Victoria University Archives

Finding Aid - Victoria University (Toronto, Ont.). Office of Alumni Affairs & Advancement fonds (2074)

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Victoria University (Toronto, Ont.). Office of Alumni Affairs & Advancement fonds

Table of contents

Summary information	3
Administrative history / Biographical sketch	3
Scope and content	3
Notes	4
Access points	5
Series descriptions	5
2074-1, Special Events and Celebrations, 1914-2015, predominant 1989-2010	5
2074-2, Campaigns and Fundraising, 1985-1994	8
2074-3, Records of the Director, 1976-2008	9
2074-4, Records related to Victoria College Alumni, 1904-2016	10
2074-5, Publications and Newsletters, 1994-1996	11
2074-6, Records related to Emmanuel College Alumni, 1975-2016	12
2074-7, Photographs, ca 1930-2011	13

Summary information

Repository: Victoria University Archives

Title: Victoria University (Toronto, Ont.). Office of Alumni Affairs &

Advancement fonds

Reference code: 2074

Category

Administrative Bodies

[alternative]:

Date: 1904-2016, predominant 1976-2016 (date of creation)

Physical description: 1.17 m of textual records

1 compact disc 1120 photographs

1 album

Dates of creation, revision and deletion:

Added by MO: May 31, 2016Revised by ECN: April 27, 2017Updated

by JT Dec 19 2018; April 26, 2019Updated by ND April 16,

2020Updated by JT Dec 18 2020Updated by JT Sept 28 2022Updated

by JT Sept 18 2023Updated by JT Jan 2024

Administrative history / Biographical sketch

Note

Throughout much of the University's history, matters of alumni and fund raising were managed by the President, Bursar, and Board of Regents. Beginning in 1975, a separate office was created to manage these responsibilities: the Department of External Relations and Development. Minor name changes have occurred since that time in 2002 and the 2010s. A committee of the Board of Regents continues to monitor and encourage matters relating to alumni and advancement.

2002 - The name changed to the Alumni Affairs and University Advancement Department.

[201-?] (exact year unknown) - The name changed to the Office of Alumni Affairs & Advancement.

Scope and content

Fonds consists of the records of Larry Davies, the Director of the External Relations and Development Department, primarily outgoing correspondence as well as records documenting the relationship between the Department, alumni, and alumni groups such as the Alumni of Victoria College (AVC) and the Emmanuel College Alumni/ae Association. Records also document fundraising and development activities as well as the planning and hosting of events such as reunions and milestone celebrations. Fonds contains lists of Permanent Class Executives of Victoria College, guest book and transcripts of addresses given at the Memorial Service held for Victoria University President A.B.B. Moore,

promotional material, questionnaires, notes, lists, correspondence, research material, reports, financial records, annual reports, and photographs.

The fonds is made up of seven series: Series 1: Special Events and Celebrations; Series 2: Campaigns and Fundraising; Series 3: Records of the Director; Series 4: Records related to Victoria College Alumni; Series 5: Publications and Newsletters; Series 6: Records related to Emmanuel College Alumni; and Series 7: Photographs.

Notes

Title notes

• **Source of title proper**: Title based on contents of the fonds.

Immediate source of acquisition

Transfer

1987.055V

1987.306V

2004.136V

2010.05V

2011.05V

2011.21V

2012.21V

2015.14V

2016.13V

2017.04V

2018.08V

2019.15V

2022.19V

2023.14V

Finding aids

Photographs are described in the photograph database http://archival-photos.vicu.utoronto.ca/ See also Ephemera Collection http://library.vicu.utoronto.ca/archives/ephemera

Accruals

Further accruals are expected.

Other notes

• Publication status: Published

Access points

- Electronic records (documentary form)
- Textual records (documentary form)
- Photographs and art (documentary form)

Series descriptions

Series 2074-1: Special Events and Celebrations

<u>Date</u>: 1914-2015, predominant 1989-2010 (date of creation)

Scope and content:

Series consists of records created during the planning and organization of events including alumni events and reunions, lectures and other special celebrations.

Physical description: 30 cm of textual records

1 compact disc

Note [generalNote]:

See President's Office fonds (2021), series 12 - Records relating to functions

Arrangement:

Records were arranged roughly by subject, with records on Reunions, Lecture series, and the Sesquicentennial celebrations appearing together.

Alternative form available:

The video in file 2015.14V 2-10 is available online: http://digitalcollections.vicu.utoronto.ca/RS/? r=6100.

Publication status:

File / item list			
Reference code	Title	Dates	Physical description
2074-1-2004.136V- TR	File - Guest book/transcripts of addresses for A.B.B. Moore memorial service	2004	
2074-1-2011.05V-2-3	File - World Leadership Conference	1995	

	File - Congratulatory messages from other universities on the appointment of Wendy Cecil as Chancellor	2010	<u> </u>
2074-1-2011.05V-2-5	File - "Re-Orientation: Vic through the Ages Ceremony"	2010	
2074-1-2011.211V-1	File - Victoria College Building centenary	1992	
2074-1-2011.211V-1	File - Presentation to VWA by Martha Drake	2003	
2074-1-2015.14V-2-7	File - Dear NorrieDarling Helen	1997	
2074-1-2015.14V-2-	File - President Paul Gooch events	2015	
2074-1-2015.14V- AV-2	File - President Paul Gooch events [Video]	2015	1 compact disc
	Scope and content:		
	Item is a video in tribute of President Paul W.	Gooch.	
2074-1-2015.14V-2-	File - World Leadership Conference - Victoria University	1995	
2074-1-2015.14V-2-	File - World Leadership Programme [press coverage]	1995	
2074-1-2015.14V-5-7	File - Emmanuel College Open House / Recruitment	1990-1997	
2074-1-2015.14V-5-8	File - Emmanuel College installations	1981-1990	
2074-1-2011.05V 1-5	File - Alumni/Alumnae Reunion 1980-1989	1991-1992	
2074-1-2011.05V 2-1	File - Burwash Hall Reunion - Historical lists of Burwash Hall residents, 1914-1992	1914-1992	
2074-1-2011.05V 2-2	File - Burwash Hall Reunion -Former (living) residents of Burwash House, 1930 - 1992	1930-1992	
2074-1-2011.211V 1-1	File - Reunions - 1940's	[194-]	
2074-1-2011.211V 1-2	File - Reunions - 1950's	[195-]	
2074-1-2011.211V 1-3	File - Reunions - 1980's	[198-]	
2074-1-2011.211V 1-5	File - Annesley Anew reunion	1989	
2074-1-2013.08V 1-1	File - Class reunion records	1991	
2074-1-2013.08V 1-2	File - Class reunion records	1992	
2074-1-2013.08V 1-3	File - Class reunion records	1993	
2074-1-2013.08V 1-4	File - Class reunion records	1994	

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2074-1-2013.08V 1-5	File - Class reunion records	1995
2074-1-2013.08V 1-6	File - Class reunion records	1996
2074-1-2013.08V 1-7	File - Class reunion records	1997
2074-1-2013.08V 2-1	File - Class reunion records	1998
2074-1-2013.08V 2-2	File - Class reunion records	1999
2074-1-2013.08V 2-3	File - Class reunion records	2000
2074-1-2013.08V 2-4	File - Class reunion records	2001
2074-1-2013.08V 3-1	File - Class reunion records	2003
2074-1-2013.08V 3-2	File - North/Middle/Gate/South House reunion records	1995-1996
2074-1-2015.14V 2-8	File - Spring Reunion 1995 - Honorary Years [correspondence]	1995
2074-1-2015.14V 2-9	File - Spring Reunion 1996 - Honorary Years [correspondence]	1996
2074-1-2015.14V 1-1	File - Keith Davey Lecture (John Kenneth Galbraith)	1997
2074-1-2015.14V 1-2	File - Keith Davey Lecture (Michael Ignatieff)	1998
2074-1-2015.14V 1-3	File - Keith Davey Lecture (Dr. Ruud Lubbers)	1999
2074-1-2015.14V 1-4	File - Keith Davey Lecture (Rt. Hon. Lord Jenkins)	2000
2074-1-2015.14V 1-5	File - Keith Davey Lecture (Justice Louise Arbour	2001
2074-1-2015.14V 1-6	File - Keith Davey Lecture (Hon. Lloyd Axworthy)	2002
2074-1-2015.14V 1-7	File - Keith Davey Lecture (Rt. Hon. Jean Chrétien)	2008
2074-1-2015.14V 2-1	File - Ran Ide Lectures	2000-2001
2074-1-2011.211V 1-4	File - Sesquicentennial celebration	1986
2074-1-2015.14V 2-2	File - Sesquicentennial Committee	1984-1986
2074-1-2015.14V 2-3	File - Sesquicentennial bus tour to Cobourg	1986

2074-1-2015.14V 2-4	File - Sesquicentennial Committee - Religious Sub-Sub Committee	1985-1986
2074-1-2015.14V 2-5	File - Sesquicentennial Committee - Library displays sub committee	1985-1986
2074-1-2015.14V 2-6	File - Sesquicentennial Run - 10k Access- Ability	1986

Series 2074-2: Campaigns and Fundraising

Date: 1985-1994 (date of creation)

Scope and content:

Series consists of records related to fundraising campaigns.

Physical description: 13 cm of textual records

Note [generalNote]:

See Bursar's Office fonds (2001), series 10 - Records related to fundraising See President's Office fonds (2021), series 17 - Records relating to fund raising

Finding aids:

Ephemera related to fundraising: http://library.vicu.utoronto.ca/archives/ephemera/23239

Publication status:

File / item list				
Reference code	Title	Dates	Physical description	
2074-2-2010.05V 4-6	File - Renewing the Heritage Campaign/ University of Toronto	1985-1991		
2074-2-2011.05V 1-1	File - Capital Campaign	1985		
2074-2-2011.05V 1-2	File - Renewing the Heritage Campaign	1986		
2074-2-2011.05V 1-3	File - Renewing the Heritage Campaign	1986		
2074-2-2011.05V 1-4	File - Centenary Planning	1990-1992		
2074-2-2011.05V 1-6	File - Burwash Hall Restoration Fund	1992-1994		
2074-2-2022.19V TR	File - The Northrop Frye Medal	ca. 1992		
	Scope and content:			

	Two page printer's proof of a brochure advertising the commemorative Northrop Frye medal. The medal was designed by Dora de Pédery-Hunt. Proceeds of the sale of the medal were shared by the Northrop Frye Centre and Victoria University.
2074-2-2023.14V	File - Special Occasion Bookplates [199-]
TR	
	Scope and content:
	Contains brochures, mail inserts, and other ephemera related to special occasion giving with a focus on the Library and Library book plates.

Series 2074-3: Records of the Director

Date: 1976-2008 (date of creation)

Scope and content:

Series consists of the records of the Director of the Alumni Affairs and University Advancement Department. Records include correspondence and reports.

Physical description: 36 cm of textual records

Publication status:

	File / item list				
Reference code	Title	Dates	Physical description		
2074-3-2010.05V 1-1	File - Larry Davies correspondence	1983			
2074-3-2010.05V 1-2	File - Larry Davies correspondence	1984			
2074-3-2010.05V 1-3	File - Larry Davies correspondence	1985			
2074-3-2010.05V 1-4	File - Larry Davies correspondence	1986			
2074-3-2010.05V 1-5	File - Larry Davies correspondence	1987			
2074-3-2010.05V 1-6	File - Larry Davies correspondence	1988			
2074-3-2010.05V 2-1	File - Larry Davies correspondence	1989			
2074-3-2010.05V 2-2	File - Larry Davies correspondence	1990			
2074-3-2010.05V 2-3	File - Larry Davies correspondence	1991			
2074-3-2010.05V 2-4	File - Larry Davies correspondence	1992			

2074-3-2010.05V 3-1	File - Larry Davies correspondence	1993
2074-3-2010.05V 3-2	File - Larry Davies correspondence	1994
2074-3-2010.05V 3-3	File - Larry Davies correspondence	1995
2074-3-2010.05V 3-4	File - Larry Davies correspondence	1996
2074-3-2010.05V 4-1	File - Larry Davies correspondence	1997
2074-3-2010.05V 4-2	File - Larry Davies correspondence	1998-2000
2074-3-2010.05V 4-3	File - Larry Davies correspondence	2001
2074-3-2010.05V 4-4	File - Larry Davies correspondence	2002-2008
2074-3-2010.05V 4-5	File - Larry Davies correspondence with President Roseann Runte/copies of President Runte correspondence sent to Alumni Affairs	1994-1996
2074-3-2012.21V 1-1	File - Annual reports	1976-1990
2074-3-2015.14V 4-1	File - Review of Student Life Committee	2004

Series 2074-4: Records related to Victoria College Alumni

Date: 1904-2016 (date of creation)

Scope and content:

Series consists of meeting agendas, minutes, reports and other records of the Alumni of Victoria College as well as other alumni groups and associations, lists of Permanent Class Executives, correspondence, etc.

Physical description: 16 cm of textual records

Restrictions on access:

Records marked with RR are restricted in keeping with relevant privacy legislation. Contact archivist for details on access.

Publication status:

		File / item list	
Reference code	Title	Dates	Physical description

2074-4-1987.306V TR	File - Permanent Class Executives of Victoria College	1904-1987
2074-4-2015.14V 3-1	File - Alumni of Victoria College Annual General Meeting	1996
2074-4-2015.14V 3-2RR	File - Alumni of Victoria College Executive directory	1961-2003
2074-4-2015.14V 3-3	File - The Alumni of Victoria College Constitution	[199?]
2074-4-2015.14V 3-4	File - Alumni of Victoria College Annual General Meeting	1997
2074-4-2015.14V 3-5	File - General correspondence	1995-1997
2074-4-2015.14V 3-6	File - Alumni of Victoria College Logo contest	1989-1990
2074-4-2015.14V 3-10	File - Alumni of Victoria College Executive meetings and annual meetings	1989-1991
2074-4-2015.14V 3-11	File - Alumni of Victoria College information binder	1970-1974
2074-4-2016.13V TR-1	File - Obituaries for Victoria College Alumni	2014-2015
2074-4-2017.04V TR-1	File - Obituaries for Victoria College Alumni	2015-2016

Series 2074-5: Publications and Newsletters

Date: 1994-1996 (date of creation)

Scope and content:

Series consists of records related to the production of alumni publications such as the Vic Report. Records include correspondence, planning, production guidelines, and copies of photographs used in various issues.

Physical description: 3 cm of textual records

Finding aids:

Photographs are described in the photograph database. http://archival-photos.vicu.utoronto.ca/

Related material:

Published copies of Vic Report can be found in the Victoriana Collection, E.J. Pratt Library http://library.vicu.utoronto.ca/collections/special_collections/victoriana/

Publication status:

File / item list				
Reference code	Title	Dates	Physical description	
2074-5-2015.14V 3-7	File - Vic Report general correspondence	1994-1996		
2074-5-2015.14V 3-8	File - Vic Report Production Guidelines	n.d.		
2074-5-2015.14V 3-9	File - Vic Report - List of contents of past issues, 1983-1996	1996		

Series 2074-6: Records related to Emmanuel College Alumni

Date: 1975-2016 (date of creation)

Scope and content:

Series consists of records related to the organization of Alumni events such as reunions and Alumni Days, correspondence with alumni and the Alumni Association, as well as lists of new college grads.

Physical description: 19 cm of textual records.

Publication status:

File / item list					
Reference code	Title	Dates	Physical description		
2074-6-2015.14V 4-2	File - Alumni Day/Convocation	1997			
2074-6-2015.14V 4-3	File - EC Reunion 3E6	1986			
2074-6-2015.14V 4-4	File - EC Reunion 4E0	1985			
2074-6-2015.14V 4-5	File - EC Reunion 4E3	1988-1994			
2074-6-2015.14V 4-6	File - EC Reunion 4E2	1987-1994			
2074-6-2015.14V 4-7	File - EC Reunion 4E4	1994			
2074-6-2015.14V 4-8	File - EC Reunion 5E0	1995			
2074-6-2015.14V 4-9	File - EC Reunion 5E1, 5E2	1993-1996			
2074-6-2015.14V 4-10	File - EC Reunion 5E3, 5E5	1994-1998			
2074-6-2015.14V 4-11	File - EC Reunion 5E9, 6E3, 8E3, 8E5	1994-1995			

2074-6-2015.14V	File - Emmanuel Alumni Day	2000 1999			
4-12					
2074-6-2015.14V	File - Emmanuel Alumni Day	1997-1998			
4-13					
2074 6 2015 1414	File - Alumni Executive	1005 1007			
2074-6-2015.14V 4-14	File - Alumni Executive	1995-1997			
4-14					
2074-6-2015.14V	File - Emmanuel Barbeque	1996-2003			
4-15					
2074-6-2015.14V	File - College grads	1975-1991			
4-16	The Conege grads	17/3 17/1			
2074-6-2015.14V	File - College grads [Don Harron honorary	1991			
4-17	degree]				
2074-6-2015.14V	File - General correspondence	1985-1996			
4-18	_				
2074-6-2015.14V	File - College grads	1992-1993			
5-1RR	The Conege graus	1772-1773			
2074-6-2015.14V	File - College grads	1994-1996			
5-2RR					
2074-6-2015.14V	File - Momentum in Ministry	1996-1997			
5-3					
2074-6-2015.14V	File - Momentum in Ministry	1991-1994			
5-4	File - Momentum in Ministry	1991-1994			
2074-6-2015.14V	File - 'Watering the Camels' Alumni event	1997			
5-5					
2074-6-2015.14V	File - Parish and College, Alumni Day	1990-1995			
5-6					
2074-6-2016.13V	File Obituation for Emmanual Callege	2014			
TR-2	File - Obituaries for Emmanuel College Alumni	2014			
2074-6-2017.04V	File - Obituaries for Emmanuel College	2015-2016			
TR-2	Alumni				

Series 2074-7: Photographs

Date: ca 1930-2011 (date of creation)

Physical description: 1120 photographs

1 album

Finding aids:

Photographs are described in the photograph database: http://archival-photos.vicu.utoronto.ca/

<u>Publication status</u>:

File / item list						
Reference code	Title	Dates	Physical description			
2074-7-1987.055	Accession - Photographs	198-?	4 photographs			
	Scope and content: Contains images of stone carvings of Heritage Campaign."	n University buildings. Photos	s were used in brochure "Renew the			
2074-7-2011.21	Accession - Photographs	ca. 1930-2011	980 photographs			
2074-7-2015.14	Accession - Photographs	1979-2000	94 photographs			
2074-7-2018.08	Accession - Photographs	1998	28 photographs			
2074-7-2019.15	Accession - Photographs	1947-2003	14 photographs1 album			
	Scope and content: Contains pictures of the 1983 Bob R of students in residence.	evue, 1946 The Mikado, reun	ion events and formal group portraits			