

Victoria University Archives

Finding Aid - Victoria University (Toronto, Ont.). Office of Alumni Affairs & Advancement fonds (2074)

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**Victoria University (Toronto, Ont.). Office
of Alumni Affairs & Advancement fonds**

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Summary information

Repository:	Victoria University Archives
Title:	Victoria University (Toronto, Ont.). Office of Alumni Affairs & Advancement fonds
Reference code:	2074
Category [alternative]:	Administrative Bodies
Date:	1904-2016, predominant 1976–2016 (date of creation)
Physical description:	1.16 m of textual records 1 compact disc 128 photographs 1 album
Dates of creation, revision and deletion:	Added by MO: May 31, 2016 Revised by ECN: April 27, 2017 Updated by JT Dec 19 2018; April 26, 2019 Updated by ND April 16, 2020 Updated by JT Dec 18 2020 Updated by JT Sept 28 2022

Administrative history / Biographical sketch

Note

Throughout much of the University's history, matters of alumni and fund raising were managed by the President, Bursar, and Board of Regents. Beginning in 1975, a separate office was created to manage these responsibilities: the Department of External Relations and Development. Minor name changes have occurred since that time in 2002 and the 2010s. A committee of the Board of Regents continues to monitor and encourage matters relating to alumni and advancement.

2002 - The name changed to the Alumni Affairs and University Advancement Department.

[201-?] (exact year unknown) - The name changed to the Office of Alumni Affairs & Advancement.

Scope and content

Fonds consists of the records of Larry Davies, the Director of the External Relations and Development Department, primarily outgoing correspondence as well as records documenting the relationship between the Department, alumni, and alumni groups such as the Alumni of Victoria College (AVC) and the Emmanuel College Alumni/ae Association. Records also document fundraising and development activities as well as the planning and hosting of events such as reunions and milestone celebrations. Fonds contains lists of Permanent Class Executives of Victoria College, guest book and transcripts of addresses given at the Memorial Service held for Victoria University President A.B.B. Moore,

promotional material, questionnaires, notes, lists, correspondence, research material, reports, financial records, annual reports, and photographs.

The fonds is made up of seven series: Series 1: Special Events and Celebrations; Series 2: Campaigns and Fundraising; Series 3: Records of the Director; Series 4: Records related to Victoria College Alumni; Series 5: Publications and Newsletters; Series 6: Records related to Emmanuel College Alumni; and Series 7: Photographs.

Notes

Title notes

- **Source of title proper:** Title based on contents of the fonds.

Immediate source of acquisition

Transfer
1987.306V
2004.136V
2010.05V
2011.05V
2012.21V
2015.14V
2016.13V
2017.04V
2018.08V
2019.15V
2022.19V

Finding aids

Photographs are described in the photograph database <http://archival-photos.vicu.utoronto.ca/>
See also Ephemera Collection <http://library.vicu.utoronto.ca/archives/ephemera>

Accruals

Further accruals are expected.

Other notes

- **Publication status:** Published
-

Access points

- Electronic records (documentary form)

- Textual records (documentary form)
- Photographs and art (documentary form)

Series descriptions

Series 2074-1: Special Events and Celebrations

Date: 1914-2015, predominant 1989-2010 (date of creation)

Scope and content:

Series consists of records created during the planning and organization of events including alumni events and reunions, lectures and other special celebrations.

Physical description: 30 cm of textual records
1 compact disc

Note [generalNote]:

See President's Office fonds (2021), series 12 - Records relating to functions

Arrangement:

Records were arranged roughly by subject, with records on Reunions, Lecture series, and the Sesquicentennial celebrations appearing together.

Alternative form available:

The video in file 2015.14V 2-10 is available online : <http://digitalcollections.vicu.utoronto.ca/RS/?r=6100>.

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-1-2004.136V-TR	File - Guest book/transcripts of addresses for A.B.B. Moore memorial service	2004	
2074-1-2011.05V-2-3	File - World Leadership Conference	1995	
2074-1-2011.05V-2-4	File - Congratulatory messages from other universities on the appointment of Wendy Cecil as Chancellor	2010	
2074-1-2011.05V-2-5	File - "Re-Orientation: Vic through the Ages Ceremony"	2010	
2074-1-2011.211V-1	File - Victoria College Building centenary	1992	

2074-1-2011.211V-1	File - Presentation to VWA by Martha Drake	2003	
2074-1-2015.14V-2-7	File - Dear Norrie...Darling Helen	1997	
2074-1-2015.14V-2-	File - President Paul Gooch events	2015	
2074-1-2015.14V-AV-2	File - President Paul Gooch events [Video] <i>Scope and content:</i> Item is a video in tribute of President Paul W. Gooch.	2015	1 compact disc
2074-1-2015.14V-2-	File - World Leadership Conference - Victoria University	1995	
2074-1-2015.14V-2-	File - World Leadership Programme [press coverage]	1995	
2074-1-2015.14V-5-7	File - Emmanuel College Open House / Recruitment	1990-1997	
2074-1-2015.14V-5-8	File - Emmanuel College installations	1981-1990	
2074-1-2011.05V 1-5	File - Alumni/Alumnae Reunion 1980-1989	1991-1992	
2074-1-2011.05V 2-1	File - Burwash Hall Reunion - Historical lists of Burwash Hall residents, 1914-1992	1914-1992	
2074-1-2011.05V 2-2	File - Burwash Hall Reunion -Former (living) residents of Burwash House, 1930 - 1992	1930-1992	
2074-1-2011.211V 1-1	File - Reunions - 1940's	[194-]	
2074-1-2011.211V 1-2	File - Reunions - 1950's	[195-]	
2074-1-2011.211V 1-3	File - Reunions - 1980's	[198-]	
2074-1-2011.211V 1-5	File - Annesley Anew reunion	1989	
2074-1-2013.08V 1-1	File - Class reunion records	1991	
2074-1-2013.08V 1-2	File - Class reunion records	1992	
2074-1-2013.08V 1-3	File - Class reunion records	1993	
2074-1-2013.08V 1-4	File - Class reunion records	1994	
2074-1-2013.08V 1-5	File - Class reunion records	1995	
2074-1-2013.08V 1-6	File - Class reunion records	1996	
2074-1-2013.08V 1-7	File - Class reunion records	1997	

2074-1-2013.08V 2-1	File - Class reunion records	1998
2074-1-2013.08V 2-2	File - Class reunion records	1999
2074-1-2013.08V 2-3	File - Class reunion records	2000
2074-1-2013.08V 2-4	File - Class reunion records	2001
2074-1-2013.08V 3-1	File - Class reunion records	2003
2074-1-2013.08V 3-2	File - North/Middle/Gate/South House reunion records	1995-1996
2074-1-2015.14V 2-8	File - Spring Reunion 1995 - Honorary Years [correspondence]	1995
2074-1-2015.14V 2-9	File - Spring Reunion 1996 - Honorary Years [correspondence]	1996
2074-1-2015.14V 1-1	File - Keith Davey Lecture (John Kenneth Galbraith)	1997
2074-1-2015.14V 1-2	File - Keith Davey Lecture (Michael Ignatieff)	1998
2074-1-2015.14V 1-3	File - Keith Davey Lecture (Dr. Ruud Lubbers)	1999
2074-1-2015.14V 1-4	File - Keith Davey Lecture (Rt. Hon. Lord Jenkins)	2000
2074-1-2015.14V 1-5	File - Keith Davey Lecture (Justice Louise Arbour)	2001
2074-1-2015.14V 1-6	File - Keith Davey Lecture (Hon. Lloyd Axworthy)	2002
2074-1-2015.14V 1-7	File - Keith Davey Lecture (Rt. Hon. Jean Chrétien)	2008
2074-1-2015.14V 2-1	File - Ran Ide Lectures	2000-2001
2074-1-2011.211V 1-4	File - Sesquicentennial celebration	1986
2074-1-2015.14V 2-2	File - Sesquicentennial Committee	1984-1986
2074-1-2015.14V 2-3	File - Sesquicentennial bus tour to Cobourg	1986
2074-1-2015.14V 2-4	File - Sesquicentennial Committee - Religious Sub-Sub Committee	1985-1986
2074-1-2015.14V 2-5	File - Sesquicentennial Committee - Library displays sub committee	1985-1986
2074-1-2015.14V 2-6	File - Sesquicentennial Run - 10k Access- Ability	1986

Series 2074-2: Campaigns and Fundraising

Date: 1985-1994 (date of creation)

Scope and content:

Series consists of records related to fundraising campaigns.

Physical description: 12 cm of textual records

Note [generalNote]:

See Bursar's Office fonds (2001), series 10 - Records related to fundraising
See President's Office fonds (2021), series 17 - Records relating to fund raising

Finding aids:

Ephemera related to fundraising: <http://library.vicu.utoronto.ca/archives/ephemera/23239>

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-2-2010.05V 4-6	File - Renewing the Heritage Campaign/ University of Toronto	1985-1991	
2074-2-2011.05V 1-1	File - Capital Campaign	1985	
2074-2-2011.05V 1-2	File - Renewing the Heritage Campaign	1986	
2074-2-2011.05V 1-3	File - Renewing the Heritage Campaign	1986	
2074-2-2011.05V 1-4	File - Centenary Planning	1990-1992	
2074-2-2011.05V 1-6	File - Burwash Hall Restoration Fund	1992-1994	
2074-2-2022.19V TR	File - The Northrop Frye Medal <i>Scope and content:</i> Two page printer's proof of a brochure advertising the commemorative Northrup Frye medal. The medal was designed by Dora de Pédery-Hunt. Proceeds of the sale of the medal were shared by the Northrop Frye Centre and Victoria University.	ca. 1992	

Series 2074-3: Records of the Director

Date: 1976-2008 (date of creation)

Scope and content:

Series consists of the records of the Director of the Alumni Affairs and University Advancement Department. Records include correspondence and reports.

Physical description: 36 cm of textual records

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-3-2010.05V 1-1	File - Larry Davies correspondence	1983	
2074-3-2010.05V 1-2	File - Larry Davies correspondence	1984	
2074-3-2010.05V 1-3	File - Larry Davies correspondence	1985	
2074-3-2010.05V 1-4	File - Larry Davies correspondence	1986	
2074-3-2010.05V 1-5	File - Larry Davies correspondence	1987	
2074-3-2010.05V 1-6	File - Larry Davies correspondence	1988	
2074-3-2010.05V 2-1	File - Larry Davies correspondence	1989	
2074-3-2010.05V 2-2	File - Larry Davies correspondence	1990	
2074-3-2010.05V 2-3	File - Larry Davies correspondence	1991	
2074-3-2010.05V 2-4	File - Larry Davies correspondence	1992	
2074-3-2010.05V 3-1	File - Larry Davies correspondence	1993	
2074-3-2010.05V 3-2	File - Larry Davies correspondence	1994	
2074-3-2010.05V 3-3	File - Larry Davies correspondence	1995	
2074-3-2010.05V 3-4	File - Larry Davies correspondence	1996	
2074-3-2010.05V 4-1	File - Larry Davies correspondence	1997	
2074-3-2010.05V 4-2	File - Larry Davies correspondence	1998-2000	

2074-3-2010.05V 4-3	File - Larry Davies correspondence	2001
2074-3-2010.05V 4-4	File - Larry Davies correspondence	2002-2008
2074-3-2010.05V 4-5	File - Larry Davies correspondence with President Roseann Runte/copies of President Runte correspondence sent to Alumni Affairs	1994-1996
2074-3-2012.21V 1-1	File - Annual reports	1976-1990
2074-3-2015.14V 4-1	File - Review of Student Life Committee	2004

Series 2074-4: Records related to Victoria College Alumni

Date: 1904-2016 (date of creation)

Scope and content:

Series consists of meeting agendas, minutes, reports and other records of the Alumni of Victoria College as well as other alumni groups and associations, lists of Permanent Class Executives, correspondence, etc.

Physical description: 16 cm of textual records

Restrictions on access:

Records marked with RR are restricted in keeping with relevant privacy legislation. Contact archivist for details on access.

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-4-1987.306V TR	File - Permanent Class Executives of Victoria College	1904-1987	
2074-4-2015.14V 3-1	File - Alumni of Victoria College Annual General Meeting	1996	
2074-4-2015.14V 3-2RR	File - Alumni of Victoria College Executive directory	1961-2003	
2074-4-2015.14V 3-3	File - The Alumni of Victoria College Constitution	[199?]	
2074-4-2015.14V 3-4	File - Alumni of Victoria College Annual General Meeting	1997	
2074-4-2015.14V 3-5	File - General correspondence	1995-1997	

2074-4-2015.14V 3-6	File - Alumni of Victoria College Logo contest	1989-1990
2074-4-2015.14V 3-10	File - Alumni of Victoria College Executive meetings and annual meetings	1989-1991
2074-4-2015.14V 3-11	File - Alumni of Victoria College information binder	1970-1974
2074-4-2016.13V TR-1	File - Obituaries for Victoria College Alumni	2014-2015
2074-4-2017.04V TR-1	File - Obituaries for Victoria College Alumni	2015-2016

Series 2074-5: Publications and Newsletters

Date: 1994-1996 (date of creation)

Scope and content:

Series consists of records related to the production of alumni publications such as the Vic Report. Records include correspondence, planning, production guidelines, and copies of photographs used in various issues.

Physical description: 3 cm of textual records

Finding aids:

Photographs are described in the photograph database. <http://archival-photos.vicu.utoronto.ca/>

Related material:

Published copies of Vic Report can be found in the Victoriana Collection, E.J. Pratt Library http://library.vicu.utoronto.ca/collections/special_collections/victoriana/

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-5-2015.14V 3-7	File - Vic Report general correspondence	1994-1996	
2074-5-2015.14V 3-8	File - Vic Report Production Guidelines	n.d.	
2074-5-2015.14V 3-9	File - Vic Report - List of contents of past issues, 1983-1996	1996	

Series 2074-6: Records related to Emmanuel College Alumni

Date: 1975-2016 (date of creation)

Scope and content:

Series consists of records related to the organization of Alumni events such as reunions and Alumni Days, correspondence with alumni and the Alumni Association, as well as lists of new college grads.

Physical description: 19 cm of textual records.

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-6-2015.14V 4-2	File - Alumni Day/Convocation	1997	
2074-6-2015.14V 4-3	File - EC Reunion 3E6	1986	
2074-6-2015.14V 4-4	File - EC Reunion 4E0	1985	
2074-6-2015.14V 4-5	File - EC Reunion 4E3	1988-1994	
2074-6-2015.14V 4-6	File - EC Reunion 4E2	1987-1994	
2074-6-2015.14V 4-7	File - EC Reunion 4E4	1994	
2074-6-2015.14V 4-8	File - EC Reunion 5E0	1995	
2074-6-2015.14V 4-9	File - EC Reunion 5E1, 5E2	1993-1996	
2074-6-2015.14V 4-10	File - EC Reunion 5E3, 5E5	1994-1998	
2074-6-2015.14V 4-11	File - EC Reunion 5E9, 6E3, 8E3, 8E5	1994-1995	
2074-6-2015.14V 4-12	File - Emmanuel Alumni Day	2000 1999	
2074-6-2015.14V 4-13	File - Emmanuel Alumni Day	1997-1998	
2074-6-2015.14V 4-14	File - Alumni Executive	1995-1997	
2074-6-2015.14V 4-15	File - Emmanuel Barbeque	1996-2003	
2074-6-2015.14V 4-16	File - College grads	1975-1991	
2074-6-2015.14V 4-17	File - College grads [Don Harron honorary degree]	1991	

2074-6-2015.14V 4-18	File - General correspondence	1985-1996
2074-6-2015.14V 5-1RR	File - College grads	1992-1993
2074-6-2015.14V 5-2RR	File - College grads	1994-1996
2074-6-2015.14V 5-3	File - Momentum in Ministry	1996-1997
2074-6-2015.14V 5-4	File - Momentum in Ministry	1991-1994
2074-6-2015.14V 5-5	File - 'Watering the Camels' Alumni event	1997
2074-6-2015.14V 5-6	File - Parish and College, Alumni Day	1990-1995
2074-6-2016.13V TR-2	File - Obituaries for Emmanuel College Alumni	2014
2074-6-2017.04V TR-2	File - Obituaries for Emmanuel College Alumni	2015-2016

Series 2074-7: Photographs

Date: 1947-2003 (date of creation)

Physical description: 128 photographs
1 album

Finding aids:

Photographs are described in the photograph database: <http://archival-photos.vicu.utoronto.ca/>

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2074-7-2015.14	Accession - Photographs	1979-2000	94 photographs
2074-7-2018.08	Accession - Photographs	1998	28 photographs
2074-7-2019.15	Accession - Photographs	1947-2003	6 photographs1 album