	(10) Ontario. Legislature. Companies Act, 1940, with information and particulars for WWSC	1943-1945
	(11) Constitution and by-laws of WWSC, revised and amended 4 March 1942, with copy approved 16 March, 1942; amendments for annual general meeting of 13 March, 1944	1942-1944
	(12) Lists of clothing distributed, 1942-1945; volunteer lists (general), 1944-1946; "Women's Arts" volunteer lists, 1944-1946; mailing lists for "Monday Group" - "Friday Group"	1942-1946
/002	(01) Register of Directors	1942
	(02) President. Correspondence	1939-1940

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(03)	Secretary. Correspondence	1940-1941
(04)	Treasurer. Correspondence	1939-1940
(05)	Treasurer (Mrs. Duncan B. Gillies). Correspondence	1941
(06)	Treasurer (Mrs. Duncan B. Gillies). Correspondence	1942
(07)	Treasurer (Mrs. Duncan B. Gillies). Correspondence	1943-1946
(08)	Treasurer (Mrs. Duncan B. Gillies). Statements made to regular meetings	1940-1945
(09)	Treasurer (Mrs. Duncan B. Gillies). Correspondence re audited reports	1941-1946
(10)	Treasurer. Deposit slips, 1940-1946	1940-1946
(11)	Treasurer. Cheque stubs, #1-99	1940-1941
(12)	Treasurer. Cheque stubs, #100-197	1941-1943
/003 (01)	Treasurer. Cheque stubs, #198-246 (13 August, 1943- 22 November, 1944); #251-? (5 January, 1945-17 June, 1946)	1943-1946
(02)	Treasurer. Bills paid (cancelled cheques), December, 1939-30 November, 1940	1939-1940
(03)	Treasurer. Bills paid (cancelled cheques), 12 December, 1940-31 March, 1941	1940-1941
(04)	Treasurer. Bills paid (cancelled cheques), 1 April-31 December, 1941	1941
(05)	Treasurer. Bills paid (cancelled cheques), 1942	1942
(06)	Treasurer. Bills paid (cancelled cheques), January-June, 1943	1943
(07)	Treasurer. Bills paid (cancelled cheques), July-December, 1943	1943
(08)	Treasurer. Bills paid (cancelled cheques), 1944	1944
(09)	Treasurer. Bills paid (cancelled cheques), 1 January, 1945-17 June, 1946	1945-1946
(10)	Treasurer. Donation receipts, books #1 & 2, 12 January-4 June, 1940	1940
(11)	Treasurer. Donation receipts, books #3 & 4, 4-27 June, 1940	1940
/004 (01)	Treasurer. Donation receipts, books #5 & 6, 27 June, 1940-8 November, 1941	1940-1941
(02)	Treasurer. Donation receipts, books #7-9, 18 November, 1941-20 March, 1946	1941-1946
(03)	Central Committee. Cash book	1939-1941
(04)	Central Committee. Cash book with index	1941-1946
(05)	Central Committee. Receipts and disbursements for the year ending... (2 copies)	1940-1946
(06)	Central Committee and Committee for British Overseas Children. Consolidated summary of receipts and disbursements for the year ending... (2 copies)	1940-1946
(07)	Faculty Executive Committee. Membership and minutes, 28 June, 1940	1940

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| (08) | War Service Workroom. Convenor (Mrs. W. E. Gallie). Correspondence | 1940-1941 |
| (09) | War Service Workroom. Record Book, 1940-1946; Monthly and annual reports (2 copies)
Annual meetings. Notices regarding statements by the treasurer | 1940-1946
1945-1946 |
| (10) | Annual meetings. Extracts of reports presented, 1940. Notices of annual meetings, 1945, 1946 | 1940-1946 |
| (11) | Canadian Red Cross. Ontario Division. Certificate of appreciation to University of Toronto for war work, 1939-1945 | 1945? |

Series II: Committee for British Overseas Children

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| /004 | (12) Sub-Committee members | 1940 |
| | (13) Minutes of Meetings. 26 June, 1940-5 June, 1941 (includes minutes of the Faculty Evacuee Committee) | 1940-1941 |
| /005 | (01) Minutes of Meetings. 17 June, 1941-3 March, 1943 | 1941-1943 |
| | (02) Minutes of Meetings. 30 March, 1943-14 March, 1946 | 1943-1946 |
| | (03) List of unaccompanied children with names and addresses of foster parents--complete when compiled. February 3, 1942 | 1942 |
| | (04) Registration form | n.d. |
| | (05) Shangri-La Committee | 1943 |
| | (06) Correspondence re disbanding of CBOC | 1946 |
| | (07) Residual Committee. Minutes of meetings. 27 September, 1946-22 November, 1949 | 1946-1949 |
| | (08) Residual Committee. Correspondence re Raymond Priestly Fellowship and the Oxford University Evacuation Trust Fund | 1947-1948 |
| | (09) Treasurer. Cheque stubs and bank book | 1940-1943 |
| | (10) Receipts and disbursements | 1940-1946 |

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/Box (file) No.	Subject Heading	Date(s)
Series I: Administrative files		
/001	(01) Constitution. Revised to May, 1945	1945
	(02) Cancellation of Letters Patent. Correspondence	1951
	(03) Organization and membership. Correspondence	1939-1946
	(04) Register of members	1941-1946
	(05) Annual reports of the Secretary	1940-1942
	(06) Secretary. General correspondence and miscellaneous reports	1940-1945
	(07) Press clippings	1941-1946
	(08) Central Committee (Treasurer). Correspondence and reports	1939-1946
	(09) Committee for British Overseas Children. Financial statements	1940-1945
	(10) Committee for British Overseas Children. Reports	1940-1946
	(11) Group Contacts and Speakers (Sub-)Committees. Reports	1939, 1940
	(12) Military Services Sub-Committee. Correspondence and reports	1939-1943

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| (13) | Public Relations and the Press (Committee).
Reports | 1940-1941,
1946 |
| (14) | Workroom Sub-Committee. Correspondence | 1939-1946 |
| (15) | Workroom Sub-Committee. Reports | 1940-1946 |
| (16) | Sub-Committee for the Study of Economic
Problems Arising from the War (Economic Study
Group). Correspondence | 1940-1943 |
| (17) | Sub-Committee on Refugees. Correspondence
and reports | 1940-1946 |
| (18) | Sub-Committee on Training Courses. Correspondence
and reports | 1941-1942 |
| (19) | Reports of the University of Toronto Training
Detachment, Canadian Red Cross and other reports
re war work by women undergraduates | 1941-1945 |
| (20) | Christmas card. Correspondence | 1940-1941 |
| (21) | Household Science Alumnae Association. Reports | 1940-1943 |