

Victoria University Archives

Finding Aid - Victoria University (Toronto, Ont.). Bursar's Office fonds (2001)

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Victoria University (Toronto, Ont.). Bursar's Office fonds

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Summary information

Repository:	Victoria University Archives
Title:	Victoria University (Toronto, Ont.). Bursar's Office fonds
ID:	2001
Category [alternative]:	Administrative Bodies
Date:	1831–2016 (date of creation)
Physical description:	16.07 m of textual records 815 photographs 4 photograph albums 448 architectural drawings
Dates of creation, revision and deletion:	
Note [generalNote]:	1987.180V-23-6 has been culled 1987.180V-23-4 and 1987.180V-24-5 were re-located to the Registrar's Office and are available under accession 2018.02V

Administrative history / Biographical sketch

Note

The Bursar of Victoria University was the chief financial officer of the University and head of its business administration. From the mid 1940's the Bursar also served as Secretary to the Board of Regents and its standing and special committees. Between 1932 and 1985, the responsibilities and duties of the Bursar were considerably increased.

Prior to 1932, the financial and business administration of the University was given little attention. It appears from the minutes of the Board of Regents that between 1907 and 1918 financial matters were in the care of a member of the Board of Regents. The terms "Bursar" and "Treasurer of the Board of Regents" were used interchangeably, and the only record of the Bursar's work is found in references in the minutes to the financial reports presented annually to the Board. In 1918, however, the two positions were separated and both the Bursar and the Treasurer presented reports to the Board. Thereafter, the position of Treasurer was an honorary post held by a member of the Board, who had to present the annual financial reports, while the position of Bursar became a salaried post on the staff of Victoria University.

The next major development was the appointment of an accountant, which the Board agreed to in 1920[1]. From 1921 to 1932, the position of Bursar was held by the University Librarian, F.L. Barber, and so increasingly the work of the Bursar's Office fell to the Accountant, W.J. Little. During this period, Little was appointed secretary of various financial appeals and building funds; and it was Little who appeared at meetings of the Board of Regents to answer the questions of members of the Board when the

Treasurer presented the financial reports. Victoria University faced a financial crisis in the early 1920s, and carried a serious deficit into the 1930s which revealed the need for a full-time Bursar. In 1932, the Board recognised this when it moved:

That we accept Dr. Barber's suggestion that he relinquish the office of bursar, and that the Rev. W.J. Little be appointed bursar of Victoria University [2].

Little described his work in his first annual report to the Board of Regents in 1934. At this point, in addition to his financial and accounting responsibilities, the Bursar was Secretary to the Finance Committee and Property Committee, and business manager of Burwash Hall and the Men's Residences. In his routine duties, Little included the collection of fees; payment of accounts; bookkeeping and record keeping; the preparation of financial statements; printing and supplies; and publicity and advertising. He also prepared payroll reports for the Workmen's Compensation Board of Ontario. As Secretary to the Property committee, his main task was described as the supervision of insurance on all buildings and their contents. Finance committee work involved co-operation with the staff of the National Trust Company which acted as the financial agents of the University.

The two areas of Property and Burwash Hall and Men's Residences (later Residences and Services) formed what came to be known as the auxiliary enterprises of the University. These auxiliary enterprises, which were secondary to Victoria's main educational function, became a useful source of income for the University as well as providing accommodation for staff and students. The Bursar's active management and involvement in these areas consequently increased.

The Bursar's responsibilities with regard to property were initially the insurance of buildings and their contents. However, as the need for regular income became more urgent and evident, and as the University expanded and required more buildings, the Bursar's work likewise increased. The Bursar became responsible for the legal negotiations and accounting over purchases, sales and leases; and the supervision and funding of alterations and renovations and the construction of new buildings. Along with this the Bursar dealt with property tax as the University was only exempt from this in respect to its property used for academic purposes.

As business manager of Burwash Hall and the Men's Residences, the Bursar was responsible for residence accounts and budgets throughout the year. The senior residence staff reported to the Bursar, and all major items and expenditures or policy decisions had to be passed by him. In addition during the summer vacation he was responsible for the general management and administration, as the dietitian was on a ten month renewable contract. The summer vacation management included the allocation of rooms to conference groups and individuals who used the residences. The Bursar also had a supervisory role in regard to the management of the Women's Residences and Wymilwood Students' Union.

Staffing structures with Residences and Food Services were ill-defined. Food Services staff were directly responsible to the Bursar. The appointment of a Director of Residences and Food Services, which caused some friction, did not create a proper departmental structure: both the dietitian of Burwash Hall and the Director reported to the Bursar. Commercial food management was introduced in 1982-83, with the retention of Victoria staff: the resolution of staff problems following this remained the responsibility of the Bursar.

Student discipline and government were the responsibility of the Senior Tutor/Dean of Men in the Men's Residences and of the Dean of Women in the Women's Residences. However, any discipline which resulted in fines or any damages to property were reported to the Bursar. Also, residence fees and applications for student loans or loan extensions, as well as summer residence applications, were handled by the Bursar. There was also some overlap in responsibilities, particularly as W.J. Little (Bursar, 1932-51) was Senior Tutor from 1924 to 1935 and Acting Senior Tutor from 1942 to 1946.

In the mid-1940s three extra areas of responsibility were added to the Bursar's work. In 1944, the Bursar became the Superintendent of Buildings and Grounds. W.J. Little comments in his 1945 annual report that

he was convinced: that the most efficient and economical plan of operation is a centralised control with definite departmental organisation for the carrying out of the work [3].

The addition of Buildings and Grounds gave the Bursar control over all the non-academic departments of Victoria University. As Superintendent, the Bursar was responsible for the maintenance and repair of university buildings and had charge of the janitorial staff.

Also in the mid-1940s the Bursar became Secretary to the Board of Regents. It is not clear at what point this occurred. It was in 1935 that W.J. Little was first listed as present at a regular meeting of the Board of Regents [4]: previously he had attended only to answer questions in the financial report. In March 1936 Little was again listed, and described as Assessor [5]. Then in September 1936 Little was "re-appointed" as Minute Secretary to the Board [6]: there is no record of his original appointment as Minute Secretary. The Chancellor, E.W. Wallace, was Secretary to the Board, a position of some importance, whereas Little, as Minute Secretary, performed only minor administrative tasks. However, Little's appointment was significant, as before this the Minute Secretary had been appointed at each meeting of the Board from amongst their number. The transition from Minute Secretary to Secretary appears to have taken place around 1944-45, with the passing of the 1944 Victoria University Act. In practical terms, it may have occurred earlier, most likely after Principal Brown of Victoria College was appointed Acting Chancellor during Wallace's leave of absence, at which time there was a need to reduce Principal Brown's administrative workload [7].

The third additional responsibility in this period was the result of World War II and the Canadian Government's attempts to rehabilitate war veterans. The Department of Veterans Affairs instituted a scheme to provide money for the tuition fees of veterans who chose to take up university or other training courses. The net result was an influx of students and complicated reports and claims to the Department of Veterans Affairs on behalf of students at Victoria. This was the precursor of the general schemes of Government grants to assist students in the payment of fees and living expenses.

The next series of changes in the Bursar's work occurred in the period 1950-52. W.J. Little mentioned in his annual report for 1950 that there were plans for a major re-organisation of the business department. He stated that:

This will involve the termination of the arrangement by which the bookkeeping of Victoria University was done by the National Trust Company; the organisation of a complete accounting division; and the segregation of the work relating to buildings and grounds [8].

The restructuring did indeed take place, but Little died before he was able to report on its workings. In the ensuing disruption, W.C. James, the Chairman of the Board of Regents, was persuaded to give up his public relations career and assume the post of Bursar. In doing so, W.C. James had written into his job description an extra responsibility for the publicity and public relations of Victoria University.

The immediate result of the public relations role was the production of a published booklet, *Victoria Reports* on a biannual basis, edited by the Bursar. It was included primarily for the members of the Board of Regents as a means of keeping them informed on current affairs in Victoria. However, it became widely read, particularly by the alumni who began to treat it as though produced for their benefit. The Bursar remained editor for some twenty years, but eventually, in 1972, the Bursar relinquished the publication to the alumni, and it was renamed *Vic Reports*.

The restructuring of the business administration saw the promotion of F.C. Stokes from Assistant Superintendent to Superintendent, and the separation of the posts of Bursar and Superintendent of Buildings and Grounds. The Superintendent continued to use the Bursar's Office for secretarial and administrative support, but his files were held separately from the Bursar's. These files were accessioned in the Archives as 1987.173V. Concurrent with these changes, was the appointment of an Accountant, K.M. Dinsmore in 1950, and the establishment of an Accounting Department; the first since Little became Bursar in 1932 and gave up his post as Accountant. In 1951 the National Trust Company ceased to act as

financial agent for Victoria University and the finance and accounting business was transferred to the new Accounting Department.

In 1961 the Management Consultants, Woods, Gordon & Co. were commissioned to draw up a detailed study of Victoria University's organisation and administration. They drew up a position description of the Bursar's post, and amongst the major responsibilities they listed were included the supervision of the Accounting Department, Buildings and Grounds and the "auxiliary enterprises" which referred principally to Residences and Food Services. The Bursar also made all banking arrangements for the University, edited Victoria Reports and dealt with loans to students and to academic staff. The position description identified new supervisory and personnel responsibilities. The Bursar directly supervised five members of staff whose work was only loosely connected with finance: the Living Endowment Clerk, the Graduate Records Clerk, the Book Bureau Manager, the Switchboard Operator and the Clerk Typist to the academic staff. The Bursar was also responsible for staff appointments and dismissals.

The last major development in the period covered by these records which affected the work and responsibilities of the Bursar occurred in 1974 with the Memorandum of Agreement between the University of Toronto and the federated institutions. This provided for new financial arrangements whereby the University of Toronto received the annual government grant which it then distributed among the federated institutions instead of their receiving the grant direct. At the same time the basis for grants to Victoria University was altered. Previously, as a church-related university, Victoria had received only a half-grant per student, but from 1974, under new Provincial rules, Victoria received a full grant for students in Victoria College while continuing to receive a half-grant for students in Emmanuel College. These two changes in funding structure made the fees work of the Bursar more complex. In particular the Bursar became heavily involved in negotiations with the other federated institutions and with the administration of the University of Toronto. As a result, more of the financial and accounting work was delegated to the Accountant, leaving the Bursar free to concentrate on policy issues and negotiations. A further consequence of the Memorandum of Agreement was the closer integration of the staff of Victoria with the staff of the University of Toronto, and this led to greater involvement in unions which in turn involved the Bursar more in personnel matters and labour relations.

Currently the Bursar is responsible for the management and overseeing of properties and buildings, maintenance and repair as well as auxiliary services such as food and catering, conference services and housekeeping.

Endnotes

1. Board of Regents Minutes, Sept. 30, 1920.
2. *Ibid.*, Nov. 25, 1932.
3. Report of the Bursar and Superintendent, year ended June 30, 1945.
4. Board of Regents Minutes, June 13, 1935.
5. *Ibid.*, March 12, 1936.
6. *Ibid.*, Sept. 18, 1936.
7. *Ibid.*, Nov. 2, 1939.
8. Report of the Bursar to the Board of Regents, year ended June 30, 1950.

Scope and content

Fonds consists of the records from the Upper Canada Academy and the period when Victoria University (formerly College) was situated in Cobourg – it includes records of the Academy Treasurer, John Beatty and of the Bursars/Treasurers, John Potts and George Cox. Subsequent records are from the Bursars of

Victoria University: W.J. Little (1932–1951), W.C. James (1951–1963), F.C. Stokes (1963–1985), Larry Kurtz, (1985–2003), and David Keeling (2004–2009).

Scope and content note for records in Accession 1987.180V

The material described in this inventory consists of 4 metres of records of the Bursar, 1932-1985, along with a few records of the Accountant, 1921-32. The main bulk of the material is business correspondence with other administrative officers and senior academic staff of Victoria University; with lawyers, financial agents and insurance agents; and with government agencies and other external organisations. The material also includes annual reports and some financial reports and financial records. The original office filing system was based on subject classification, with files arranged alphabetically within broad subject headings: these were "Finance", "Property", "Burwash Hall & Men's Residences", and "General". The filing system did not distinguish between those files generated by the Bursar in his various official roles and those generated as a result of private interests or other appointments.

For archival purposes the files have been grouped together under the main responsibilities of the Bursar and arranged alphabetically. The more significant groupings tend to contain a larger number of files, indicating the extent of the Bursar's work in these areas. Other groupings contain only a few files, or occasionally only one file. The file titles of individual files have been retained and included in the inventory.

Once the file series were identified the records were appraised on the basis of their historical value. Material relevant to the history of Victoria University and to the Bursar's Office in particular was retained. Material relevant to broad areas of historical interest, such as labour history or social history, was also retained. Files which had some value in revealing the functions and activities of the Bursar's Office but had little intrinsic historical value were sampled, generally on a five or ten year basis. These files consisted in the main of standardised forms or routine correspondence. A large number of files were weeded of duplicates and of routine material. Details of weeding and sampling are given in each file series description.

Certain file series were deemed to be irrelevant to the collection. Those which had no historical merit were destroyed. Those which had some relevance to other collections were transferred. The transferred file series are listed in Appendix I. They consist primarily of material generated by the private interests of individual Bursars, who used the secretarial services of the Bursar's Office for these matters and whose papers were therefore filed along with the records of the Bursar. Thus, the minutes and annual reports of the St. Christopher House were filed in the Bursar's Office, as F.L. Stokes was a director. Similarly, as W.C. James was business manager of the Canadian Journal of Theology, his records of that organization were filed with the Bursar's records. F.C. Stokes was the Session Clerk of Bloor Street United Church for some years, and used the secretarial services of the Bursar's Office to circulate notices and memos to members of the Session. All these papers along with the personal papers have been transferred elsewhere. Three other file series are separately accessioned and include material transferred from this collection. This is because the storage period in Emmanuel College basement permitted an accumulation of files on a haphazard basis. In the initial sorting of material, some obvious file series were accessioned separately and so material which belonged to these file series but had remained with the Bursar's general files were added to the other accessions. The file series are Victoria Reports, the Commission on University Government and the Bursar's Financial Statements.

The files appear to be reasonably complete for the period 1932-1985. The one major omission is the file series on Scholarships, Bursaries and Prizes, which has been retained by the Bursar's Office. The files contain the correspondence with the founders of Scholarship, Bursary and Prize funds and with donors to the funds, and also include correspondence with lawyers when the terms of bequests or funds were altered or re-interpreted.

Annual Reports, 1934-1984

Annual reports of the Bursar to the Board of Regents amplify and explain the financial statements and summarise the business administration of Victoria University. They are usually presented at the October meeting of the Board. They were produced after the financial year end, which was 31st July until 1934; then 30th June from 1935 to 1962; and thereafter 31st May. The files contain typed copies, some of which are annotated, and some draft versions.

Advertising, 1949-1979

Routine function of the Bursar's Office. Advertisements for lectures, convocations and special events were placed in the general and church press. Advertising of scholarships and of Victoria University was placed with the church press, and from 1956 to 1962 with high school year books.

Sample files have been retained for every tenth year. They contain letters, copies of adverts, proofs and accounts.

Alumni Associations, 1921-1983

Until the amalgamation of the Alumni and Alumnae Associations of Victoria College and the creation of an Alumni Office, the Alumni Association of Victoria College was administered from the Bursar's Office. The Alumnae Association of Victoria and the Alumni-Alumnae Association of Emmanuel College were administered separately. W.J. Little was actively involved in the establishment of the Alumni Association of Victoria College in 1921 and remained Secretary-Treasurer until 1947 when he was elected President. He was succeeded as Secretary-Treasurer by F.C. Stokes, who held the post until 1962. Some Alumni files were held separately in the Bursar's Office and are accessioned as 87.298V. The files listed here were integrated with the Bursar's general files and were mainly generated by the activities of the Bursar as chief financial officer and business administrator of the University rather than the office that successive Bursars held in the Alumni Association. However, the files on the Alumni Association of Victoria College contain considerably more papers than the other files, and the distinction between the two offices is often blurred. The files contain letters, minutes, lists of officials and papers relating to events and meetings. They have been weeded of duplicates and of circulars and newsletters. Routine material relating to Family Night and to class reunions has not been retained.

Archives, 1953-1984

Until 1984 the Archives of the United Church of Canada was a separate institution from Victoria University. The United Church paid rent to Victoria for the use of various premises on Victoria's campus, including from 1972 a part of the Birge-Carnegie Library building. The Archives of Victoria University were administered by the Librarian until 1984, at which point the holdings of both institutions were placed together and new arrangements were made for the joint financing and administration of the Archives by Victoria University and the United Church of Canada.

The Bursar dealt with routine rental payments and the receipt of grants for the United Church Archives. The Bursar was also involved with the negotiations over the removal of the United Church Archives from the Pratt Library to the Birge-Carnegie building in 1972-73 and the necessary renovations and conversion work; and was heavily involved in negotiations leading up to the 1984 arrangement on financing the Archives.

Files have been weeded of all routine material such as rental payments, and contain letters, reports, draft agreements and discussion papers relating to the location of the Archives, budget proposals staffing proposals and construction, maintenance and renovations.

Art Holdings, 1937-1982 See Also Picture Loan Society

Victoria University owns a collection of works of art, which include gifts donated by alumni, staff and friends; portraits of members of staff and others connected with Victoria, generally commissioned by Victoria or the alumni; and photographs. Files contain lists of works of art owned by Victoria, with valuations; letters relating to insurance coverage and claims, arrangements for the loan of paintings for

exhibition; and correspondence with artists concerning exhibitions or commissions. Photographs in files 4/1 and 4/2 have been transferred to the Photo Archives.

Artifacts, 1949-1968

Victoria University owns a collection of artifacts and natural objects, many of which are housed by various museums. These files contain letters and lists relating to the donation of artifacts to Victoria and the loan of items for exhibition. (See also Art Holdings; Meteorite - Iron Creek).

Book Bureau, 1963-1977

The Bursar was responsible for the financial oversight of the Book Bureau, and the Manager of the Book Bureau reported to the Bursar. This file contains notes, reports and letters.

Buildings and Grounds, 1922-1982

The Bursar was concerned with the financial administration of the maintenance, repair and construction work on buildings and grounds. As Secretary to the Finance Committee and to the special building committees, the Bursar was also involved with the implementation of committee decisions. The Superintendent of Buildings and Grounds, who dealt with the practical administration of personnel and plant, reported to the Bursar. From 1944 to 1951 the Bursar, W.J. Little, also held the position of Superintendent. In 1949 F.C. Stokes was appointed Assistant Superintendent and on W.J. Little's death became Superintendent, which post he held until appointed Bursar in 1963.

The files generated by these activities and by the overlap of responsibilities are extensive and diverse. All files containing plans or information on structural alterations have been retained. Routine material, relating to the replacement of furnishings and equipment or the regular maintenance of grounds has been destroyed. Samples of files containing the Superintendent's correspondence with the Bursar have been retained for every fifth year, but it should be noted that the Superintendent used the Bursar's Office for secretarial support. Records of the Superintendent of Buildings and Grounds have been accessioned separately under 87.173V.

Committees, 1967-1984

As Secretary to the Board of Regents the Bursar was also Secretary to all special and standing committees of the Board, and these files are accessioned separately. The Bursar was also a member of various university and college committees. The files generated by his membership of these committees or by their consultation of him as chief financial advisor, contain letters, minutes, memos and agendas.

Corner Stone, Cobourg, 1953-1955

Attempt to identify the original corner stone of Victoria University (Upper Canada Academy) at Cobourg, which has a scroll and some artifacts embedded in it. File contains letters.

Events, 1931-1981

The Bursar's Office dealt with many of the arrangements for convocations, installations, special dinners, lectures and other special events. Catering, seating arrangements, deployment of personnel, publicity and finance were all part of the routine work of the Bursar's Office. Only papers relating to the installations of Chancellors, Presidents and Principals have been retained, along with papers relating to the official openings of new buildings. The files contain programmes, tickets, lists of guests and letters relating to organisational arrangements. Photographs in File 7/9 have been transferred to the Photo Archives.

Films, 1972-1985

Victoria University buildings were frequently used for commercial films and occasionally for feature films. Files contain correspondence and contracts regarding the use of buildings and compensation for additional work by Victoria staff resulting from filming. (See also Archives, File 3/10).

Fund Raising - General, 1936-1983

Victoria University received some funding from the United Church of Canada and after 1945 from government grants, but much of its income was derived from property, endowments, investments, and from fund-raising campaigns. Major campaigns were initiated by the Board of Regents, most often to

finance capital outlay in the way of the construction of new buildings or residences, and also to endow scholarship funds. Frequent appeals were made to the alumni for contributions to funds, and other methods of raising money through church and other groups or organisations were explored. In addition, fund-raising was encouraged as an appropriate means of honouring someone connected with Victoria, either at retirement or upon death as a memorial. As a result, a large number of scholarship funds were set up on the initiative of relatives or friends.

The Bursar administered all these types of funds. Control of capital fund-raising remained with the Board of Regents through a sub-committee of which the Bursar invariably was Secretary. Capital campaigns initiated by the University of Toronto and in which Victoria participated were also the responsibility of the Bursar, who acted as a liaison between Victoria and the University of Toronto and dealt with the routine accounting and administrative business. The Bursar was also involved in appeals publicity and public relations, particularly with fund-raising appeals to the alumni such as the Living Endowment. And the Bursar also administered all the individual funds set up for short-term projects or for small memorials. The files included in the Fund Raising - General series range from long-term publicity campaigns to short-term projects. The Bequest Booklet files contain correspondence with lawyers, members of the Board of Regents and ministers, and drafts and copies of the booklet. This was a campaign to encourage lawyers to put forward Victoria University to clients as an appropriate place to designate a bequest. The Church Budgets Campaign similarly was a long-term publicity project to encourage congregations to include Victoria in their regular donations budget. The Associates of the University of Toronto was an organisation set up in the United States to channel income for deductible donations from United States' residents to the University of Toronto and this file contains correspondence with Victoria University concerning the ability of individual donors to specify the college to which they wished to give the money. The Akhenaten Temple Film Project file deals with a fund established to finance a film by an archaeological dig. The Lang and Holling Trust Fund files contain letters and information on the establishment of these funds. The Policy Reports file contains material relating to the proposal to support a development officer.

Fund-Raising - Building & Capital Funds, 1922-1985

Victoria University launched campaigns to fund most capital projects and to pay off accumulated debts. In particular, between 1918 and 1945 Victoria faced a serious problem of debt. The Endowment Fund of 1918 and the Deficit Appeal of 1923-26 were intended to stabilise the financial position, but the need for a new college following the 1925 union led to a new appeal for the Emmanuel Building Fund. As this appeal was based on subscriptions promised over a period of years, and Victoria borrowed heavily on these promises, the 1929 stock market crash and subsequent depression put Victoria back into debt. The Centenary Fund was an appeal to pay off this debt on unpaid subscriptions and to establish additional annual income. There were still unpaid subscriptions after 1945, and so both the 1918 Endowment Fund and the Victoria-Emmanuel Building Fund were closed and payments transferred to other funds. The files contain letters, appeal publicity, financial statements, reports, lists of subscribers and notes.

Fund-Raising - University of Toronto Capital Campaigns, 1958-1979

Victoria University participated in the University of Toronto Capital Fund-Raising campaigns. Each of the federated institutions allowed the University of Toronto to co-ordinate the appeals, publicity and administration contributed towards the work involved, and allowed its alumni to be contacted under the umbrella of the University of Toronto. The federated institutions received a pro-rated share of funds raised, disbursed to them at regular intervals.

Files in this series contain correspondence, minutes and notes relating to the establishment of the funds and the extent of Victoria's participation, along with samples of routine disbursement letters and acknowledgements.

Fund-Raising - Scholarships, 1926-1983

The Bursar administrated funds set up for scholarships, bursaries and prizes. He collected and acknowledged donations of some funds, but principally he managed the investment of the funds and disbursed the income as directed. He was also involved in the administration and promotion of the major alumni fundraising campaigns for the endowment and support of scholarships.

Files relating to individual scholarships, bursaries and prizes remain with the Bursar's Office for current administrative purposes. Files deposited here are of the major alumni fund-raising activities.

Victoria College Alumni Fund and its successors, the Living Endowment and the Varsity Fund were annual campaigns. Representatives from each graduating class were responsible for encouraging members of that class to donate. These representatives were invited to a dinner at Victoria University to launch the Living Endowment campaign. For a period the Living Endowment and the Varsity Fund, which was a University of Toronto campaign, were promoted together but eventually the Varsity Fund took over full administration of fund-raising and only the name the Living Endowment was retained. The files generated by these funds contain lists of graduates, publicity material, subscription lists, donations and acknowledgements. They have been sampled on an approximate five year basis, along with files relating to the establishment of each fund. Victoria Women's Association provided funding on an annual basis for scholarships, and these files contain financial statements and letters from the Bursar for use in the annual appeal, describing the circumstances of students who had been assisted by this fund in the previous years. These files have also been retained on a five year sampling basis.

Gifts to Victoria University, 1979-1985

From 1979 it was possible to issue receipts for income tax purposes to persons who donated gifts to institutions holding charitable status. The majority of the gifts made to Victoria University were books and manuscripts given to the library, but they also included a pulpit gown, bedspreads and paintings. The files contain letters acknowledging the gifts and valuations and some details of the gifts.

Government Grants, 1952-1978

As a church-related institution which was federated with the University of Toronto, participated in the Toronto School of Theology, and awarded graduate degrees, Victoria University's position with regard to government grants was complex. The first award of government grants to universities was under the Department of Veterans Affairs following World War II, when universities were given grants to assist with the extra burden of additional students entitled to university education by virtue of their participation in the war effort. These grants were issued to the University of Toronto and the federated institutions on a 40% - 60% basis. Government grants were instituted on a regular basis by the federal government in 1951 - 1952 and taken over by the provincial governments in 1966. Initially no awards were made to church-related institutions, and so Victoria University received grants only for Victoria College. Later church-related institutions were partially funded.

These files contain material relating to grant applications, negotiations on the status of the federated institutions in the University of Toronto, graduate and theological studies, provincial and federal government information, and statistics and financial information compiled for grant applications. Many of the files contain photocopied material related to negotiations involving the Presidents and Principals of the University of Toronto and the federated institutions. The Bursar was involved as chief financial advisor to the President of Victoria. Routine letters, mainly relating to the receipt of cheques, have been weeded. A Commission on the Financing of Higher Education was set up by the Association of Universities and Colleges of Canada, and the files on this body contain submissions and comment from Victoria University.

This series also contains files on grant applications to the Canada Council. Material on capital projects has been retained, while grant applications for faculty members have been disposed of.

Investment Policy, 1976-1979

Correspondence, articles and minutes relating to social responsibility in investments for the United Church of Canada and affiliated or related institutions, including Victoria University.

Labour Relations, 1967-1981

Victoria University teaching staff were members of the University of Toronto Association of Teaching Staff and the Canadian Association of University Teachers. The Bursar's Office routinely handled payroll deductions for membership fees and these files have been destroyed.

Victoria University maintenance and clerical staff were approached by several trade unions with a view to establishing a branch and gaining confirmation as a recognised trade union at Victoria. During this period, the staff and business administration of Victoria University chose not to certify. The files generated by these processes contain letters, circulars; evidence and judgements of the Ontario Labour Relations Board, correspondence with lawyers and questionnaires.

The Office Association of Victoria University was an association of clerical staff set up as a formal means of communication between staff and the senior administration officers and to provide a social focus for office staff. It dealt with office procedures and working practices and staff benefits. The files contain minutes, letters, circulars and notes relating to the establishment of the Association and ongoing business. The Graduate Assistants' Association also sought formal certification as a trade union at Victoria. These files contain bargaining proposals, letters and circulars relating to negotiations on salaries and benefits.

Legal Correspondence, 1941-1986

The Bursar was responsible for liaison with Victoria University's lawyers on matters relating to property and finance. This included bequests to Victoria, taxation and assessments on property, occupation of property by tenants, trust deeds, alterations to the Victoria University Act and the estates of former members of staff. Files have been weeded and representative material retained.

Meteorite - Iron Creek, 1972

A meteorite, discovered in Iron Creek, Alberta, in the possession of Mohawks was given to Victoria University in 1869 by the Rev. George McDougall. This file documents the request by the Government of Alberta to have the meteorite returned, and its removal from the Royal Ontario Museum to Alberta Provincial Museum and Archives on permanent loan.

Officers of Victoria University, 1939-1963

These files contain letters and memos sent between the Bursar and the senior administrative and academic staff. The Bursar was in contact with these offices and others on a daily basis and most of the communications between them would be verbal. When an officer was absent from the university, particularly during vacations or sabbatical leave, communication was written, and this provides indications of the range of activities undertaken by the Bursar for senior staff. The most extensive files are those on the President, as the Bursar reported to the President and undertook various duties in the administration of the university when the President was absent. The files have been weeded of ephemeral material, but some representative samples have been retained.

Picture Loan Society, 1969 (Art Holdings)

Correspondence and lists relating to the estate of Douglas M. Duncan, whose Picture Loan Society lent pictures to the Men's Residences during 1960-65. Attempt by Canada Permanent Trust Co. to retrieve pictures, and claim by Victoria that pictures were previously returned.

Prince Philip Medal, 1963-1964

Correspondence and invoices relating to the commissioning of the design for the Prince Philip Medal (General Science Award at Victoria University), orders placed for copies and the sale of the original casting and one medal for exhibition purposes.

Professional Associations, 1941-1984

The Bursars of Victoria University were actively involved in the Eastern Association of College and University Business Officers and in the Canadian Association of University Business Officers.

Membership of both these associations was dependent on the institution represented: members were admitted on the basis of the position they held within a recognised university or college.

The Eastern Association of College and University Business Offices (EACUBO) was founded in 1920 and covered the eastern seaboard of the United States and Eastern Canada. W.J. Little was one of the Canadian members, and Victoria in conjunction with the University of Toronto, hosted one of the annual conferences in 1950. Active participation declined as the Bursars became more involved with the Canadian Association.

The Canadian Association of University Business Officers (CAUBO) began with two one-day conferences, hosted by Victoria and the University of Toronto in 1937 and 1942, on the initiative of W.J. Little, Bursar of Victoria. The third conference at Montreal in 1944 saw the formation of the CAUBO. The minutes of the first six conferences are accessioned as 87.177V. W.J. Little and W.C. James both held positions in the executive committee of the CAUBO, as did Victoria's Controller (formerly Accountant) Keith Dinsmore; while the Chief Accountant, W. Teal was also a member.

The files generated by these memberships contained letters, questionnaires, statistics, conference minutes and paper, newsletters and bulletins, minutes of executive meetings and memos and accounts. These have been weeded, and only material relating specifically to Victoria or to conferences held at Victoria or to the activities of Victoria staff within the EACUBO or CAUBO have been retained.

Property, 1932-1985

Victoria University owns lands and property both for the purposes of housing its academic and related activities, and as a means of producing additional income for the University. In addition to the University buildings, this property includes land and buildings on Charles St. West, Bloor Street, and the vicinity, which are used to house University staff or are leased for commercial development. The University also owns property and land scattered throughout Toronto and in other parts of Canada. Over the years, Victoria developed a policy of acquiring land and property in the vicinity of the University buildings in order to maintain some control over development in the area. The University also takes a serious interest in alterations to neighbouring property and any zoning or planning schemes prepared by the municipal government.

The Bursar was responsible for administering properties owned by Victoria and for maintaining Victoria's interest in property developments which affected the University. Policy decisions were the responsibility of the Property and Finance Committees of the Board of Regents, ratified by the Board, and the Bursar as Secretary to the committees, was responsible for implementing their decisions and for advising the committees. The files relating to the Property and Finance Committees are separately accessioned as 87.103V.

The files generated by the Bursar's activities in property and land administration are very extensive and form a major part of the Bursar's records. There are a number of unrelated files which deal with individual property questions, but the majority fall into three main categories: planning and development; management and rentals; and acquisitions and sales. The individual files include correspondence files with the provincial and municipal authorities over the University's exemption from property taxation on buildings used for academic purposes. A large number of files which held property assessment forms have not been retained. Also in the individual files are correspondence files relating to the President's official residence, 51 Binscarth Road. The planning and development file series contains mainly correspondence with the municipal authorities and the University's lawyers, and deal both with the University's alterations to its land and property and with alterations which affected the University. The management and rentals file series concerns the management of income-producing property mainly in the vicinity of the University buildings. Generally, this property was rented to individuals, or leased to property developers who built apartment blocks and shopping malls. The Bursar's Office was responsible for the management of these properties and its receipt of rentals. This was done both by the direct supervision of the Bursar's Office

and through management companies. W.H. Bosley & Sons managed most of this property until 1955. In October 1956 the Chartered Trust Company was appointed to manage property and receive rents. From 1963 until 1974 the Bursar's Office managed the properties directly and then in 1974 W.H. Bosley & Sons were re-appointed to manage most of the properties but the Bursar's Office retained responsibility for certain properties. The files contained mainly rental receipts and so only samples have been retained in a five year basis along with those files pertaining to the periods when management changed hands. In addition, any file containing leases or copy leases has also been retained. The file series on acquisitions and sales contain correspondence with lawyers and with former owners or prospective buyers and their lawyers. This series includes the complicated negotiations on behalf of the United Church Training School (Covenant College) to buy property owned by the Toronto Ladies Club. Photographs in File 16/8 have been transferred to the Photo Archives.

Publications, 1927-1970

The Bursar dealt with the financing, accounting, distribution and sales of various publications of Victoria University, principally the booklets written in memorial of former faculty and staff members, and histories of Victoria. These files contain letters, accounts and lists relating to the publication and distribution of pamphlets and books. The files on C.B. Sisson's History of Victoria University also contain pre-publication typescripts and evaluations.

In addition, the Bursar dealt with two other periodicals: The Canadian Journal of Theology was an external publication, for which W.C. James acted as Treasurer from its inception in 1953 until 1960, and these files have been transferred to the United Church Archives. Victoria Reports was a publication founded by W.C. James in 1951 to provide a bi-annual report to the members of the Board of Regents. For the twenty years of its existence Victoria Reports was edited by the Bursar. The periodical was gradually taken over by the alumni, who also wanted news of Victoria, and so Victoria Reports was replaced in 1971 by Vic Reports which was set up as an alumni publication. (See Appendix I for location of records pertaining to Victoria Reports.)

Publicity, 1938-1952

This series contains files relating to separate attempts to publicise Victoria University or its colleges with no direct financial gain anticipated as a result.

Dr. Stapleford was appointed assistant to the Chancellor and President in 1938 and undertook speaking tours, preaching mainly in United Church congregations, to publicise Victoria.

The Victoria Movie, Victoria Leaflet and the Public Relations Programme were schemes initiated by W.C. James while Bursar. W.C. James had been a public relations consultant prior to his appointment as Bursar.

Residences and Food Services, 1924-1985

The Bursar was responsible for the financial administration of the residences and food services during term-time and for the administration and management of the residences during the vacations. Several reorganisations in staff structure took place over the period covered by these papers, but throughout, the senior residence staff reported to the Bursar. The Bursar was also responsible for liaison with the Senior Tutor/Dean of Men and with the Dean of Women for matters relating to the students in residences. W.J. Little (Bursar, 1932-51) was Senior Tutor from 1927 to 1935; and was again Acting Senior Tutor from 1942 to 1946, while the Senior Tutor, R.G. Riddell, was on leave of absence to the Dept. of External Affairs and the United Nations. The files generated by the Bursar's responsibilities for residences and food services are extensive and varied. Files on the Dietician and Food Services Management deal primarily with personnel matters, and contain reports, memos and correspondence. Until 1982, Victoria ran its own catering services, centred in Burwash Hall, but in 1982 the decision was made to use an external catering service, detailed in the Food Services Management files. The Bursar also looked after the financial affairs of the Senior Common Room, membership of which was open to academic staff. This file contains

financial statements, lists of members and examples of routine circulars issued by the Bursar. The Bursar was involved in any proposals to change or upgrade residence accommodation for students and two files contain reports dealing with this. The three main series contain the routine administrative work concerning Stephenson House, the Women's Residence and Burwash Hall and Men's Residences. Files on Stephenson House have been retained intact (with duplicates weeded) as the co-operative house was an unusually early example of its kind: the files contain financial statements and correspondence. The Women's Residence files have been weeded of duplicates and routine circulars concerning regulations and meal times and contain lists of residents and correspondence between the Bursar and Dean of Women, and correspondence with senior residence staff. The Burwash Hall and Men's Residence files were more extensive as the Bursar took a more active post in the administration, and so these files have been retained for the early period, when W.J. Little was Bursar and had intermittent responsibilities as Senior Tutor, and have been sampled on a five year basis for the remaining period, with additional files retained where the material warrants. In addition, one file of W.J. Little as Senior Tutor has been retained.

Files relating to vacation use of the residences, which contained invoices, accounts and correspondence with conference groups, have not been retained.

Staff, 1934-1984

The Bursar's office dealt with salaries, insurance schemes and pensions of all the staff of Victoria University, including academic, administrative, clerical, maintenance and residence staff. The Bursar often went beyond the routine in taking responsibility for the financial affairs of individual staff members; for example of those on leave of absence in the armed forces during the 1940s. On the personnel side, the Bursar was ultimately responsible for the non-academic staff and the Accountant, who was the Personnel Officer, reported to the Bursar. The Bursar and Accountant were involved in encouraging the establishment of a staff social club and the Bursar's Office financed annual social events.

Routine salary payments, notices of deductions and pension arrangements have not been retained. Files contain correspondence with staff, personnel position descriptions, circulars, catering arrangements, and correspondence with government agencies.

Toronto School of Theology, 1969-1971

Emmanuel College is a member college of the Toronto School of Theology. The Bursar's office was involved in the financial discussions when T.S.T. was established and the funding contributions of each member college were agreed.

The file retained here contains correspondence relating to the initial funding of T.S.T. and Emmanuel College's involvement. The T.S.T. annual reports which were sent to the Bursar's office have not been retained.

United Church of Canada, 1925-1984

The Bursar's main concern with the United Church of Canada was the receipt of grants based on the number of students who were candidates for the ordained ministry of the United Church. These included students at Victoria College as well as at Emmanuel College. The United Church provided a major source of funds for Victoria University. The Bursar was required to send financial reports to the Board of Colleges and Secondary Schools, and its successor the Board of Christian Education. As a significant number of the academic staff were United Church ministers, the Bursar also dealt with the United Church in relation to their pension fund and other benefits.

Files contain correspondence with students and with the relevant Boards of the United Church, financial statements and supporting material.

Veterans, 1945-1950

The Canadian Government through the Department of Veterans Affairs issued grants to universities to pay for the tuition fees of veterans of the armed forces taking up degree courses following the end of the Second World War. The United States operated a similar scheme and reciprocal arrangements were made

for Commonwealth students under schemes instituted by their governments. The lists of payments relating to individual students have been retained but the files have been weeded of the student forms which were completed for each student. Files on non-Canadian grants have been retained in their entirety. These files were formerly accessioned as 87.175V.

Vic Teach-In, 1981

In 1981 Victoria held a one-day open conference entitled "Give Us This Day" to acquaint members of the Victoria community with the problems facing Victoria and to solicit ideas and suggestions for future planning. The file contains the texts of addresses on real estate resources, and the financial position and prospects as well as statistics, agenda for the day and arrangements.

War-Time Administration, 1940-1946

The files collected together in this series relate to the additional burdens placed on Victoria University by the Second World War. The files contain mainly correspondence along with some circulars and notices.

General, 1928-1984

Each successive Bursar maintained several series of files in which general papers were placed. These were variously entitled Bursar, Bursar Personal, Miscellaneous, Victoria College, Victoria University and Emmanuel College. These files contain much ephemeral - replies to individual students or their parents concerning payment of fees, orders placed with magazines, vacation use of residences, responses to queries from businesses or other universities. The files have been extensively weeded, and only items of potential historical interest have been retained. These include references to communism and immigration, to the funding of the Canadian Association of Business Officers and to Victoria University policy on pensions, sabbatical leave and administration of the residences. As this is contained in correspondence, much of the material is more succinct and clear than information contained in minutes of the Board of Regents or in other files of this collection.

Notes

Title notes

Immediate source of acquisition

Transfer
1987.180V
1990.045V
1992.148V
1997.049V

Arrangement

Introduction to records in Accession 1987.180V:

The records consist of 4 metres of material from the Bursar's Office of Victoria University. It includes four accessions, numbered as 87.175V, 87.179V, 87.180V and 87.223V. The first three accessions were held in a storage area in the basement of Emmanuel College until transferred to the Archives in 1986. The fourth accession was transferred directly from the Bursar's Office to the Archives in 1987. All four accessions were originally part of the general filing system in the Bursar's Office, and were combined under the single number 87.180V during the arrangement and description process. Originally

the records measured about 18 metres in linear extent, but were reduced by extensive weeding after appraisal, and by the transfer of certain files to other collections (see Appendix I).

The records include the files of three incumbents of the post of Bursar: W.J. Little (1932-1951), W.C. James (1951-1963) and F.C. Stokes (1963-1985). It also includes some files of W.J. Little dating from the period during which he was Accountant (1921-32), prior to his appointment as Bursar.

The records of all three Bursars which were generated by their activities as Secretary to the Board of Regents have been separately accessioned (See Appendix II). These records consist primarily of material relating to the various standing and special committees of the Board of Regents. These files were originally maintained in the same general filing system as the records listed in this inventory, and there is some overlap between the two groups of files.

The arrangement and description of the records in this inventory was made possible by a grant from the Canadian Council of Archives through its Arrangement and Description Backlog Reduction Programme. The work was carried out by Elspeth Reid under the supervision of Mark van Stempvoort in the autumn of 1987.

Restrictions on access

There is a general restriction on access to all records of Victoria University for a period of thirty years from the date of their creation. Application for access to the Bursar's records within this period should be made to the Bursar's Office.

Records marked with RR are restricted

Finding aids

http://library.vicu.utoronto.ca/archives/holdings/f2001_busars_office/

Photographs are described in the photograph database: <http://archival-photos.vicu.utoronto.ca/>

Related material

Records transferred to other locations:

Bursar's Records Series New Location:

St. Christopher House St. Christopher House Archives

Bloor St. United Church United Church Archives (Accession 87.300L)

Canadian Journal of Theology United Church Archives

Accruals

Further accruals are expected.

Other notes

- **Publication status:** Published

Access points

- Textual records (documentary form)

- Photographs and art (documentary form)
- Architectural plans (documentary form)

Series descriptions

Series 2001-1: Annual Reports

Date: 1858-1986 (date of creation)

Scope and content:

Series consists of annual reports of the Bursar to the Board of Regents, 1858–1862, 1870–1874, 1934–1986.

Physical description: 14 cm of textual records

Immediate source of acquisition:

1987.180V
1990.045V
1992.148V
1997.049V

Arrangement:

Annual reports of the Bursar are now part of the Board of Regent minutes.

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-1-1987.180V-1-1	File - Annual Reports	1934		
2001-1-1987.180V-1-2	File - Annual Reports	1935–1939		
2001-1-1987.180V-1-3	File - Annual Reports	1940–1944		
2001-1-1987.180V-1-4	File - Annual Reports	1945–1949		
2001-1-1987.180V-1-5	File - Annual Reports	1950–1954		
2001-1-1987.180V-1-6	File - Annual Reports (1957 missing)	1955–1959		
2001-1-1987.180V-1-7	File - Annual Reports	1960–1964		
2001-1-1987.180V-1-8	File - Annual Reports (1967,68,69 missing)	1965–1969		
2001-1-1987.180V-1-9	File - Annual Reports (1970,71,72,73 missing)	1970–1974		
2001-1-1987.180V-1-10	File - Annual Reports	1975–1979		
2001-1-1987.180V-1-11	File - Annual Reports	1980–1984		
2001-1-1990.045V-1-1	File - Auditors reports	1870–1874		
2001-1-1992.148V-1-1	File - Auditors reports	1858–1862		

2001-1-1997.049V-1-1	File - Auditors reports	1985
2001-1-1997.049V-1-2	File - Auditors reports	1986

Series 2001-2: Records relating to advertising and publicity

Date: 1938-1979 (date of creation)

Scope and content:

Series consists of correspondence, advertisements, proofs and accounts relating to advertising for lectures, convocations and special events as well as for general advertisement and publicity for the University with no direct financial gain anticipated as a result, 1938–1979.

Physical description: 11 cm of textual records

Immediate source of acquisition:

1987.180V

1992.053V

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-2-1987.180V-1-1	File - Advertising (general)	July 1949–June 1950		
2001-2-1987.180V-1-2	File - Advertising (general)	June 1959–May 1960		
2001-2-1987.180V-1-3	File - Advertising (general)	Oct 1959–March 1960		
2001-2-1987.180V-1-4	File - Advertising (general)	Oct 1959–March 1960		
2001-2-1987.180V-1-5	File - Advertising (general)	Sept 1969–March 1970		
2001-2-1987.180V-1-6	File - Advertising (general)	May 1979		
2001-2-1987.180V-19-18	File - Publicity, Dr. Stapleford	May 1938–Dec 1942		
2001-2-1987.180V-19-19	File - Victoria Movie	June–July 1951		
2001-2-1987.180V-19-20	File - Victoria Leaflet	Oct 1951		
2001-2-1987.180V-19-21	File - Victoria Leaflet	Nov 1951–May 1952		
2001-2-1987.180V-19-22	File - Public Relations Programme	March 1952		
2001-2-1992.053V-1-1	File - Correspondence re advertisements	1928–1929		

Series 2001-3: Records relating to alumni associations

Date: 1921-1983 (date of creation)

Scope and content:

Series consists of correspondence, minutes lists of officials and other records relating to Alumni Associations events and meetings, 1921–1983.

Physical description: 12 cm of textual records

Immediate source of acquisition:

1987.180V

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-3-1987.180V-2-7	File - Victoria University Alumni Council	1928-1938		
2001-3-1987.180V-2-8	File - Alumnae-Alumni - general	1953–1960		
2001-3-1987.180V-2-9	File - Alumnae-Alumni - general	1963–1964		
2001-3-1987.180V-2-10	File - Alumni-Alumnae Association (Emmanuel College)	1964-1965		
2001-3-1987.180V-2-11	File - Alumnae Association	1965–1971		
2001-3-1987.180V-2-12	File - Alumnae Association	1921–1928		
2001-3-1987.180V-2-13	File - Alumnae Association	1939–1944		
2001-3-1987.180V-2-14	File - Alumnae Association	1964–1967		
2001-3-1987.180V-2-15	File - Alumnae Association	1967–1971		
2001-3-1987.180V-3-1	File - Alumnae-Alumni Association	1971		
2001-3-1987.180V-3-2	File - Alumni of Victoria College	1971-1983		
2001-3-1987.180V-3-3	File - American Alumni Council Conference	1929		
2001-3-1987.180V-2-7	File - Victoria University Alumni Council	1928–1938		
2001-3-1987.180V-2-8	File - Alumnae-Alumni - general	1953–1960		
2001-3-1987.180V-2-9	File - Alumnae-Alumni - general	1963–1964		
2001-3-1987.180V-2-10	File - Alumni-Alumnae Association (Emmanuel College)	1964–1965		
2001-3-1987.180V-2-11	File - Alumnae Association	1965–1971		
2001-3-1987.180V-2-12	File - Alumni Association	1921–1928		
2001-3-1987.180V-2-13	File - Alumni Association	1939–1944		
2001-3-1987.180V-2-14	File - Alumni Association	1964–1967		
2001-3-1987.180V-2-15	File - Alumni Association	1967–1971		
2001-3-1987.180V-3-1	File - Alumnae-Alumni Association	1971		
2001-3-1987.180V-3-2	File - Alumni of Victoria College	1971–1983		
2001-3-1987.180V-3-3	File - American Alumni Council Conference	1929		

Series 2001-4: Records relating to archives

Date: 1953-2009 (date of creation)

Scope and content:

Series consists of correspondence, reports, draft agreements, discussion papers relating to the location of the Archives; budget and staffing proposals, and records relating to construction, maintenance and renovations, 1953-1986; and correspondence, reports, financial records, minutes, notes, statistics and other records relating to the termination of the United Church archives from the University, 2004-2009

Physical description: 24 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-4-1987.180V-3-4	File - Archives	Dec 1953		
2001-4-1987.180V-3-5	File - Archives	Nov 1958		
2001-4-1987.180V-3-6	File - Archives	April-May 1960		
2001-4-1987.180V-3-7	File - Archives	Feb-March 1967		
2001-4-1987.180V-3-8	File - Archives	April-Dec 1970		
2001-4-1987.180V-3-9	File - Archives	Dec 1970-Feb 1972		
2001-4-1987.180V-3-10	File - Archives	June 1972-July 1973		
2001-4-1987.180V-3-11	File - Archives	Feb 1973-Jan 1974		
2001-4-1987.180V-3-12	File - Archives	July 1975-Nov 1982		
2001-4-1987.180V-3-13	File - Archives	June-Sept 1983		
2001-4-1987.180V-3-14	File - Archives	Feb-Dec 1984		
2001-4-1992.053V-1-3	File - Archives Library renovations	1985-1986		
2001-4-2009.10V-1-1	File - United Church of Canada archives termination records	2004-2005		
2001-4-2009.10V-1-2	File - United Church of Canada archives termination records	2005-2006		
2001-4-2009.10V-1-3	File - United Church of Canada archives termination records	2006-2007		
2001-4-2009.10V-1-4	File - United Church of Canada archives termination records	2007-2009		

Series 2001-5: Records relating to art holdings and artifacts

Date: 1937-2001 (date of creation)

Scope and content:

Series consists of lists of works of art owned by Victoria, with valuations; correspondence relating to insurance coverage and claims, arrangements for the loan of paintings for exhibition; correspondence with artists concerning exhibitions and commissions; and records relating to the Picture Loan Society and Portraits Committee. Series also consists of correspondence and lists relating to donations and loans of artefacts, including the machine gun of Thain W. MacDowell and records relating to the removal of the iron-creek meteorite from the Royal Ontario Museum to the Alberta Provincial Museum. Series also contains correspondence and other records relating to the commissioning of the design of the Prince Philip Medal in 1963.

Physical description: 23 cm of textual records

Immediate source of acquisition:

1987.180V
1990.160V
2004.037V
2012.11V

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-5-1987.180V-3-15	File - Art Collection -Portrait: Chancellor Wallace	May 1941–Jan 1942		
2001-5-1987.180V-3-16	File - Art Collection - Picture Insurance	Nov 1937–Jan 1941		
2001-5-1987.180V-3-17	File - Art Collection - Picture Insurance	June 1941–Nov 1950		
2001-5-1987.180V-3-18	File - Art Collection - Picture Insurance	March–April 1970		
2001-5-1987.180V-3-19	File - Art Collection - Pictures owned by Victoria University	March 1963–Dec 1972		
2001-5-1987.180V-4-1	File - Art Collection - Permanent Art Collection	Dec 1975–Jan 1976		
2001-5-1987.180V-4-2	File - Art Collection - Permanent Art Collection	Oct 1978–May 1979		
2001-5-1987.180V-4-3	File - Art Collection - Permanent Art Collection	March 1979–May 1980		
2001-5-1987.180V-4-4	File - Art Collection - Permanent Art Collection	Jan–April 1981		
2001-5-1987.180V-4-5	File - Art Collection - Permanent Art Collection	Sept 1981–Sept 1982		
2001-5-1987.180V-16-18	File - Art Collection - Picture Loan Society	Feb–March 1969		
2001-5-2004.037V-1-1	File - Art collection - Permanent	1962–1988		
2001-5-2004.037V-1-2	File - Art Collection - Portraits Committee	1975–1981		
2001-5-1987.180V-4-6	File - Artefacts - Totem	n.d.		

2001-5-1987.180V-4-7	File - Artefacts - Lt. Col. T.W. McDowell gift of German machine gun	April 1949–Aug 1950
2001-5-1987.180V-4-8	File - Artefacts - Royal Ontario Museum (list of items loaned by Victoria to R.O.M.)	July 1968
2001-5-1987.180V-14-7	File - Artefacts - Meteorite - Iron Creek	Feb-Dec 1972
2001-5-1987.180V-14-19	File - Artefacts - Prince Philip Medal	Oct 1963–June 1964
2001-5-1990.160V-TR	File - Artefacts - Correspondence re machine gun of Thain W. MacDowell (Missing)	1960–1986
2001-5-2004.037V-1-3	File - Artefacts - Bell of St. Mary's Arch	1992
2001-5-2004.037V-1-4	File - Artefacts - Maryon Kantaroff Sculpture	1994–1996
2001-5-2012.11V-1-10	File - Artefacts - Transfer agreement with Provincial Museum of Alberta [Iron Creek Meteorite]	2001

Series 2001-6: Records related to buildings and grounds

Date: 1886 - 2010 (date of creation)

Scope and content:

The Bursar's responsibilities with regard to property were initially the insurance of buildings and their contents. However, as the need for regular income became more urgent and evident, and as the University expanded and required more buildings, the Bursar's work likewise increased. The Bursar became responsible for the legal negotiations and accounting over purchases, sales and leases; and the supervision and funding of alterations and renovations and the construction of new buildings. Along with this, the Bursar dealt with property tax as the University was only exempt from this in respect to its property used for academic purposes.

Series consists of correspondence, studies, reports, appraisals, financial administration, agreements, plans, specifications and other records relating to the planning, expansion, renovating, maintenance, repair and construction work on campus buildings and grounds, as well as the establishment and funding of Victoria Theatre, the Isabel Bader Theatre, and the Vic Tennis Club.

The architectural drawings and plans are available in sub-series 1

The records related to the Vic Tennis Club are available in sub-series 2.

Physical description: 1.59 m. of textual records

32 photographs

329 architectural drawings

Immediate source of acquisition:

Transfer

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
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2001-6-1987.114V-1-1	File - Records of the purchase of organ for Victoria College Chapel	1955-1962
2001-6-1987.180V-4-10	File - Emmanuel College specifications	Dec 1929-Jan 1930
2001-6-1987.180V-4-11	File - Victoria College & residence alterations	Feb 1938-June 1942
2001-6-1987.180V-4-12	File - Victoria College & residence alterations	May 1945-Jan 1946
2001-6-1987.180V-4-13	File - Demolition, 67 Queen's Park	Jan-March 1951
2001-6-1987.180V-4-14	File - Annesley Hall kitchen alterations	April-June 1959
2001-6-1987.180V-4-15	File - Residence Furnishings Report	July 1959-Nov 1960
2001-6-1987.180V-4-16	File - New Academic Building	October - November 1965
2001-6-1987.180V-4-17	File - Victoria College alterations	June 1968-Feb 1969
2001-6-1987.180V-5-1	File - New Academic Building alterations	June 1975
2001-6-1987.180V-5-2	File - Institute for the History & Philosophy of Science & Technology	Aug 1981-Oct 1982
2001-6-1987.180V-5-3	File - Birge-Carnegie renovations	July 1984-June 1985
2001-6-1987.180V-5-4	File - Central Power Plant	July 1922-July 1939
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2001-6-1987.180V-5-6	File - Extension of Steam Line	May 1974-June 1975
2001-6-1987.180V-5-7	File - Extension of Steam Line	Jan 1975-Jan 1976
2001-6-1987.180V-5-8	File - The Men of the Trees	Dec 1927-Oct 1942
2001-6-1987.180V-5-9	File - Organ for chapel	May 1960-March 1961
2001-6-1987.180V-5-10	File - Grounds	Aug 1962-May 1963
2001-6-1987.180V-5-11	File - Grounds	June 1965-June 1966
2001-6-1987.180V-5-12	File - Grounds	Sept 1975-May 1976
2001-6-1987.180V-6-1	File - Superintendent	Oct 1940-June 1945
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2001-6-1987.180V-6-3	File - Superintendent	March-April 1964
2001-6-1987.180V-6-4	File - Superintendent	April 1965-Jan 1966
2001-6-1987.180V-6-5	File - Superintendent	Sept 1970-June 1971
2001-6-1987.180V-6-6	File - Superintendent	Sept 1975-Feb 1976
2001-6-1987.180V-6-7	File - Superintendent	July 1980-June 1981
2001-6-1987.180V-7-1	File - Correspondence identification of the original corner stone in Cobourg	1953-1955

2001-6-1987.180V-23-9	File - Theatre, Victoria	April 1969–Feb 1970
2001-6-2004.005V-1-1	File - Lillian Massey Building renovations	1995-1999
2001-6-2004.005V-1-2	File - Victoria College Building foyer renovation project	1992
2001-6-2004.037V-3-1	File - Annesley Hall renovation project tenders	1988-1989
2001-6-2004.037V-3-2	File - Annesley Hall renovations	1988
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2001-6-2004.037V-3-4	File - Annesley Hall renovations - contracts	1988-1989
2001-6-2004.037V-4-1	File - Burwash Hall Lower House mechanical project manual for renovations	1995
2001-6-2004.037V-4-2	File - Burwash Hall Lower House mechanical project manual for renovations - electrical project manual for renovations	1995
2001-6-2004.037V-4-3	File - Burwash Hall Lower House mechanical project manual for renovations - general project manual for renovations	1995
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2001-6-2004.037V-4-5	File - Burwash Hall project	1986-1987
2001-6-2004.037V-4-6	File - Burwash Hall project - financing	1987-1988
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2001-6-2004.037V-5-2	File - Burwash Hall project - site meeting minutes	1987
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2001-6-2004.037V-5-4	File - Burwash Hall project - tender papers, schedules and other records	1985-1988
2001-6-2004.037V-5-5	File - Burwash Hall Upper Houses general project manual for renovations	1996
2001-6-2004.037V-6-1	File - Facilities Renewal Program (FRP)	1994
2001-6-2004.037V-6-2	File - Facilities Renewal Program (FRP) - grants	1992-1993
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2001-6-2004.037V-6-4	File - Facilities Renewal Program (FRP) - grants [includes completed audit statements]	1994-1998
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2001-6-2004.037V-6-7	File - Margaret Addison Hall renovations – general architectural project manual	2000

2001-6-2004.037V-6-8	File - Margaret Addison Hall renovations - general mechanical and electrical project manual	2000
2001-6-2004.037V-7-1	File - Margaret Addison Hall renovations - stipulated price contract	2000
2001-6-2004.037V-7-2	File - Pratt Library renovations - Vanbots contracts	2000
2001-6-2004.037V-7-3	File - Rowell Jackman Hall - planning and contract records	1987-1992
2001-6-2004.037V-7-4	File - Rowell Jackman Hall - planning and contract records	1992
2001-6-2004.037V-7-5	File - Rowell Jackman Hall -- quantity survey work	1992
2001-6-2004.037V-7-6	File - Stephenson House	1939-1991
2001-6-2004.037V-7-7	File - Stephenson House - F.C. Stephenson Estate	1931-1946
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2001-6-2004.037V-7-10	File - Stephenson House - Stephenson Trust	1939-1957
2001-6-2007.060V-1-1	File - General correspondence	2000
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2001-6-2007.060V-1-4	File - Northrop Frye Hall	2003-2004
2001-6-2009.10V-2-1	File - Architects' report on the sites of buildings and the physical growth of Victoria University	1950
2001-6-2009.10V-2-2	File - Appraisal report of Victoria University by Fidelity Appraisals	1955
2001-6-2009.10V-2-3	File - Appraisal report of South House by Fidelity Appraisals	1958
2001-6-2009.10V-2-4	File - Appraisal report for Victoria College Building/Ryerson House/Nelles House/Cavan House/Gandier House/ Bowles House/Emmanuel College Building/Birge-Carnegie by Fidelity Appraisals	1965
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2001-6-2009.10V-2-6	File - Campus Centre Location Study	[197?]
2001-6-2009.10V-2-7	File - Insurance appraisal report re construction of Burwash Hall/Annesley Hall by Vercan Associates	1976
2001-6-2009.10V-2-8	File - Wymilwood Coffee Shop Review and Recommendations by Harley, Little Associates	1980
2001-6-2009.10V-2-9	File - Report on Upgrading of Life/ Fire/Safety Features by Page & Steele Architects	1985
2001-6-2009.10V-3-1	File - Northrop Frye Hall Asbestos Survey Report by Decommissioning Consulting Services	1997

2001-6-2009.10V-3-2	File - E.J. Pratt & Emmanuel College Libraries Renovations Feasibility Study & Building Program by Shore Tilbe Irwin & Partners	1997
2001-6-2009.10V-3-3	File - E.J. Pratt Library Pre-Renovation Facility Survey Report by Decommissioning Consulting Services	1999
2001-6-2009.10V-3-4	File - E.J. Pratt Library renovations correspondence	1999
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2001-6-2012.03V-2-5	File - Walkway (Victoria University/St. Michael's College)	1989
2001-6-2012.11V-1-1	File - Bader Theatre contracts (including architect's)	1998-1999
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2001-6-2012.11V-1-3	File - "Library of the Future" architect's contract	1999
2001-6-2012.11V-1-4	File - Stephenson House agreement	1939
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2001-6-2015.04V-2-2	File - 113, 127, 137, 147 Bloor Street Specifications for demolition	1959
2001-6-2015.04V-2-12	File - Binscarth Road Residence Complete General Conditions - Catto and Catto architects	[193?]
2001-6-2015.04V-2-13	File - Proposal for development at 113-151 Bloor Street West	[between 1960-1969]
2001-6-2015.04V-3-1	File - Victoria University Fire Insurance Schedule - Osler, Hammond & Nanton	1953, 1955
2001-6-2015.04V-3-2	File - Victoria University Inspection Report by Johnson & Higgens	1952
2001-6-2015.04V-3-3	File - Victoria University Insurance Report - Osler, Hammond & Nanton	1963
2001-6-2015.04V-3-4	File - Victoria University Estimated Value of Buildings for Insurance Purposes prepared by John Kinsey and Associates Limited	1961
2001-6-2015.04V-3-5	File - Insurance inspection reports	1952-1955
2001-6-2015.04V-3-6	File - Appraisal Report - CURIE Replacement Cost New Study, Buildings and Contents. American Appraisal Canada, Inc.	1991, 1993
2001-6-2015.04V-3-7	File - Fire Insurance Inspection Report submitted by The Western Assurance Co.	1938

2001-6-2015.04V-3-8	File - Victoria College Group - Secondary feeders and D.C. conversion report	1957
2001-6-2015.13V-1-1	File - Stephenson House	1957-2010
2001-6-2016.05V-1-4	File - Lester B. Pearson Peace Garden	2004
2001-6-2016.05V-1-5	File - Victoria University Summary of Buildings	2004
2001-6-2016.05V-1-6	File - Schedule of Operating Costs Incurred in Maintaining Lillian Massey Building	2010
2001-6-2017.05V- TR-1	File - Victoria University Signage Program - specifications and results	1990

Subseries 2001-6-1: Architectural and technical drawings.

Date: 1886-2010 (date of creation)

Scope and content:

Sub-series consists of architectural and technical drawings for existing, proposed and demolished buildings on the Victoria University campus.

Physical description: 329 architectural drawings
9 photographs : col.

Access points:

- Architectural plans (documentary form)

Arrangement:

The "A" after box number signifies that the records are housed in an architectural drawing roll box.

Location of originals:

Architectural drawings are stored on second floor of Birge-Carnegie stacks.

Alternative form available:

Some of the drawings have been scanned and are available in PDF. Links are available in item's description or search our Digital Collections website : <https://digitalcollections.vicu.utoronto.ca>

Related material:

For contracts with architects and builders, and planning records relating to buildings see Board of Regents fonds 2000, Series 5 (Records of Building Committees).

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
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2001-6-1-2015.04V-2-3	Item - Victoria University Site Layout Plan	1959
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2001-6-1-2015.04V-2-5	Item - Victoria University Ground Plan	n.d.
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2001-6-1-2015.04V-2-7	Item - Suggested layout to accommodate three tennis courts and parking Fleury and Arthur Architects	1952
2001-6-1-2015.04V-2-8	Item - Drawing showing possible locations for minimum playing field for Victoria University Fleury and Arthur Architects	1950
2001-6-1-2015.04V-2-9	Item - Victoria University Block plan of buildings and grounds	1950
2001-6-1-2015.04V-2-10	Item - Ground plan of University of Toronto buildings - underwriter's survey	1938
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2001-6-1-2015.04V-2-18	Item - University of Toronto Plan of 1968 campus	1968
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2001-6-1-2015.04V-2-20	Item - Landscape Treatment Burwash Hall	1962
2001-6-1-2015.04V-2-21	Item - New driveway and turn-around	1962
2001-6-1-2015.04V-2-22	Item - New campus for Victoria University - New revised layout	1960
2001-6-1-2015.04V-2-23	Item - Victoria University Block plan layout	1960
2001-6-1-2015.04V-2-24	Item - Proposed campus Victoria University	1960
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2001-6-1-2015.04V-2-26	Item - Victoria University Charles Street Parking Lot	1964
2001-6-1-2015.04V-2-27	Item - Victoria University - University and Charles Landscape	1961
2001-6-1-2015.04V-2-28	Item - Site plan for tree planting	1961
2001-6-1-2015.04V-2-29	Item - Revised walk and steps at north - New campus for Victoria University	1961

2001-6-1-1989.130V-1A-5	Item - Annesley Hall - P1 Alterations and Additions Annesley Hall Kitchen Preliminary Layout Fleury and Arthur Architects	1950
2001-6-1-1989.130V-1A-6	Item - Annesley Hall - P2 Alterations to Kitchen Wing Annesley Hall Preliminary Sketch Plan Fleury and Arthur Architects	1950
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2001-6-1-2016.01V-13A-8	Item - Annesley Hall - A301 Annesley Hall alterations - Hallway Elevation Plan Page and Steele Architects	1988
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2001-6-1-2016.01V-13A-14	Item - Annesley Hall - Proposed Additions to Annesley Hall - First Floor Plan Sproatt and Rolph	1929
2001-6-1-2016.01V-13A-15	Item - Annesley Hall - 715.1 Plan Showing Annesley Hall Toronto	1919
2001-6-1-2016.01V-13A-16	Item - Annesley Hall - Proposed Library in Annesley Hall-Plan of Library, Existing Plan of 2nd Floor, North Wall,	1931

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2001-6-1-1989.130V-1A-7	Item - Birge-Carnegie Library - Birge Carnegie Renovations - Basement PlanGordon S. Adamson & Associates	1971
2001-6-1-1989.130V-1A-8	Item - Birge-Carnegie Library - Birge Carnegie Renovations - First Floor PlanGordon S. Adamson & Associates	1971
2001-6-1-1989.130V-1A-9	Item - Birge-Carnegie Library - Birge Carnegie Renovations - Second Floor PlanGordon S. Adamson & Associates	1971
2001-6-1-2005.097V-1A-1	Item - Birge-Carnegie Library - 1665-2 Victoria University Library - Section Thro Stack Room on CLA.H.T. / Sproatt & Rolph Architects	1908
2001-6-1-2005.097V-1A-2	Item - Birge-Carnegie Library - 1661-1 Victoria University Library - Layout of L.B Notch Stack - Plan of Stack RoomA.H.T. / Sproatt & Rolph Architects	1908
2001-6-1-2005.097V-1A-3	Item - Birge-Carnegie Library - 262 Proposed Book Stacks - Library of Victoria CollegeThe Snead & Co. Iron Works / Sproatt & Rolph Architects	1909
2001-6-1-2016.01V-9A-1	Item - Birge-Carnegie Library - M1 - Air Conditioning - Basement Floor Plan & Details MechanicalBayes, Yates, McMillan Inc.	1989
2001-6-1-2016.01V-9A-2	Item - Birge-Carnegie Library - M2 Air Conditioning - First Floor Plan & Specifications - MechanicalBayes, Yates, McMillan Inc.	1989
2001-6-1-2016.01V-9A-3	Item - Birge-Carnegie Library -M3 Air Conditioning - Second Floor Plan & Schedules - MechanicalBayes, Yates, McMillan Inc.	1989
2001-6-1-2016.01V-9A-4	Item - Birge-Carnegie Library - E1 Air Conditioning - Basement & First Floor Plans - ElectricalBayes, Yates, McMillan Inc.	1989
2001-6-1-2016.01V-9A-5	Item - Birge-Carnegie Library - E2 Air Conditioning - Second Floor Part Plan & Details - ElectricalBayes, Yates, McMillan Inc.	1989
2001-6-1-2016.01V-9A-6	Item - Birge-Carnegie Library 1586-S1 - Renovations to Increase Shelf Width of Existing 3-tier Stacks - Structural InvestigationHerb Hath Consulting Engineer	1998
2001-6-1-2016.01V-9A-7	Item - Birge-Carnegie Library - 503-3 Space Analysis Second Floor	n.d.
2001-6-1-2016.01V-9A-8	Item - Birge-Carnegie Library - 503-3 Space Analysis First Floor	n.d.
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2001-6-1-2016.01V-9A-10	Item - Birge-Carnegie Library - Birge-Carnegie Building First Floor / Emmanuel College Second Floor Gordon S. Adamson & Associates	1970
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2001-6-1-2016.01V-9A-12	Item - Birge-Carnegie Library - Birge-Carnegie Building Basement Gordon S. Adamson & Associates	1970
2001-6-1-2016.01V-9A-13	Item - Birge-Carnegie Library -SKA3 Renovations to 73 Queen's Park Cres. Birge Carnegie Library Victoria University [front elevation and rear elevation] Page and Steele Architects	1984
2001-6-1-2016.01V-9A-14	Item - Birge-Carnegie Library - A1 Renovations to 73 Queen's Park Cres Birge Carnegie Library Victoria University [basement floor plan] Page and Steele Architects	1984
2001-6-1-2016.01V-9A-15	Item - Birge-Carnegie Library -A2 Renovations to 73 Queen's Park Cres. Birge Carnegie Library Victoria University [ground floor plan, elevation, detail at glass floor, part second floor plan, part roof plan] Page and Steele Architects	1984
2001-6-1-2016.01V-9A-16	Item - Birge-Carnegie Library -A3 Renovations to 73 Queen's Park Cres. Birge Carnegie Library Victoria University [basement, part plan ground and second floor] Page and Steele Architects	1984
2001-6-1-2016.01V-9A-17	Item - Birge-Carnegie Library - ME 1 of 3 Renovations to 73 Queen's Park Cres. Birge Carnegie Library Victoria University [basement floor plan and typical piping arrangement coil and humidifier] Page and Steele Architects	1984
2001-6-1-2016.01V-9A-18	Item - Birge-Carnegie Library -ME 2 of 3 Renovations to 73 Queen's Park Cres. Birge Carnegie Library Victoria University [ground floor, second floor and roof plans] Page and Steele Architects	1984
2001-6-1-2016.01V-9A-19	Item - Birge-Carnegie Library - ME 2 of 3 Renovations to 73 Queen's Park Cres. Birge Carnegie Library Victoria University [specifications and electric details] Page and Steele Architects	1984
2001-6-1-2016.01V-16A-1	Item - Birge-Carnegie Library -[Drawing showing elevations, floor additions including stairs] Horwood and White Architects	1958
2001-6-1-2016.01V-16A-2	Item - Birge-Carnegie Library -5709-4 Victoria University Library Extension	1958

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2001-6-1-2016.01V-16A-3	Item - Birge-Carnegie Library - [Drawing showing library extension elevation]Horwood and White Architects	1958
2001-6-1-2016.01V-16A-4	Item - Birge-Carnegie Library -Lower Basement [floor plan]Horwood and White Architects	1958
2001-6-1-2016.01V-16A-5	Item - Birge-Carnegie Library -5709-1 Victoria University Library Extension - Upper Basement PlanHorwood and White Architects	1958
2001-6-1-2016.01V-16A-6	Item - Birge-Carnegie Library -5709-2 Victoria University Library Extension - Ground Floor PlanHorwood and White Architects	1958
2001-6-1-2016.01V-16A-7	Item - Birge-Carnegie Library -5709-3 Victoria University Library - Second Floor PlanHorwood and White Architects	1958
2001-6-1-2016.01V-19A-1	Item - Birge-Carnegie Library -Library for Victoria College - Basement PlanSproatt and Rolph Architects	1909
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2001-6-1-2016.01V-19A-5	Item - Birge-Carnegie Library - Victoria University Library - South Elevation[William G. Storm] Design by "Librarie"	[189?]
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2001-6-1-2016.01V-20A-1	Item - Birge-Carnegie Library - Proposed additions to the library building Victoria College Allward and Gouinlock Architects	1949
2001-6-1-2016.01V-20A-2	Item - Library for Victoria College - West and South Elevation Sproatt and Rolph Architects	1909
2001-6-1-2016.01V-20A-3	Item - Library for Victoria College - Ground Floor Plan Sproatt and Rolph Architects	1909
2001-6-1-2016.01V-20A-4	Item - Library for Victoria College - First Floor Plan Sproatt and Rolph Architects	1909
2001-6-1-2016.01V-20A-5	Item - Library for Victoria College - Basement Floor Plan Sproatt and Rolph Architects	1909
2001-6-1-2016.01V-21A-1	Item - Sketch of Proposed Doors and Transom Between Men's Reading Room and Hall [elevation and half plan, 3 page letter attached to drawing] Sproatt and Rolph Architects	1932
2001-6-1-2016.01V-21A-2	Item - 1 - Library for Victoria College [basement plan] Gordon S. Adamson & Associates	1959
2001-6-1-2016.01V-21A-3	Item - 2 Library for Victoria College [lower floor plan] Gordon S. Adamson & Associates	1959
2001-6-1-2016.01V-21A-4	Item - 3 Library for Victoria College [first floor plan] Gordon S. Adamson & Associates	1959
2001-6-1-2016.01V-21A-5	Item - 4 Library for Victoria College [mezzanine floor plan] Gordon S. Adamson & Associates	1959
2001-6-1-2016.01V-21A-6	Item - 5 Library for Victoria College [second floor plan] Gordon S. Adamson & Associates	1959
2001-6-1-2016.01V-2A-5	Item - Boarding Houses - 714.1-113 Bloor Street West Women's Residence Victoria College [ground floor rear, 2nd floor rear and 3rd floor front] Molesworth West and Secord	1931
2001-6-1-2016.01V-2A-6	Item - Boarding Houses 714.18 Revised Second Floor Plan of 113 Bloor Street West Women's Residence Victoria College Molesworth West and Secord	1931
2001-6-1-2016.01V-2A-7	Item - Boarding Houses - 714.19 Revised Ground Floor Rear 113 Bloor Street West Women's Residence Victoria College Molesworth West and Secord	1931
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2001-6-1-2016.01V-2A-10	Item - Boarding Houses - 714.3- 137 Bloor West Women's Residence Victoria College [front attic room]Molesworth West and Secord	1931
2001-6-1-2016.01V-2A-11	Item - Boarding Houses - Alterations and Additions to Residence at 147 Bloor St West Toronto for Dr. Nelson Tait [front elevation]W Fletcher Shepherd Architect	1918
2001-6-1-2016.01V-2A-12	Item - Boarding Houses - 714.4-147 Bloor West Women's Residence Victoria College [ground floor]Molesworth West and Secord	1931
2001-6-1-2016.01V-2A-13	Item - Boarding Houses - 714.5-147 Bloor West Women's Residence Victoria College [second floor]Molesworth West and Secord	1931
2001-6-1-2016.01V-2A-14	Item - Boarding Houses - 714.6-147 Bloor West Women's Residence Victoria College [third floor]Molesworth West and Secord	1931
2001-6-1-2016.01V-2A-15	Item - Boarding Houses - 714.7-147 Bloor West Women's Residence Victoria College [east elevation and south elevation]Molesworth West and Secord	1931
2001-6-1-2016.01V-4A-1	Item - Burwash Hall - Residence for Victoria University - Third Floor Plan WiringSproatt and Rolph Architects	1910-1911
2001-6-1-2016.01V-4A-2	Item - Burwash Hall - Residence for Victoria University - Second Floor Plan WiringSproatt and Rolph Architects	1910-1911
2001-6-1-2016.01V-4A-3	Item - Burwash Hall - Residence for Victoria University First Floor Plan WiringSproatt and Rolph Architects	1910-1911
2001-6-1-2016.01V-4A-4	Item - Burwash Hall - Residence for Victoria University - Basement Plan wiringSproatt and Rolph Architects	1910-1911
2001-6-1-2016.01V-4A-5	Item - Burwash Hall - 188-104 Residence for Victoria University Revised Plan Showing Faculty Sitting Room and StairSproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-6	Item - Burwash Hall - Burwash Hall showing elevations of south wing, south wing and dean's house, and sectionsSproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-7	Item - Burwash Hall - Third Floor PlanSproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-8	Item - Burwash Hall - Basement PlanSproatt and Rolph Architects	[1911]

2001-6-1-2016.01V-4A-9	Item - Burwash Hall - Dining Hall, First Floor Plan Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-10	Item - Burwash Hall - Upper Part Dining Hall, Gallery, Second Floor Plan Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-11	Item - Burwash Hall - West and East Elevations - Main Building Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-12	Item - Burwash Hall - Victoria College Men's Residence: Dining Hall: ETC. Basement Plan Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-13	Item - Burwash Hall - Victoria College Men's Residence: Dining Hall: ETC. First Floor Plan (35 beds) Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-14	Item - Burwash Hall - Victoria College Men's Residence: Dining Hall: ETC. Second Floor Plan (53 beds) Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-15	Item - Burwash Hall - Victoria College Men's Residence: Dining Hall: ETC. Third Floor Plan (56 beds) Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-16	Item - Burwash Hall Plans - Rooms - First, Second and Third Floor Plans	[1911]
2001-6-1-2016.01V-4A-17	Item - Burwash Hall - Dining Hall, North elevation, Sections Sproatt and Rolph Architects	[1911]
2001-6-1-2016.01V-4A-18	Item - Burwash Hall - 780-5 Ground Floor Plan Molesworth West and Secord Architects	1934
2001-6-1-2016.01V-4A-19	Item - Burwash Hall - 780-6 Second Floor Plan Molesworth West and Secord Architects	1934
2001-6-1-2016.01V-4A-20	Item - Burwash Hall - 780-7 North Elevation Molesworth West and Secord Architects	1934
2001-6-1-2016.01V-22A-1	Item - Burwash Hall, Victoria College Third Floor Plan, Second Floor Plan, First Floor Plan Sproatt and Rolph Architects	1910
2001-6-1-2016.01V-8A-1	Item - Chancellor's Residence - 708.9 Chancellors Residence Victoria College [proposed exterior alterations to 67 Queen's Park Cres.] Molesworth West and Secord Architects	1931
2001-6-1-2016.01V-8A-2	Item - Chancellor's Residence - 708.6 First Floor Plan of Chancellors Residence Victoria College [proposed alterations to 67 Queen's Park Cres.] Molesworth West and Secord Architects	1930
2001-6-1-2016.01V-8A-3	Item - Chancellor's Residence - 708.7 Second Floor Plan of Chancellors Residence Victoria College [proposed	1930

	alterations to 67 Queen's Park Cres.]Molesworth West and Secord Architects	
2001-6-1-2012.12V-1A-1	Item - E.J. Pratt Library Renovations [layout plans of all the different floors of Pratt prior to the renovations]Shore Tilbe Irwin in association with Kohn Shnier	2000
2001-6-1-2012.12V-1A-3	Item - E.J. Pratt Library - AF2.5 Alterations to Pratt Library 3rd Floor Finish PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-4	Item - E.J. Pratt Library - AF2.4 Alterations to Pratt Library 2nd Floor Finish PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-5	Item - E.J. Pratt Library - AF2.3 Alterations to Pratt Library Victoria Quad Finish PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-6	Item - E.J. Pratt Library - AF2.2 Alterations to Pratt Library Queens Park Finish PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-7	Item - E.J. Pratt Library - A2.1 Alterations to Pratt Library Basement Floor PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-8	Item - E.J. Pratt Library - A2.2 Alterations to Pratt Library Queens Park Level PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-9	Item - E.J. Pratt Library - A2.3 Alterations to Pratt Library Victoria Quad Level PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-10	Item - E.J. Pratt Library - A2.4 Alterations to Pratt Library 2nd Floor PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-11	Item - E.J. Pratt Library - A2.5 Alterations to Pratt Library 3rd Floor PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-12	Item - E.J. Pratt Library - AS2.1 Alterations to Pratt Library Basement Book Stack Layout PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-13	Item - E.J. Pratt Library - AS2.2 Alterations to Pratt Library Queens Park Level Book Stack Layout PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-14	Item - E.J. Pratt Library - AS2.3 Alterations to Pratt Library Vic Quad Level Book Stack Layout PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-15	Item - E.J. Pratt Library - AS2.4 Alterations to Pratt Library 2nd Floor Plan Book Stack Layout PlanKohn Shnier	2000
2001-6-1-2012.12V-1A-16	Item - E.J. Pratt Library - AS2.5 Alterations to Pratt Library 3rd Floor Plan Book stack Layout PlanKohn Shnier	2000
2001-6-1-2016.01V-1A-1	Item - E.J. Pratt Library - FR-01 Queen's Park Level Furniture PlanKohn Shnier	2001

2001-6-1-2016.01V-1A-2	Item - E.J. Pratt Library - FR-02 Victoria Park Level Furniture Plan Kohn Shnier	2001
2001-6-1-2016.01V-1A-3	Item - E.J. Pratt Library - FR-03 Second Floor Furniture Plan Kohn Shnier	2001
2001-6-1-2016.01V-1A-4	Item - E.J. Pratt Library - FR-04 Third Floor Furniture Plan Kohn Shnier	2001
2001-6-1-2016.01V-1A-5	Item - E.J. Pratt Library - FR-05 Design Plan for Reading Tables [1 of 3] Kohn Shnier	2001
2001-6-1-2016.01V-1A-6	Item - E.J. Pratt Library - FR-06 Design Plan for Reading Tables [2 of 3] Kohn Shnier	2001
2001-6-1-2016.01V-1A-7	Item - E.J. Pratt Library - FR-07 Design Plan for Reading Tables [3 of 3] Kohn Shnier	2001
2001-6-1-2016.01V-1A-8	Item - E.J. Pratt Library - [Artist's interpretation of E.J. Pratt Reading Garden]	[2010?]
2001-6-1-2016.01V-1A-9	Item - E.J. Pratt Library - Interior Renovations to the E.J. Pratt Library Shore Tilbe Irwin in association with Kohn Shnier	2000
2001-6-1-2016.01V-1A-10	File - E.J. Pratt Library - E.J. Pratt Library Renovation Shore Tilbe Irwin in association with Kohn Shnier	1999
2001-6-1-2016.01V-1A-11	Item - E.J. Pratt Library - SK-00 General Notes Re: Sliding Doors Kohn Shnier	2003
2001-6-1-2016.01V-1A-12	Item - E.J. Pratt Library - SK-01 Partial Plan, Circulation Area Kohn Shnier	2003
2001-6-1-2016.01V-1A-13	Item - E.J. Pratt Library - SK-02 Partial Elevation, Circulation Area Kohn Shnier	2003
2001-6-1-2016.01V-1A-14	Item - E.J. Pratt Library - SK-03 Section Detail and Elevation Detail Kohn Shnier	2003
2001-6-1-2016.01V-1A-15	Item - E.J. Pratt Library - SK-05 Plan detail, Exposed Vertical Edge of Sliding Doors Kohn Shnier	2003
2001-6-1-2016.01V-1A-16	Item - E.J. Pratt Library - Landscape Concept Plan PMA Landscape Architects	2008
2001-6-1-2016.01V-1A-17	Item - E.J. Pratt Library - Landscape Concept w/ Ex. Conditions and Phase 1 PMA Landscape Architects	2008
2001-6-1-2016.01V-1A-18	Item - E.J. Pratt Library - L1 of 14 Victoria University Reading Garden Phase 1 - Existing Conditions and Demolition Plan PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-19	Item - E.J. Pratt Library - L2 of 14 Victoria University Reading Garden Phase 1 - Layout and Surface Plan PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-20	Item - E.J. Pratt Library - L3 of 14 Victoria University Reading Garden Phase 1 - Grading Plan PMA Landscape Architects	2010

2001-6-1-2016.01V-1A-21	Item - E.J. Pratt Library - L4 of 14 Victoria University Reading Garden Phase 1 - Planting Plan PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-22	Item - E.J. Pratt Library - L5 of 14 Victoria University Reading Garden Phase 1 - Landscape details : concrete pavement PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-23	Item - E.J. Pratt Library - L6 of 14 Victoria University Reading Garden Phase 1 - Landscape details : shade structure PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-24	Item - E.J. Pratt Library - L7 of 14 Victoria University Reading Garden Phase 1 - Landscape details : concrete steps PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-25	Item - E.J. Pratt Library - L8 of 14 Victoria University Reading Garden Phase 1 - Landscape details : concrete side wall at steps PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-26	Item - E.J. Pratt Library - L9 of 14 Victoria University Reading Garden Phase 1 - Landscape details : steel handrail at steps PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-27	Item - E.J. Pratt Library - L10 of 14 Victoria University Reading Garden Phase 1 - Landscape details : ramp integral side walls, ramp floor and ribs PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-28	Item - E.J. Pratt Library - L11 of 14 Victoria University Reading Garden Phase 1 - Landscape details : ramp integral side walls, ramp floor and ribs additional sections PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-29	Item - E.J. Pratt Library - L12 of 14 Victoria University Reading Garden Phase 1 - Landscape details: steel handrail at ramp PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-30	Item - E.J. Pratt Library - L13 of 14 Victoria University Reading Garden Phase 1 - Irrigation Plan PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-31	Item - E.J. Pratt Library - L14 of 14 Victoria University Reading Garden Phase 1 - Irrigation Plan PMA Landscape Architects	2010
2001-6-1-2016.01V-1A-32	Item - E.J. Pratt Library - Proposed Library for Victoria University [E.J. Pratt Ground Floor, Mezzanine, Second Floor, Basement 1, Basement 2] Gordon S. Adamson & Associates	1959

2001-6-1-2016.01V-7A-1	Item - E.J. Pratt Library - C1 Landscape Concept Plan [Lester B. Pearson Peace Garden]PMA Landscape Architects	1999
2001-6-1-2016.01V-7A-2	Item - E.J. Pratt Library - C1 Landscape Concept Plan [Lester B. Pearson Peace Garden]PMA Landscape Architects	1999
2001-6-1-2016.01V-7A-3	Item - E.J. Pratt Library - Drawing of Peace Garden [Artist's rendering of Lester B. Pearson Peace Garden]	[1999]
2001-6-1-2016.01V-7A-4	Item - E.J. Pratt Library - Technical Drawing of Peace Garden [drain and electrical plan]PMA Landscape Architects	[1999]
2001-6-1-2016.01V-7A-5	Item - E.J. Pratt Library - Technical Drawing of Peace Garden [drain and motor plan from a cross section perspective]PMA Landscape Architects	[1999]
2001-6-1-2016.01V-7A-6	Item - E.J. Pratt Library - Lester B. Pearson Garden for Peace and Understanding [Artist's rendering of garden, drawing of waterfall, elevation, reflecting pool wall cross-section, water feature plumbing schematic]	[1999]
2001-6-1-2016.01V-7A-7	Item - E.J. Pratt Library - Lester B. Pearson Garden for Peace and Understanding [landscape plan of entire peace garden]PMA Landscape Architects	[1999]
2001-6-1-1992.043V-1A-1	File - Emmanuel College Building - Victoria University Toronto - Proposed New Buildings [showing Emmanuel College, Library and Chapel]Sproatt & Rolph Architects	1929
2001-6-1-1992.043V-1A-2	File - Emmanuel College Building - Victoria University Toronto - Proposed New Buildings [showing Emmanuel College, Library and Chapel]Sproatt and Rolph Architects	1929
2001-6-1-1992.043V-1A-3	File - Emmanuel College Building - Proposed New Buildings - Emmanuel College Student Residences (Queen's Park Front)Sproatt and Rolph Architects	1929
2001-6-1-1992.043V-1A-4	File - Emmanuel College Building - Proposed New buildings - Emmanuel College Student Residences (Queen's Park front)Sproatt and Rolph Architects	1929
2001-6-1-1992.043V-1A-5	File - Emmanuel College Building - Proposed new buildings -North Elevation Emmanuel College Student Residences (facing Quadrangle)Sproatt and Rolph Architects	1929
2001-6-1-1992.043V-1A-6	File - Emmanuel College Building - [Suggested lighting for Emmanuel College - ceiling fixture and desk lamp] No.143 and no. 3603McDonald & Wilson Lighting Studios Limited	[1929?]

2001-6-1-1992.043V-1A-7	File - Emmanuel College Building - [Suggested lighting for Emmanuel College] D.261 -14" - Profs rooms McDonald & Wilson Lighting Studios Limited	[1929?]
2001-6-1-1992.043V-1A-8	File - Emmanuel College Building - [Suggested lighting for Emmanuel College] No. 261/801 Office and Registrar's Room McDonald & Wilson Lighting Studios Limited	[1929?]
2001-6-1-1992.043V-1A-9	File - Emmanuel College Building - [Suggested lighting for Emmanuel College] No. D 553 Diam. On. Corners 22" [ceiling fixture] McDonald & Wilson Lighting Studios Limited	[1929?]
2001-6-1-1992.043V-1A-10	File - Emmanuel College Building - [Suggested lighting for Emmanuel College] 551 Principals Room / Lecture Rooms McDonald & Wilson Lighting Studios Limited	[1929?]
2001-6-1-1992.043V-1A-11	File - Emmanuel College Building - [Suggested lighting for Emmanuel College] D505 McDonald & Wilson Lighting Studios Limited	[1929?]
2001-6-1-1992.043V-1A-12	File - Emmanuel College Building - [Suggested lighting for Emmanuel College] No. 561/800 Duplex-a-lite- 800 ring and - Professors Reading Room and lower class rooms McDonald & Wilson Lighting Studios Limited	[1929?]
2001-6-1-2016.01V-6A-1	File - Emmanuel College Building - Victoria University Proposed New Buildings - Emmanuel College Student Residence Second Floor Plan Sproatt and Rolph Architects	1929
2001-6-1-2016.01V-6A-2	File - Emmanuel College Building - Victoria University Proposed New Buildings - [showing Emmanuel College residences] Sproatt and Rolph Architects	1930
2001-6-1-2016.01V-6A-3	File - Emmanuel College Building - Victoria University Proposed New Buildings - Basement Plan Sproatt and Rolph Architects	1929
2001-6-1-2016.01V-6A-4	File - Emmanuel College Building - Emmanuel College Residences - First Floor Plan Sproatt and Rolph Architects	1930
2001-6-1-2016.01V-6A-5	File - Emmanuel College Building - Emmanuel College Residences - Second Floor Plan Sproatt and Rolph Architects	1930
2001-6-1-2016.01V-6A-6	File - Emmanuel College Building - Emmanuel College Residences - Fourth Floor Plan Sproatt and Rolph Architects	1930
2001-6-1-2016.01V-6A-7	File - Emmanuel College Building - One Basement Floor Plan, Part Two	1931

	Basement Floor planSproatt and Rolph Architects	
2001-6-1-2016.01V-6A-8	File - Emmanuel College Building - First Floor PlanSproatt and Rolph Architects	1931
2001-6-1-2016.01V-6A-9	File - Emmanuel College Building - One Mezzanine FloorSproatt and Rolph Architects	1931
2001-6-1-2016.01V-6A-10	File - Emmanuel College Building - Third Floor PlanSproatt and Rolph Architects	1931
2001-6-1-2016.01V-6A-11	File - Emmanuel College Building - Three Mezzanine Floor PlanSproatt and Rolph Architects	1931
2001-6-1-2016.01V-6A-12	File - Emmanuel College Building - A- 1 Renovations to Emmanuel College - Site planPage and Steele Architects	1986
2001-6-1-2016.01V-6A-13	File - Emmanuel College Building - A-2 Part Basement Plan, Office Conversion - Emmanuel College Lounge ConversionPage and Steele Architects	1986
2001-6-1-2016.01V-6A-14	File - Emmanuel College Building - A-3 Part Basement Plan, Elevations and Sections, Office ConversionPage and Steele Architects	1986
2001-6-1-2016.01V-6A-15	File - Emmanuel College Building - A-4 Partial Plan and Details, Mezzanine Level - Emmanuel College Office AlterationsPage and Steele Architects	1986
2001-6-1-2016.01V-17A-1	File - Emmanuel College Building - ictoria University Proposed New Buildings - First Floor PlanSproatt and Rolph Architects	1929
2001-6-1-2016.01V-17A-2	File - Emmanuel College Building - Victoria University Proposed New Buildings - [showing Emmanuel College, Chapel, Administration and Residences]Sproatt and Rolph Architects	1929
2001-6-1-2016.01V-17A-3	File - Emmanuel College Building - Victoria College Memorial Chapel Plan of ClerestorySproatt and Rolph Architects	1929
2001-6-1-2016.01V-18A-1	File - Isabelle Bader Theatre - Theatre InteriorGuanghao Qian	[1998]
2001-6-1-2016.01V-18A-2	File - Isabelle Bader Theatre - Theatre ExteriorGuanghao Qian	1998
2001-6-1-2016.01V-18A-3	File - Isabelle Bader Theatre - [Photographs of Bader Construction]Richard and B.S. Ryan Limited	2000
2001-6-1-2016.01V-18A-4	File - Isabelle Bader Theatre - 9718-SD2 Ground Floor PlanLett and Smith Architects	1998
2001-6-1-2016.01V-18A-5	File - Isabelle Bader Theatre - 9718-SD6 Longitudinal Section Looking NorthLett and Smith Architects	1998

2001-6-1-2016.01V-18A-6	File - Isabelle Bader Theatre - 9718-SD7 West Elevation, North Elevation Lett and Smith Architects	1998
2001-6-1-2016.01V-18A-7	File - Isabelle Bader Theatre - 9718- DS4 Third Floor Plan Lett and Smith Architects	1998
2001-6-1-2016.01V-5A-1	File - Northrop Frye Building/New Academic Building - 21.124 Revision to Counter Room 114 in Academic Building for Victoria University with Front Elevation of Counter and Gate Detail Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-2	File - Northrop Frye Building/New Academic Building - 6454.AC-108 Revised Ductwork Mechanical Room in Academic Building for Victoria University with Part Mechanical Room Plan and Section 'AA' Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-3	File - Northrop Frye Building/New Academic Building - 6421.116 Revision and Additions to Fitments in the Academic Building for Victoria University. Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-4	File - Northrop Frye Building/New Academic Building - 6421.115 Revision to First Floor in the Academic Building for Victoria University Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-5	File - Northrop Frye Building/New Academic Building - 6421.119 Revision to Typical Office Shelving Unit in Academic Building for Victoria University Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-6	File - Northrop Frye Building/New Academic Building - 6421.121 Revisions to Counters in Rooms 114 and 120 in the Academic Building for Victoria University including front elevation of counter, back elevation of counter, plan of cash drawer, section 'm', section 'n', elevation unit 'b' and elevation unit 'a' Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-7	File - Northrop Frye Building/New Academic Building - 6421.5.102 Typ. Exterior Stair Details to Academic Building for Victoria University showing longitudinal section thru typical stair and transverse section thru typical stair Gordon S. Adamson & Associates	1965
2001-6-1-2016.01V-5A-8	File - Northrop Frye Building/New Academic Building - 6454 AC 110 Revised ductwork in rm #B-1 in the Academic Building for Victoria	1966

	University showing part basement floor plan Nicholas Fodor and Associates Limited	
2001-6-1-2016.01V-5A-9	File - Northrop Frye Building/New Academic Building - 6421.125 Revision to Cupboards Rm 103 Academic Building for Victoria University showing room 103 west and room 103 east Gordon S. Adamson & Associates	1966
2001-6-1-2016.01V-5A-10	File - Northrop Frye Building/New Academic Building - 6421. 5 101 Exterior Stair Details of Academic Building for Victoria University showing plan of stair east of Emmanuel College and plan of stair east of proposed academic building Gordon S. Adamson & Associates	1965
2001-6-1-2016.01V-5A-11	File - Northrop Frye Building/New Academic Building - D-100b Revised Routing of Drains Around Building, Academic Building for Victoria University Gordon S. Adamson & Associates	1965
2001-6-1-2016.01V-5A-12	File - Northrop Frye Building/New Academic Building - 1 Rough sketch showing revision of Academic Building for Victoria University including basic exterior revisions to the proposed academic building Gordon S. Adamson & Associates	1964
2001-6-1-2016.01V-5A-13	File - Northrop Frye Building/New Academic Building - Rough sketch showing revision of Academic Building for Victoria University including revisions of third floor plan, second floor plan, first floor plan, basement floor plan and ground floor plan Gordon S. Adamson & Associates	1964
2001-6-1-2016.01V-5A-14	File - Northrop Frye Building/New Academic Building - 3 Rough sketch showing revision of Academic Building for Victoria University including east west section, north elevation, south elevation, east elevation and west elevation Gordon S. Adamson & Associates	1964
2001-6-1-2016.01V-5A-15	File - Northrop Frye Building/New Academic Building - 4 Rough sketch showing revision of Academic Building for Victoria University including typical office, plan of classroom for 20, plan of classroom for 60, plan of boardroom and typical office elevation of storage wall Gordon S. Adamson & Associates	1964

2001-6-1-1987.108V-1A-1	File - Property and Grounds - Victoria University Osler Hammond and Nation Insurance	1967
2001-6-1-1989.130V-1A-1	File - Victoria University Block Plan of Buildings and Grounds Molesworth West and Secord	1950
2001-6-1-1989.130V-1A-4	Item - 847.2 Victoria University Block Plan of Buildings and Grounds [Drawing shows identification of the building owned by Victoria University, buildings owned by Victoria, but not used and buildings being transferred] Molesworth West and Secord	1950
2001-6-1-1989.130V-2A-1	Item - Directory of Buildings University of Toronto [showing entire Victoria University campus] Architect unknown	n.d.
2001-6-1-2016.01V-2A-16	Item - 63R 4711 Plan of Survey of Parts of Lots 44, 45, 46 [Lot plan between Charles Street West, Queen's Park and St. Mary Street] Speight and Van Nostrand Limited	1990
2001-6-1-2016.01V-2A-17	Item - A3.3 Victoria University Student Housing Charles-St. Mary Street [site plan, ground floor plan] Huang and Danczkay Limited	1989
2001-6-1-2016.01V-2A-18	Item - 5 Victoria University Proposed Campus Center showing west elevation, east elevation, section through study lounge and VUSAC, section through kitchen, faculty dining room and senior common room Adamson & Associates	1971
2001-6-1-2016.01V-2A-19	Item - 4 Victoria University Proposed Campus Center [possibly Victoria University Dining Hall, North Wall of Victoria College, Victoria University Campus Center Section] Adamson & Associates	1971
2001-6-1-2016.01V-2A-20	Item - 3 Victoria University Proposed Campus Center [showing lower level] Adamson & Associates	1971
2001-6-1-2016.01V-2A-21	Item - 2 Victoria University Proposed Campus Center [showing first floor, dining hall and quad] Adamson & Associates	1971
2001-6-1-2016.01V-2A-22	Item - 2 Victoria University Proposed Campus Center [showing first floor, dining hall and quad] Adamson & Associates	1971
2001-6-1-2016.01V-2A-23	Item - 1A Victoria University Proposed Campus Center Perspective from South Adamson & Associates	1971
2001-6-1-2016.01V-12A-1	Item - 780.8 Victoria University Drain Plan Molesworth West and Secord	1937
2001-6-1-2016.01V-12A-2	Item - Victoria College Toronto Extension Plan [showing entire campus	1918

	with proposed chapel]Sproatt and Rolph Architects	
2001-6-1-2016.01V-12A-3	Item - Victoria College Plan of Parts of Reg(d) Plans D-178, 207(E) and 211(E) [showing entire campus]Starr Spense and Hall	1931
2001-6-1-2016.01V-12A-4	Item - 847.2 Victoria University Block Plan of Buildings and GroundsMolesworth West and Secord	1942
2001-6-1-2016.01V-12A-5	Item - EAA - Victoria University Ground Plan [showing entire campus]	1931
2001-6-1-2016.01V-12A-6	Item - 80.4 Layout of Walks and Drives to New College ResidencesSproatt and Rolph Architects	1931
2001-6-1-2016.01V-12A-7	Item - EAA - Victoria College Property [showing entire campus]	n.d.
2001-6-1-2016.01V-12A-8	Item - Victoria College Extension Plan [showing proposed extensions throughout Victoria campus]Burke, Horwood and White	[1910?]
2001-6-1-2016.01V-12A-11	Item - Plan of Survey of Part of Block A Registered Plan 211-E, plan of 211-E lots 11, 12, 16, 17, 18, 19, 20 and part of lot 15 and part of Charles Street West. Registered plan 97Huang and Danczkay Limited	1988
2001-6-1-1987.180V-1A-1	Item - Victoria College Building - Victoria College Men's Club Room, Lockers, Toilets, General TradesMolesworth West and Secord Architects	1936
2001-6-1-1987.180V-1A-2	Item - Victoria College Building - Victoria College Two Offices at Main EntranceMolesworth West and Secord Architects	1936
2001-6-1-1987.180V-1A-3	Item - Victoria College Building - Victoria College Men's Club Room, Lockers, Toilets - Plumbing and HeatingMolesworth West and Secord Architects	1936
2001-6-1-1987.180V-1A-4	Item - Victoria College Building - Victoria College Men's Club Room, Lockers, Toilets, Electrical PlanMolesworth West and Secord Architects	1936
2001-6-1-2016.01V-3A-1	Item - Victoria College Building - 629.2 Revised West Entrance Victoria College Alterations showing section through doorway, mirror plan of office, elevation plan and ground floor planMolesworth West and Secord	1928
2001-6-1-2016.01V-3A-2	Item - Victoria College Building - 629.12 Women's Toilet and Locker Room Alterations to Victoria College [showing	1929

	part basement plan]Molesworth West and Secord	
2001-6-1-2016.01V-3A-3	Item - Victoria College Building - 629.15- Victoria College Building Ground Floor PlanMolesworth West and Secord	1930
2001-6-1-2016.01V-3A-4	Item - Victoria College Building - 629.16 Victoria College Building Second Floor PlanMolesworth West and Secord	1930
2001-6-1-2016.01V-3A-5	Item - Victoria College Building - 629.20 Proposed Alterations Victoria College Building Ground Floor PlanMolesworth West and Secord	1930
2001-6-1-2016.01V-3A-6	Item - Victoria College Building - 629.21 Alternative Proposed Alterations Victoria College Building Ground Floor PlanMolesworth West and Secord	1930
2001-6-1-2016.01V-3A-7	Item - Victoria College Building - -629.22 Proposed Alterations Victoria College Second Floor Plan and Ground Floor Plan including Professor's Lavatory, College Office and Chancellor's Room]Molesworth West and Secord	1930
2001-6-1-2016.01V-3A-8	Item - Victoria College Building - 629.26 Victoria College Building Elevations of Northwest Corner including North Elevation and West ElevationMolesworth West and Secord	1931
2001-6-1-2016.01V-3A-9	Item - Victoria College Building - -629.36 Victoria College Two Offices at Main Entrance [ground floor plan]Molesworth West and Secord	1936
2001-6-1-2016.01V-3A-10	Item - Victoria College Building - 181.1 Victoria College Toronto Alterations [ground floor plan]Sproatt and Rolph Architects	1919
2001-6-1-2016.01V-3A-11	Item - Victoria College Building - 181.3 Victoria College Toronto Alterations [second floor plan]Sproatt and Rolph Architects	1919
2001-6-1-2016.01V-3A-12	Item - Victoria College Building - 181.5 Victoria College Toronto Alteration Details including outside elevation, inside elevations and conversion of window into doorwaySproatt and Rolph Architects	1919
2001-6-1-2016.01V-3A-13	Item - Victoria College Building - 81.4 Victoria College Toronto Alterations Details including ceiling alterationsSproatt and Rolph Architects	1919
2001-6-1-2016.01V-3A-14	Item - Victoria College Building - 181.2 Victoria College Toronto Alterations [first floor plan]Sproatt and Rolph Architects	1919

2001-6-1-2016.01V-3A-15	Item - Victoria College Building - A-100 Renovations to Victoria College Basement Page and Steele Architects	1983
2001-6-1-2016.01V-3A-16	Item - Victoria College Building - Victoria College Window Elevations Kanalco Ltd.	1983
2001-6-1-2016.01V-3A-17	Item - Victoria College Building - Victoria College Queen's Park Toronto - Plan of Ground Floor William Storm Architect	1894
2001-6-1-2016.01V-3A-18	Item - Victoria College Building - Victoria College Queen's Park Toronto - Plan of First Floor William Storm Architect	1894
2001-6-1-2016.01V-3A-19	Item - Victoria College Building - Victoria College Queen's Park Toronto - Plan of Second Floor William Storm Architect	1894
2001-6-1-2016.01V-14A-1	Item - Victoria College Building - Light fixtures : Locker rooms, lavatories, glass rooms, seminar	[190?]
2001-6-1-2016.01V-14A-2	Item - Victoria College Building - Light fixtures: Professor's Reading and Principal's Room, Lecture Hall Class Rooms	[190?]
2001-6-1-2016.01V-15A-1	Item - Victoria College Building - Auditorium, Seating Plan - Victoria University The Globe Furniture Co. Ltd.	1931
2001-6-1-2016.01V-15A-2	Item - Victoria College Building - SKA100 Victoria College Acoustical Upgrading Third Floor Page and Steele Architects	1983
2001-6-1-2016.01V-15A-3	Item - Victoria College Building - ME-1 Office Sound proofing and air conditioning - 3rd Floor Victoria College Okins, Leipziger, Cuplinskas, Kaminker and Associates Ltd. Consulting Engineers / Page and Steele Architects	1985
2001-6-1-2016.01V-15A-4	Item - Victoria College Building - SKA-10 Office Sound Proofing 3rd Floor Victoria College Page and Steele Architects	1985
2001-6-1-2016.01V-15A-5	Item - Victoria College Building - ME-2 Air Conditioning 3rd Floor Victoria College Okins, Leipziger, Cuplinskas, Kaminker and Associates Ltd. Consulting Engineers / Page and Steele Architects	1985
2001-6-1-2016.01V-15A-6	Item - Victoria College Building - Victoria College View from the S.W. William Storm Architect	[188?]
2001-6-1-2016.01V-15A-7	Item - Victoria College Building - Victoria College Flank Elevation East William Storm Architect	[188?]
2001-6-1-2016.01V-15A-8	Item - Victoria College Building - Victoria College - View from the N.W.	[188?]

2001-6-1-2016.01V-15A-9	Item - Victoria College - Front Elevation, [188?] SouthWilliam Storm Architect	
2001-6-1-2016.01V-11A-4	Item - Women's Union/Wymilwood - Women's Union for Victoria University Cafeteria Lay OutFleury and Arthur Architects	1961
2001-6-1-2016.01V-11A-5	Item - Women's Union/Wymilwood - [Drawing showing basement floor plan]Fleury and Arthur Architects	1950
2001-6-1-2016.01V-11A-6	Item - Women's Union/Wymilwood - [Drawing showing second floor plan]Fleury and Arthur Architects	1950
2001-6-1-2016.01V-11A-7	Item - Women's Union/Wymilwood - P5 A Women's Union for Victoria University - Basement PlanFleury and Arthur Architects	1950
2001-6-1-2016.01V-11A-8	Item - Women's Union/Wymilwood - A Women's Union for Victoria University - Basement Plan - Library Stacks & Alterations to Existing BasementFleury and Arthur Architects	1951
2001-6-1-2016.01V-2A-1	Item - Women's Union/Wymilwood - 690.7 Wymilwood Women's Union Building Victoria College Ground Floor PlanMolesworth West and Secord	1931
2001-6-1-2016.01V-2A-2	Item - Women's Union/Wymilwood - 690.8 Wymilwood Cafeteria Extension showing Basement Plan and Roof PlanMolesworth West and Secord	1931
2001-6-1-2016.01V-2A-3	Item - Women's Union/Wymilwood - 90.9 Wymilwood Cafeteria Extension showing section at head of window, section of girder over cafeteria, plan of new office south entrance, south elevation new office, section of new office and ground floor planMolesworth West and Secord	1931
2001-6-1-2016.01V-2A-4	Item - Women's Union/Wymilwood - 690.1 Wymilwood Cafeteria Extension showing section through cafeteria looking west, west elevation, section through salad pantry looking west, north elevation, outside elevation section cafeteria doorMolesworth West and Secord	1931
2001-6-1-2009.10V-2A-18	Item - Proposed Residence 63-65 Charles Street West - A0.00 Proposed Victoria University Residences - Proposed Unit BreakdownTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-19	Item - Proposed Residence 63-65 Charles Street West - A1.00A Proposed Victoria University Residence - Basement Plan Alternate SchemeTaylor - Hariri Pontarini Architects	2000

2001-6-1-2009.10V-2A-20	Item - Proposed Residence 63-65 Charles Street West - A1.01A Proposed Victoria University Residence - Ground Floor Plan - Alternative SchemeTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-21	Item - Proposed Residence 63-65 Charles Street West - A1.02A Proposed Victoria University Residence - Second and Third Floor Plan - Alternative SchemeTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-22	Item - Proposed Residence 63-65 Charles Street West - A1.03A Proposed Victoria University Residence - Floor Plan Alternative schemeTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-23	Item - Proposed Residence 63-65 Charles Street West - A1.01 Proposed Victoria University Residence - Ground Floor PlanTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-24	Item - Proposed Residence 63-65 Charles Street West - A1.02 Proposed Victoria University Residence - Second Floor PlanTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-25	Item - Proposed Residence 63-65 Charles Street West - A1.03 Proposed Victoria University Residence - Third Floor PlanTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-26	Item - Proposed Residence 63-65 Charles Street West - A1.04 Proposed Victoria University Residence - Fourth through Eighth Floor PlansTaylor - Hariri Pontarini Architects	2000
2001-6-1-2009.10V-2A-27	Item - Proposed Residence 63-65 Charles Street West - Residence Study - Preliminary Schematic DesignTaylor - Hariri Pontarini Architects	2000

Subseries 2001-6-2: Records relating to the Vic Tennis Club

Date: 1934-1998 (date of creation)

Scope and content:

Sub series consists of correspondence relating to the Tennis Club, 1934–1998.

Physical description: 5 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-6-2-1987.180V-23-7	File - Tennis Club Investments	June 1934–Oct 1984		

2001-6-2-1987.180V-23-8	File - Tennis Club	March 1952– April 1984
2001-6-2-1997.049V-1-16	File - Vic Tennis Club	1985-1986
2001-6-2-2004.037V-2-5	File - Vic Tennis Club	1988-1998

Series 2001-7: Records related to committees

Date: 1967-1986 (date of creation)

Scope and content:

Series consists of correspondence, minutes and other records relating to various Victoria committees (not including committees to which the Bursar served as Secretary) that the Bursar sat on, 1967–1986.

Physical description: 15 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-7-1987.180V-6-8	File - Art Committee	Nov 1971–Nov 1977		
2001-7-1987.180V-6-9	File - Chancellor–s Council	Oct 1983–Nov 1984		
2001-7-1987.180V-6-10	File - Deans—Ad Hoc Committee	March–April 1973		
2001-7-1987.180V-6-11	File - Portrait Committee of Senate	Jan 1975–July 1977		
2001-7-1987.180V-6-12	File - President–s Advisory Committee	Feb 1982–April 1984		
2001-7-1987.180V-6-13	File - President–s Advisory Committee on Staff Relations	Nov 1975–Jan 1981		
2001-7-1987.180V-6-14	File - Scholarship Committee	May 1980–Jan 1981		
2001-7-1987.180V-6-15	File - Search Committee—Dean of Men	March–April 1982		
2001-7-1987.180V-6-16	File - Search Committee—President	Jan–May 1972		
2001-7-1987.180V-6-17	File - Search Committee—Principal	Feb 1971		
2001-7-1987.180V-6-18	File - Search Committee—Associate, Director, External Relations & Development	Jan–March 1983		
2001-7-1987.180V-6-19	File - Senate Publications Committee	April–May 1972		
2001-7-1987.180V-6-20	File - Staff Property Advisory Committee	March 1967		
2001-7-1987.180V-6-21	File - Staff Relations Committee	March–April 1977		
2001-7-1987.180V-6-22	File - Staff-Student Liaison Committee	Jan 1967–March 1971		
2001-7-1997.049V-1-4	File - Planning Task Force	1985–1986		
2001-7-1997.049V-1-5	File - President's Advisory Committee	1984–1985		

Series 2001-8: Records related to events

Date: 1931-1981 (date of creation)

Scope and content:

Series consists of correspondence, programs, guest lists and other records relating to special events, predominantly installations, 1931–1981. Series also consists of addresses, statistics and other records relating to a one-day open conference entitled “Give Us This Day,” 1981.

Physical description: 19 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-8-1987.180V-7-2	File - Emmanuel College Opening Celebrations	May–Sept 1931		
2001-8-1987.180V-7-3	File - Installation of Principal W.T. Brown & Principal R. Davidson	April–July 1932		
2001-8-1987.180V-7-4	File - Cobourg Pilgrimage	May–June 1932		
2001-8-1987.180V-7-5	File - Royal Visit	May 1939		
2001-8-1987.180V-7-6	File - Inauguration of Chancellor W.T. Brown	Oct 1941		
2001-8-1987.180V-7-7	File - Installation of President A.B.B. Moore	Nov 1950		
2001-8-1987.180V-7-8	File - Installation of President A.B.B. Moore	Nov 1950–May 1951		
2001-8-1987.180V-7-9	File - Burwash Memorial Lecture	Jan–May 1951		
2001-8-1987.180V-7-10	File - Memorial Service	March 1952–Oct 1953		
2001-8-1987.180V-7-11	File - Installation of Principal K.H. Cousland	Oct 1956		
2001-8-1987.180V-7-12	File - Installation of Chancellor Louis O. Breithaupt	March–May 1959		
2001-8-1987.180V-7-13	File - Margaret Addison Hall Official Opening	Aug–Sept 1959		
2001-8-1987.180V-7-14	File - Installation of Principal Northrop Frye	Oct 1959		
2001-8-1987.180V-8-1	File - Opening of New Library	Aug–Sept 1961		
2001-8-1987.180V-8-2	File - Installation of principal E.S. Lautenschlager	May 1963		
2001-8-1987.180V-8-3	File - Installation of Principal J.E. Hodgetts	Sept–Oct 1967		
2001-8-1987.180V-8-4	File - Installation of Principal J.M. Robson	Dec 1971		
2001-8-1987.180V-8-5	File - Installation of G.S. French	Oct 1972–March 1973		
2001-8-1987.180V-8-6	File - Installation of Principal C.D. Jay & Principal A.F. Johnston	Oct–Nov 1981		
2001-8-1987.180V-24-9	File - Vic Teach-In ["Give us this day"]	Nov 1981		

Series 2001-9: Records related in finance and investments

Date: 1831-2009 (date of creation)

Scope and content:

Series consists of records related to the University's finances and investments. Included are account books and ledgers, financial journals, financial daybooks, cash books, subscription books for fund raising, and other financial record books. Also includes some miscellaneous financial records as well as those related to the Pension Plan, annual financial statements and reports, procedure manuals, and budgets as well as financial oversight of student organizations.

Also consists of correspondence, minutes and articles relating to social responsibility in investments for the United Church of Canada and affiliated or related institutions, as well as policies and guidelines for investments and endowment spending.

Physical description: 1.44 m of textual records

Related material:

For Financial statements after 2007, please see Board of Regents fonds (2000), Series 10 - Finance Committee

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-9-1989.117V-1-1	File - Account Book	1839-1840		
2001-9-1989.117V-1-2	File - Account Book	1840-1841		
2001-9-1989.117V-1-3	File - Account Book	1841-1842		
2001-9-1989.117V-OS1-1	File - Account Book	1839-1846		
2001-9-1989.117V-OS1-2	File - Account Book	1839-1848, 1858-1860		
2001-9-1989.117V-OS1-3	File - Ledger	1846-1850		
2001-9-1989.117V-1-4	File - Ledger	1850-1857, 1875-1886		
2001-9-1989.117V-1-5	File - Ledger	1857-1862, 1876-1885		
2001-9-1989.117V-OS2-1	File - Ledger	1860-1885		
2001-9-1989.117V-2-1	File - Ledger	1866-1886		
2001-9-1989.117V-OS3-1	File - Ledger	1885-1904		
2001-9-1989.117V-OS4-1	File - Ledger	1891-1893		
2001-9-1989.117V-OS5-1	File - Ledger	1893-1908 [predominant 1904-1908]		

2001-9-1989.117V-OS6-1	File - General ledger	1908-1917
2001-9-1989.117V-OS6-2	File - Subsidiary ledger	1908-1917
2001-9-1989.117V-OS7-1	File - General ledger	1917-1929
2001-9-1989.117V-OS7-2	File - Subsidiary ledger	1917-1929
2001-9-1989.117V-OS8-1	File - General ledger	[ca. 1929-ca. 1944]
2001-9-1989.117V-OS9-1	File - General ledger	[ca. 1930-ca. 1949]
2001-9-1989.117V-OS10-1	File - General ledger	[ca. 1952-ca. 1955]
2001-9-1989.117V-2-2	File - Journal	1872-1885
2001-9-1989.117V-OS11-1	File - Journal	1885-1908
2001-9-1989.117V-2-3	File - Journal	1908-1919
2001-9-1989.117V-2-4	File - Journal	1919-1930
2001-9-1989.117V-2-5	File - Journal	1930-1940
2001-9-1989.117V-3-1	File - Journal	1940-1950
2001-9-1989.117V-3-2	File - Journal	1950-1955
2001-9-1989.117V-3-3	File - Journal blotter	1894-1896
2001-9-1989.117V-3-4	File - Journal blotter	1896-1898
2001-9-1989.117V-4-1	File - Journal blotter	1898-1900
2001-9-1989.117V-OS12-1	File - Journal blotter	1900-1902
2001-9-1989.117V-4-2	File - Journal blotter	1902-1906
2001-9-1989.117V-4-3	File - Daybook	1841-1843
2001-9-1989.117V-4-4	File - Daybook	1844-1845
2001-9-1989.117V-OS12-3	File - Daybook	1849-1851, 1857-1862, 1876-1878
2001-9-1989.117V-4-5	File - Daybook	1849-1857, 1875-1885
2001-9-1989.117V-5-1	File - Daybook	1857-1862, 1874-1878
2001-9-1989.117V-5-2	File - Daybook	1872-1886
2001-9-1989.117V-OS13-1	File - [Cash Book?]	1839-1845
2001-9-1989.117V-OS13-2	File - Cash Book	1846-1862
2001-9-1989.117V-OS13-3	File - [Cash Book?]	1841-1846, 1858-1862
2001-9-1989.117V-5-3	File - Cash Book	1885-1886
2001-9-1989.117V-OS14-1	File - Cash Book	1886-1904
2001-9-1989.117V-OS15-1	File - Cash Book	1904-1908
2001-9-1989.117V-5-5	File - Cash Receipts Book	1908-1920
2001-9-1989.117V-6-1	File - Cash Receipts Book	1920-1927
2001-9-1989.117V-6-2	File - Cash disbursementsbook	1908-1917
2001-9-1989.117V-6-3	File - Cash disbursements book	1917-1925
2001-9-1989.117V-6-4	File - Cash disbursements book	1925-1927

2001-9-1989.117V-7-1	File - Subscription book	1831-1839
2001-9-1989.117V-7-2	File - Subscription book	1852-1871
2001-9-1989.117V-7-3	File - Subscription book	1882-1885
2001-9-1989.117V-7-4	File - Loose pages	[ca. 1836-ca. 1843]
2001-9-1989.117V-7-5	File - Financial record book	1850-1884
2001-9-1989.117V-7-6	File - Financial record book	1857-1858
2001-9-1989.117V-7-7	File - Financial record book	1858-1859, 1868-1875
2001-9-1989.117V-7-8	File - Financial record book	1867-1871, 1877-1878
2001-9-2002.112V-17-23	File - Annual financial statements	1922-1932
2001-9-2002.112V-17-24	File - Annual financial statements	1933-1950
2001-9-2002.112V-17-25	File - Annual financial statements	1951-1959
2001-9-2002.112V-18-1	File - Annual financial statements	1960-1969
2001-9-2002.112V-18-2	File - Annual financial statements	1970-1975
2001-9-2002.112V-18-3	File - Annual financial statements	1976-1980
2001-9-2000.015V-1-1	File - Annual financial statements	1981-1983
2001-9-2000.015V-1-2	File - Annual financial statements	1984-1986
2001-9-2000.015V-1-3	File - Annual financial statements	1987-1989
2001-9-2000.015V-1-4	File - Annual financial statements	1990-1992
2001-9-2000.015V-1-5	File - Annual financial statements	1993-1995
2001-9-2002.111V-1-1	File - Annual financial statements	1996-1999
2001-9-2002.111V-1-2	File - Annual financial statements	2000-2002
2001-9-2007.043V-TR	File - Annual financial statements	2003-2006
2001-9-1992.147V-2-7	File - Miscellaneous Financial Records - Financial statements/reports	1867-1915
2001-9-1990.045V-1-2	File - Miscellaneous Financial Records - Accounts and statements	1872-1892
2001-9-1992.147V-2-8	File - Miscellaneous Financial Records - Income and expenditures	1904-1907
2001-9-1992.148V-TR	File - Miscellaneous Financial Records - Balance sheets	1854-1870
2001-9-2002.111V-1-3	File - Miscellaneous Financial Records - Pension Plan statements	1996-1999
2001-9-2002.111V-1-4	File - Miscellaneous Financial Records - Ontario Student Opportunity Trust Fund reports	1997-2000
2001-9-2002.112V-18-4	File - Miscellaneous Financial Records - Summaries of Auxiliary Pension Plan Transactions	1989-1994
2001-9-2002.112V-18-5	File - Miscellaneous Financial Records - Summary of General and Auxiliary Pension Plan Transactions	1988
2001-9-2002.112V-18-6	File - Miscellaneous Financial Records - Summary of General and Auxiliary Pension Plan Transactions	1988
2001-9-2002.112V-18-7	File - Miscellaneous Financial Records - General Pension Plan statements	1996,2002
2001-9-2007.043V-1-10	File - Miscellaneous Financial Records - Various records	1836-1870
2001-9-2012.03V-9-6	File - Miscellaneous Financial Records - Annesley Hall financing loan agreements	1989-1994

2001-9-2012.03V-9-7	File - Miscellaneous Financial Records - Burwash financing loan agreements	1988-1994
2001-9-2012.03V-9-8	File - Miscellaneous Financial Records - National Trust - Transfers of securities	1953-1972
2001-9-2012.03V-9-9	File - Miscellaneous Financial Records - Victoria Women's Association Bursary Fund	1989-1995
2001-9-2014.12V-1-9	File - Miscellaneous Financial Records - Procedure Manual - Department of Finance, Financial Management	2009
2001-9-2014.12V-1-12	File - Budgets - Ancillary Funds	2006-2007
2001-9-2014.12V-1-13	File - Memos from the Bursar and Finance Director regarding budgets	2005-2006
2001-9-1987.180V-13-1	File - Investment policy	May 1976- September 1979
2001-9-2014.12V-1-2	File - Statement of Investment Policies and Guidelines for the Victoria University Endowment Fund	2007
2001-9-2014.12V-1-3	File - Statement of Investment Policies and Guidelines for the Victoria University General Pension Plan	2007
2001-9-2016.05V-1-1	File - Endowment Spending Policy	1998-2003
2001-9-2016.05V-1-2	File - Statement of Investment Policy	1989
2001-9-1992.053V-2-6	File - Student organizations - funds [includes correspondence and regulations]	1928-1929

Series 2001-10: Records related to fundraising

Date: 1854-1991 (date of creation)

Scope and content:

Series consists of four sub-series: general and specific funds 1869–1991; building and capital funds, 1922–1985; University of Toronto capital campaigns, 1958–1979; and scholarships, 1854–1986

Physical description: 97 cm of textual records

Related material:

See the Victoria University Ephemera Collection <http://library.vicu.utoronto.ca/archives/ephemera/index.html>

Publication status:

Published

File / item list

Subseries 2001-10-1: General and specific funds

Date: 1869-1991 (date of creation)

Scope and content:

Sub-series consists of financial statements, subscription books, financial and other records, 1869-1991, relating to general publicity, as well as specific Funds, including the Endowment Fund, Living Endowment Fund, Federation Fund, and Stouffer Fund.

Physical description: 30 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-10-1-1987.116V-1	File - Records, including minutes of the Living Endowment Fund Advisory Committee	1952-1956		
2001-10-1-1987.180V-8-1	File - Publicity: Centenary Fund & Bequest Booklet	1936-1938		
2001-10-1-1987.180V-8-1	File - Bequest Booklet	Jan-Oct 1951		
2001-10-1-1987.180V-8-1	File - Bequest Booklet	May-June 1951		
2001-10-1-1987.180V-8-1	File - Bequest Booklet	June-Oct 1957		
2001-10-1-1987.180V-8-1	File - Bequest Booklet & Church Budgets	June-Oct 1951		
2001-10-1-1987.180V-8-1	File - Bequest Booklet	Feb-April 1952		
2001-10-1-1987.180V-8-1	File - Associates of the University of Toronto	Jan 1964		
2001-10-1-1987.180V-8-1	File - Ross Stanley Lang Trust	April-May 1964		
2001-10-1-1987.180V-8-1	File - Pratt Manuscripts Fund	March 1967-Oct 1968		
2001-10-1-1987.180V-8-1	File - Akhenaton Temple Film Project	Nov 1977		
2001-10-1-1987.180V-8-2	File - Policy Reports	June-Aug 1952		
2001-10-1-1987.180V-8-2	File - Holling Memorial Trust Fund	Feb-April 1983		
2001-10-1-1989.123V-1-2	File - Financial records	1869-1885		
2001-10-1-1989.129V-1-OS	File - Financial record books of funds received	1952-1962		
2001-10-1-1992.146V-TR	File - Financial statements	1887-1889		
2001-10-1-1992.148V-1-3	File - Educational Fund Financial records	1895-1906		
2001-10-1-1992.148V-1-4	File - Financial statements	1876-1885		
2001-10-1-1992.148V-1-5	File - Reports	1878-1879		
2001-10-1-1992.148V-1-6	File - Subscription record	1982		
2001-10-1-1992.147V-1-1	File - Financial statements	1887-1893		
2001-10-1-1992.147V-1-2	File - Subscription book	1905		
2001-10-1-1992.147V-1-2	File - Federation Fund	1902		
2001-10-1-1992.147V-1-3	File - Financial records	1888-1892		
2001-10-1-1992.147V-1-4	File - Subscription book	1891-1893		
2001-10-1-1992.147V-1-5	File - Indian Relics Fund Financial records	1901-1919		
2001-10-1-1992.147V-1-5	File - Living Endowment Fund	1910-1919		
2001-10-1-2004.037V-1-6	File - Fund Management	1989-1991		
2001-10-1-2004.037V-1-6	File - Endowment Fund	1989-1991		

Subseries 2001-10-2: Records relating to building and capital funds

Date: 1922-1985 (date of creation)

Scope and content:

Sub-series consists of correspondence, publicity, financial statements, reports, lists of subscribers and notes, and financial record books, 1922-1985, for campaigns, including the Centenary Fund, 1929-1946.

Physical description: 14 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-10-2-1987.180V-9-1	File - Deficit Appeal	(1923-26) 1926		
2001-10-2-1987.180V-9-2	File - Victoria College Endowment Fund (1918)	1922-1927		
2001-10-2-1987.180V-9-3	File - Victoria College Endowment Fund (1918)	1927-1931		
2001-10-2-1987.180V-9-4	File - Victoria-Emmanuel Building Fund	June 1930- March 1939 (1929-30)		
2001-10-2-1987.180V-9-5	File - Victoria-Emmanuel Building Fund	1929-1939		
2001-10-2-1987.180V-9-5	File - Building Fund (Financial Statements)	(1929-30)		
2001-10-2-1987.180V-9-6	File - Victoria-Emmanuel Building Fund	1930		
2001-10-2-1987.180V-9-7	File - Victoria-Emmanuel	Oct 1930-Oct 1936		
2001-10-2-1987.180V-9-7	File - Building Fund	(1929-30) Dec 1945		
2001-10-2-1987.180V-9-8	File - Victoria Emmanuel Building Fund & Victoria Centenary Fund	May 1939-Dec 1943		
2001-10-2-1987.180V-9-9	File - Victoria Centenary Fund	Dec 1944-Jan 1946		
2001-10-2-1987.180V-9-10	File - Victoria College Building Fund	Sept 1945-June 1946		
2001-10-2-1987.180V-9-11	File - Victoria-Emmanuel Building Fund	Aug 1946-Nov 1948		
2001-10-2-1987.180V-9-12	File - Victoria Centenary Fund & Victoria University Building Fund	1936		
2001-10-2-1987.180V-9-13	File - Victoria-Emmanuel Building Fund & Victoria University Campaign	1947-48		
2001-10-2-1987.180V-9-14	File - Victoria University campaign	1947		
2001-10-2-1987.180V-9-15	File - Victoria University Campaign	April-May 1947		
2001-10-2-1987.180V-9-16	File - Victoria University Campaign	June 1947-April 1950		
2001-10-2-1987.180V-9-17	File - Victoria University campaign	Nov 1949-April 1952		

2001-10-2-1987.180V-9-	File - Emmanuel Fund - Raising Campaign	1979-80
2001-10-2-1987.180V-9-	File - Emmanuel Fund - Raising Campaign	Feb 1984-Feb 1985
2001-10-2-1989.129-1-1	File - Financial record books re Victoria Emmanuel Building Fund and the Centenary Fund	1929-1946
2001-10-2-1989.129-OS	File - Financial record books for the Building Fund	1947-1952

Subseries 2001-10-3: Records relating to University of Toronto capital campaigns

Date: 1958-1979 (date of creation)

Scope and content:

Sub-series consists of correspondence, minutes and notes relating to University of Toronto Capital Campaigns, 1958-1979.

Physical description: 7 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-10-3-1987.180V-10-	File - National Fund	Aug-Dec 1958		
2001-10-3-1987.180V-10-	File - National Fund	June 1959-Sept 1960; Jan 1962		
2001-10-3-1987.180V-10-	File - National Fund	Aug 1959-May 1961		
2001-10-3-1987.180V-10-	File - National Fund	May-June 1970		
2001-10-3-1987.180V-10-	File - Update Campaign	Jan-Feb 1974		
2001-10-3-1987.180V-10-	File - Update Campaign	Feb-April 1976		
2001-10-3-1987.180V-10-	File - Update Campaign	May 1976-June 1979		

Subseries 2001-10-4: Records relating to scholarships

Date: 1908-1986 (date of creation)

Scope and content:

Sub-series consists of files re Alumni funds, 1926-1952, Living Endowment Fund, 1952-1981, Victoria Women's Association, 1950-1986; general files containing acknowledgements, donors' letters, and other material re various funds, 1929-1986, and files re individual funds, 1935-1985; receipt books containing lists of awards, their values, and students' signatures, 1908-1963 ; and financial records re Living Endowment Fund, 1952-1962.

Physical description: 46 cm of textual records

Publication status:

Published				
File / item list				
Ref code	Title	Dates	Access status	Container
2001-10-4-1987.180V-10-8	File - Alumni Class Funds	1926-1939		
2001-10-4-1987.180V-10-9	File - Victoria College Alumni Fund	1933-1939		
2001-10-4-1987.180V-10-10	File - Victoria College Alumni Fund	1937-1952		
2001-10-4-1987.180V-10-11	File - Victoria College Alumni Fund (publicity)	1934-1946		
2001-10-4-1987.180V-10-12	File - Victoria College Alumni Fund (minutes)	1937-1952		
2001-10-4-1987.180V-10-13	File - Living Endowment Dinner	1955-1957		
2001-10-4-1987.180V-11-1	File - The Living Endowment	1952-1953		
2001-10-4-1987.180V-11-2	File - The Living Endowment	1955-1956		
2001-10-4-1987.180V-11-3	File - Living Endowment & Varsity Fund	1960-1961		
2001-10-4-1987.180V-11-4	File - Living Endowment & Varsity Fund	1965-1966		
2001-10-4-1987.180V-11-5	File - Living Endowment & Varsity Fund	1970-1971		
2001-10-4-1987.180V-11-6	File - Living Endowment & Varsity Fund	1975-1976		
2001-10-4-1987.180V-11-7	File - Living Endowment & Varsity Fund	1980-1981		
2001-10-4-1987.180V-11-8	File - Victoria Women's Association	1950-1956		
2001-10-4-1987.180V-11-9	File - Victoria Women's Association	1965-1966		
2001-10-4-1987.180V-11-10	File - Victoria Women's Association	1970-1971		
2001-10-4-1987.180V-11-11	File - Victoria Women's Association	1971-1972		
2001-10-4-1987.180V-11-12	File - Victoria Women's Association	1975-1976		
2001-10-4-1987.180V-11-13	File - Victoria Women's Association	1980-1981		
2001-10-4-1987.180V-11-14	File - Victoria Women's Association: Financial Statements	1976-1983		
2001-10-4-1992.148V-1-7	File - Scholarship records	1854-1872		
2001-10-4-1991.092V-1-1	File - Funds and scholarships	1929-1933		
2001-10-4-1991.092V-1-2	File - Bursaries	1941-1942		
2001-10-4-1991.092V-1-3	File - Scholarships	1939-1940		
2001-10-4-1991.092V-1-4	File - Scholarships, bursaries, and prizes	1949-1950		
2001-10-4-1991.092V-1-5	File - Scholarships, bursaries, and prizes	1954-1956		
2001-10-4-1991.092V-1-6	File - Scholarships, bursaries, and prizes	1959-1960		
2001-10-4-1991.092V-1-7	File - Scholarships, bursaries, and prizes	1964-1965		
2001-10-4-1991.092V-1-8	File - Scholarships, bursaries, and prizes	1969-1970		
2001-10-4-1991.092V-1-9	File - Scholarships, bursaries, and prizes	1974-1975		
2001-10-4-1991.092V-1-10	File - Scholarships, bursaries, and prizes	1979-1980		
2001-10-4-1991.092V-1-11	File - Scholarships, bursaries, and prizes	1984-1985		
2001-10-4-1991.092V-2-1	File - Class of 1935 John E. Dix Memorial Scholarship	1935		
2001-10-4-1991.092V-2-2	File - Higher Loan Fund	1937-1944		
2001-10-4-1991.092V-2-3	File - Tackaberry Library	1928		
2001-10-4-1991.092V-2-4	File - Dr. G.S. Patterson Scholarship	1946		
2001-10-4-1991.092V-2-5	File - Lillian Frances Massey Treble Estate	1951-1952		
2001-10-4-1991.092V-2-6	File - Chandler Scholarship	1956-1957		
2001-10-4-1991.092V-2-7	File - Residence bursaries	1958-1959		
2001-10-4-1991.092V-2-8	File - John Fletcher McLaughlin scholarship	1963		
2001-10-4-1991.092V-2-9	File - George C. Pidgeon Scholarship	1963-1968		

2001-10-4-1991.092V-2-1	File - Various scholarship funds	1965-1966
2001-10-4-1991.092V-2-2	File - John McNeily Fund	1966-1967
2001-10-4-1991.092V-2-3	File - Pratt Memorial Fund	1966-1967
2001-10-4-1991.092V-2-4	File - Dr. A.B.B. Moore Endowment Fund	1969-1970
2001-10-4-1991.092V-2-5	File - Martha Trotter Prize Fund	1973-1974
2001-10-4-1991.092V-2-6	File - Surerus Memorial Fund	1977-1978
2001-10-4-1991.092V-2-7	File - Paul McComb North House Scholarship	1982-1983
2001-10-4-1991.092V-2-8	File - Janet Jarrett Memorial Scholarship Fund	1984-1985
2001-10-4-1998.136V-2-1	File - Receipt books containing lists of awards, their values, and students' signatures	1908-1963
2001-10-4-1997.049V-2-6	File - Scholarships, Bursaries & Prizes	1985-1986
2001-10-4-1997.049V-2-7	File - Victoria Women's Association	1985-1986

Series 2001-11: Records relating to government grants

Date: 1952-1978 (date of creation)

Scope and content:

Series consists of records relating to grant applications, negotiations on the status of the federated institutions in the University of Toronto, graduate and theological studies, and provincial and federal government issues, 1952–1978.

Physical description: 7 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-11-1987.180V-12-6	File - Federal Grant	March–June 1952		
2001-11-1987.180V-12-7	File - Federal Grant	April 1953–March 1954		
2001-11-1987.180V-12-8	File - Federal Grant	Oct 1954–Feb 1956		
2001-11-1987.180V-12-9	File - Federal Grant	1957, Jan 1958–May 1959		
2001-11-1987.180V-12-10	File - Federal Grant	Oct 1965–Jan 1966		
2001-11-1987.180V-12-11	File - Provincial Grant	Nov 1966–June 1967		
2001-11-1987.180V-12-12	File - Provincial Grant	Sept 1967–March 1968		
2001-11-1987.180V-12-13	File - Provincial Grant	June 1968–March 1969		
2001-11-1987.180V-12-14	File - Provincial Grant	March 1969–July 1971		

2001-11-1987.180V-12-15	File - Provincial Grant	July 1969–May 1970
2001-11-1987.180V-12-16	File - Provincial Grant	Aug 1971–June 1972
2001-11-1987.180V-12-17	File - Provincial Grant	Jan 1973–July 1978
2001-11-1987.180V-12-18	File - Provincial Grant	Nov 1977–May 1978
2001-11-1987.180V-12-19	File - Commission on the Financing of Higher Education	July 1964
2001-11-1987.180V-12-20	File - Commission on the Financing of Higher Education	June 1965
2001-11-1987.180V-12-21	File - Canada Council: Margaret Addison Hall	Oct 1957–March 1960
2001-11-1987.180V-12-22	File - Canada Council: New Library	Nov 1957–Aug 1961
2001-11-1987.180V-12-23	File - Canada Council: New Academic Building	July 1965–Sept 1966

Series 2001-12: Records relating to labour relations

Date: 1967-2008 (date of creation)

Scope and content:

Series consists of correspondence, bargaining proposals, policies and procedures, collective agreements, contracts and other records relating to labor relations, 1967-2008, including Victoria Office Association material.

Physical description: 23 cm of textual records

Related material:

See the President Office Fonds (Fonds 2021) Series 6 for further records related to MOAs with the Faculty Association.

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-12-1987.180V-13-2	File - The Civil Service Association of Ontario	April 1967-Jan 1968		
2001-12-1987.180V-13-3	File - Questionnaire re Employment Benefits	March 1969		
2001-12-1987.180V-13-4	File - Ontario Labour Relations Board	March-June 1969		
2001-12-1987.180V-13-5	File - Ontario Labour Relations Board	July 1969-May 1970		
2001-12-1987.180V-13-6	File - Canadian Union of Public Employees	1970		

2001-12-1987.180V-13-7	File - Victoria Office Association	Dec 1972-May 1975
2001-12-1987.180V-13-8	File - Victoria Office Association	Jan 1973-April 1975
2001-12-1987.180V-13-9	File - Victoria Office Association	1974-1980
2001-12-1987.180V-13-10	File - Victoria Office Association	1975-1976
2001-12-1987.180V-13-11	File - Victoria Office Association	1977-1978
2001-12-1987.180V-13-12	File - Graduate Assistants' Association	August 1974-Aug 1975
2001-12-1987.180V-13-13	File - Graduate Assistants' Association	Sept 1975-Aug 1976
2001-12-1987.180V-13-14	File - Ontario Labour Relations Board (Graduate Assistants)	1981
2001-12-2007.032V-2-9	File - Victoria Chapter of the University of Toronto Faculty Association memorandum of agreement	1978
2001-12-2007.032V-2-10	File - Canadian Union of Public Employees collective agreement	1989
2001-12-2012.03V-1-2	File - C.U.P.E.	1986-1987
2001-12-2012.03V-1-3	File - C.U.P.E. contracts	1987-1989
2001-12-2012.03V-1-4	File - Faculty Memorandum of Agreement	1977-1994
2001-12-2012.03V-1-5	File - Non-Union staff policies and procedures	2003
2001-12-2012.03V-1-6	File - University of Toronto Faculty Association	1994
2001-12-2012.11V-1-5	File - Collective agreement with United Steelworkers of America (Union)	2000
2001-12-2012.11V-1-6	File - Collective agreement with United Steelworkers of America (Union)	2002
2001-12-2012.11V-1-7	File - Collective agreement with United Steelworkers (Union)	2008
2001-12-2012.11V-1-8	File - Collective agreement with United Steelworkers (Union)	2008
2001-12-2014.12V-1-5	File - Union / Management Meetings	2001-2004
2001-12-2014.12V-1-6	File - Union / Management Meetings	March 24, 2004
2001-12-2014.12V-1-7	File - Union / Management Meetings	April 2004 - June 2004

Series 2001-13: Records related to legal matters

Date: 1872-2007 (date of creation)

Scope and content:

Series consists of records related to legal contracts and agreements as well as estates, wills and gifts to Victoria University. The series is broken down into 3 sub-series

Physical description: 2.84 m of textual records

Restrictions on access:

Records in this series are restricted. Please contact the Archivist for details on access.

<u>Publication status:</u> Published				
File / item list				
Subseries 2001-13-1: Records relating to gifts				
<u>Date:</u> 1979–1985, 1992-2002 (date of creation)				
<u>Scope and content:</u> Sub-series consists primarily of correspondence relating to gifts made to Victoria University, predominantly to the library, 1979– 1985, 1992, 2002. Also consists of a presentation regarding The Wood Family's benefactions to Victoria College, 1995.				
<u>Physical description:</u> 5 cm of textual records				
<u>Publication status:</u> Published				
File / item list				
Ref code	Title	Dates	Access status	Container
2001-13-1-1987.180V-12	File - Gifts to Victoria	June 1979–April 1981		
2001-13-1-1987.180V-12	File - Gifts to Victoria	Sept 1981–June 1982		
2001-13-1-1987.180V-12	File - Gifts to Victoria	Oct 1982–April 1983		
2001-13-1-1987.180V-12	File - Gifts to Victoria	June 1983–May 1984		
2001-13-1-1987.180V-12	File - Gifts to Victoria	June 1984–May 1985		
2001-13-1-2007.032V-2-7	File - Gifts to Victoria	1992		
2001-13-1-2007.032V-2-8	File - Gift - Alice M. Muckle	2002		
2001-13-1-2014.12V-1-11	File - Presentation - " Out of the Woodwork : The Wood Family's Benefactions to Victoria College", by John P.M. Court	1995		
2001-13-1-1987.180V-23	File - Stouffer fund [gift]	1937-1938		
Subseries 2001-13-2: Records related to estates and trusts				
<u>Date:</u> 1872-2007 (date of creation)				
<u>Scope and content:</u> Sub-series consists of correspondence, legal agreements and contracts, petitions, estate files and wills and other records relating predominantly to estates which included bequests and trust funds for Victoria University, 1872-2007; including the Stephenson Trust and Memorial, 1939-1954				

Physical description: 2 m of textual records

Restrictions on access:

Records are restricted. Contact archivist for details on access

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-13-2-1987.180V-14	File - Legal Correspondence (Estate of Capt. G. Fogerty, Porter)	June-Dec 1953		
2001-13-2-1987.180V-14	File - Legal Correspondence (Estate of E. Doran)	Nov 1958-May 1960		
2001-13-2-1987.180V-23	File - Stephenson Trust and Memorial	July 1939-Sept 1966		
2001-13-2-1987.180V-23	File - Stephenson Trust and Memorial	Jan 1942-Oct 1954		
2001-13-2-1992.147V-1-6	File - Wills	1872-1906		
2001-13-2-1992.147V-1-7	File - Estate of William Gooderham	1886-1891		
2001-13-2-1992.147V-1-8	File - Estate of John McDonald	1900		
2001-13-2-1992.147V-1-9	File - Records re Euclid Hall	1901-1927		
2001-13-2-1992.148V-1-8	File - Estate of William Gooderham	1891		
2001-13-2-1992.148V-1-9	File - Estate in Cobourg	1891		
2001-13-2-2002.112V-1-1	File - Estate Files - Abernathy, W.W.	1981-1984		
2001-13-2-2002.112V-1-2	File - Estate Files - Agency, Ann Laidlaw	1961		
2001-13-2-2002.112V-1-3	File - Estate Files - Aikens, Moses Henry	1934-1939		
2001-13-2-2002.112V-1-4	File - Estate Files - Aikins, Augusta Wood	1949-1950		
2001-13-2-2002.112V-1-5	File - Estate Files - Ames, Alfred Ernest	1965-1981		
2001-13-2-2002.112V-1-6	File - Estate Files - Armstrong, Catherine Maude	1996-1998		
2001-13-2-2002.112V-1-7	File - Estate Files - Armstrong, George H.	1938		
2001-13-2-2002.112V-1-8	File - Estate Files - Arndt, E.H.D.	1985-1999		
2001-13-2-2002.112V-1-9	File - Estate Files - Arthur, Marion Elizabeth	1997-1998		
2001-13-2-2002.112V-1-10	File - Estate Files - Ashbough, Frederick	1986-1988		
2001-13-2-2002.112V-1-11	File - Estate Files - Atkins, Chloe	1988-1990		
2001-13-2-2002.112V-1-12	File - Estate Files - Awde, Ethyl M.	1973		
2001-13-2-2002.112V-1-13	File - Estate Files - Bailey, Kathleen	1969		
2001-13-2-2002.112V-1-14	File - Estate Files - Ballachey, Edith	1983		
2001-13-2-2002.112V-1-15	File - Estate Files - Banbury, Perley	1965-1996		
2001-13-2-2002.112V-1-16	File - Estate Files - Banbury, Perley	1997-1999		
2001-13-2-2002.112V-1-17	File - Estate Files - Barker, Annie E.	1953-1984		
2001-13-2-2002.112V-1-18	File - Estate Files - Barker, Herbert Whitehead	1951		
2001-13-2-2002.112V-1-19	File - Estate Files - Bassett, Eva	1995-1996		

2001-13-2-2002.112V-1-20	File - Estate Files - Baxter, Mary McNeilage	1981
2001-13-2-2002.112V-1-21	File - Estate Files - Beckett, W. Allan	1987-1988
2001-13-2-2002.112V-1-22	File - Estate Files - Beer, Anne Marjorie Beer Scholarship (Roy Wood Estate)	1998
2001-13-2-2002.112V-1-23	File - Estate Files - Bell, Lily M.	1993-1995
2001-13-2-2002.112V-1-24	File - Estate Files - Bennett, Ethel Mary	1988
2001-13-2-2002.112V-1-25	File - Estate Files - Bennett, Gladys	1998-1999
2001-13-2-2002.112V-2-1	File - Estate Files - Biggar, Hamilton	1970-1978
2001-13-2-2002.112V-2-2	File - Estate Files - Binning, Rowan Douglas	1984
2001-13-2-2002.112V-2-3	File - Estate Files - Binnington, Alfred Fernes	1982-1983
2001-13-2-2002.112V-2-4	File - Estate Files - Bissell, Emma L.	1964
2001-13-2-2002.112V-2-5	File - Estate Files - Black, Ruth Allison	1990-1993
2001-13-2-2002.112V-2-6	File - Estate Files - Bowden, Jean Adrian	1974-1983
2001-13-2-2002.112V-2-7	File - Estate Files - Bowen, Edward Harris	1995-19989
2001-13-2-2002.112V-2-8	File - Estate Files - Bowers, Anna Mae	1978-1979
2001-13-2-2002.112V-2-9	File - Estate Files - Bowes, Eleanor D.	1964-1974
2001-13-2-2002.112V-2-10	File - Estate Files - Bowman, Frederic C.	1952
2001-13-2-2002.112V-2-11	File - Estate Files - Boynton, Opal V.	1972-1975
2001-13-2-2002.112V-2-12	File - Estate Files - Breckenridge, John A.	1987
2001-13-2-2002.112V-2-13	File - Estate Files - Breithaupt, L.O.	1960-1961
2001-13-2-2002.112V-2-14	File - Estate Files - Brock, William Stanley	1996-1997
2001-13-2-2002.112V-2-15	File - Estate Files - Brogden, Grace	1982-1984
2001-13-2-2002.112V-2-16	File - Estate Files - Brooks, Gertrude L.	1962-1978
2001-13-2-2002.112V-2-17	File - Estate Files - Brown, Georgia	1982-1984
2001-13-2-2002.112V-2-18	File - Estate Files - Brown, James	1940-1970
2001-13-2-2002.112V-2-19	File - Estate Files - Brown, Marion Olive	1995-1996
2001-13-2-2002.112V-2-20	File - Estate Files - Brown, Preston Charles	1986
2001-13-2-2002.112V-2-21	File - Estate Files - Brown, Vera B.	1985
2001-13-2-2002.112V-2-22	File - Estate Files - Brown, Walter Theodore	1954-1993
2001-13-2-2002.112V-2-23	File - Estate Files - Bryans, Frederick Thomas	1965
2001-13-2-2002.112V-2-24	File - Estate Files - Buchanan, Nelles V.	1987
2001-13-2-2002.112V-2-25	File - Estate Files - Budd, Muriel Redmond	1996-2000
2001-13-2-2002.112V-2-26	File - Estate Files - Bull, Bartley	1962-1967
2001-13-2-2002.112V-2-27	File - Estate Files - Burkholder, Annetta O.	1951
2001-13-2-2002.112V-3-1	File - Estate Files - Burwash, Edward M.	1951-1952
2001-13-2-2002.112V-3-2	File - Estate Files - Bush, John Nash D.	1980-1983
2001-13-2-2002.112V-3-3	File - Estate Files - Butchart, Reuben	1963
2001-13-2-2002.112V-3-4	File - Estate Files - Calder, Grace Cameron	1994-2000
2001-13-2-2002.112V-3-5	File - Estate Files - Campbell, Agnes Kate	1974-1975
2001-13-2-2002.112V-3-6	File - Estate Files - Canning, Betty M.	1981-1996

2001-13-2-2002.112V-3-7	File - Estate Files - Carruthers, Charles S.	1951-1955
2001-13-2-2002.112V-3-8	File - Estate Files - Carscadden, Hazel L.	1979-1980
2001-13-2-2002.112V-3-9	File - Estate Files - Carty, M.E. And Martha	1937-1943
2001-13-2-2002.112V-3-10	File - Estate Files - Chitty, Dennis	1983-1987
2001-13-2-2002.112V-3-11	File - Estate Files - Chubb, Alice B.	1979-1986
2001-13-2-2002.112V-3-12	File - Estate Files - Clarke, Carrie B.	1976-1977
2001-13-2-2002.112V-3-13	File - Estate Files - Clarke, Stanley H.	1995
2001-13-2-2002.112V-3-14	File - Estate Files - Class of 3T7	2000
2001-13-2-2002.112V-3-15	File - Estate Files - Clement, William Pope	1982
2001-13-2-2002.112V-3-16	File - Estate Files - Coles, Gerald Bishop	1968-1970
2001-13-2-2002.112V-3-17	File - Estate Files - Cook, Atta Lind	1980
2001-13-2-2002.112V-3-18	File - Estate Files - Coon, Stephen B.	1936
2001-13-2-2002.112V-3-19	File - Estate Files - Cooper, Pearl Mary	1964-1983
2001-13-2-2002.112V-3-20	File - Estate Files - Corbett, H. Milton	1971-1976
2001-13-2-2002.112V-3-21	File - Estate Files - Correvon, Sarah E.	1952-1953
2001-13-2-2002.112V-3-22	File - Estate Files - Court, Teca May	1968-1976
2001-13-2-2002.112V-3-23	File - Estate Files - Cousland Memorial Lecture	1987
2001-13-2-2002.112V-3-24	File - Estate Files - Craddock, Richard H.	1963
2001-13-2-2002.112V-3-25	File - Estate Files - Crews, Albert Clarke	1943
2001-13-2-2002.112V-3-26	File - Estate Files - Cryderman, Evangeline	1985
2001-13-2-2002.112V-3-27	File - Estate Files - Currey, Eldridge Argyle	1990-1995
2001-13-2-2002.112V-3-28	File - Estate Files - Curruthers, Aileen	1999
2001-13-2-2002.112V-4-1	File - Estate Files - Dale, William Adair	1968-1975
2001-13-2-2002.112V-4-2	File - Estate Files - Daniher, Edith Agnes	1992
2001-13-2-2002.112V-4-3	File - Estate Files - David, Ruby Jean	1998-2000
2001-13-2-2002.112V-4-4	File - Estate Files - Davidson, Dorothy Lavrock	1995
2001-13-2-2002.112V-4-5	File - Estate Files - Davidson, Elfa	1996
2001-13-2-2002.112V-4-6	File - Estate Files - Davidson, James Eldon	1989
2001-13-2-2002.112V-4-7	File - Estate Files - Davidson, Janet Craig	1968-1984
2001-13-2-2002.112V-4-8	File - Estate Files - Davidson, John Craig	1984-1991
2001-13-2-2002.112V-4-9	File - Estate Files - Deacon, Frederick H.	1948
2001-13-2-2002.112V-4-10	File - Estate Files - Dempster, Nelson J.	1952-1984
2001-13-2-2002.112V-4-11	File - Estate Files - Dingman, Russell Gordon	1968
2001-13-2-2002.112V-4-12	File - Estate Files - Dodson, Margaret Enid Rose	1996-1998
2001-13-2-2002.112V-4-13	File - Estate Files - Dorey, George	1963-1980
2001-13-2-2002.112V-4-14	File - Estate Files - Dow, John	1964-1971
2001-13-2-2002.112V-4-15	File - Estate Files - Downey, Ana Maria	1961
2001-13-2-2002.112V-4-16	File - Estate Files - Draper, Jessie Rebecca	1961
2001-13-2-2002.112V-4-17	File - Estate Files - Drever, Mary Dorothy	1984-2000
2001-13-2-2002.112V-4-18	File - Estate Files - Duncan, Douglas	1970
2001-13-2-2002.112V-4-19	File - Estate Files - Duncan, Katharine	1946-1985

2001-13-2-2002.112V-4-20	File - Estate Files - Eastman, Jean Elizabeth	1984-1987
2001-13-2-2002.112V-4-21	File - Estate Files - Eaton, Robert W.	1957
2001-13-2-2002.112V-4-22	File - Estate Files - Elliott, Dorothy Elizabeth	1999-2002
2001-13-2-2002.112V-4-23	File - Estate Files - Elliott, Heslip G.	1989-1999
2001-13-2-2002.112V-4-24	File - Estate Files - Emmanuel College Elevator Fund	1993
2001-13-2-2002.112V-4-25	File - Estate Files - Emory, Florence Helen Maud	1977-1988
2001-13-2-2002.112V-4-26	File - Estate Files - Evoy, Margaret Angeline	1967-1969
2001-13-2-2002.112V-5-1	File - Estate Files - Fallis, George Arthur	1990-2002
2001-13-2-2002.112V-5-2	File - Estate Files - Farris, Allan Leonard	1977
2001-13-2-2002.112V-5-3	File - Estate Files - Fenwick, Marjorie M.	1991
2001-13-2-2002.112V-5-4	File - Estate Files - Fingland, William	1984
2001-13-2-2002.112V-5-5	File - Estate Files - Flavelle, Ethel	1953
2001-13-2-2002.112V-5-6	File - Estate Files - Forrest, Margaret Oressa	1987-1988
2001-13-2-2002.112V-5-7	File - Estate Files - Fox, Denton Memorial	1989-1993
2001-13-2-2002.112V-5-8	File - Estate Files - Freeland, Elizabeth Ruth	1987
2001-13-2-2002.112V-5-9	File - Estate Files - Fry, Arthur	1983-1984
2001-13-2-2002.112V-5-10	File - Estate Files - Frye, Northrop (includes copy of will)	1991-1992
2001-13-2-2002.112V-5-11	File - Estate Files - Frye, Northrop (includes copy of will)	1991-1997
2001-13-2-2002.112V-5-12	File - Estate Files - Frye, Northrop (includes copy of will)	1991-1999
2001-13-2-2002.112V-5-13	File - Estate Files - Frye, Northrop (includes copy of will)	1992-1993
2001-13-2-2002.112V-5-14	File - Estate Files - Frye, Northrop (includes copy of will)	1992-1997
2001-13-2-2002.112V-5-15	File - Estate Files - Frye, Northrop (includes copy of will)	1993-1994
2001-13-2-2002.112V-6-1	File - Estate Files - Frye, Northrop (includes copy of will)	1994-1995
2001-13-2-2002.112V-6-2	File - Estate Files - Frye, Northrop (includes copy of will)	1996-1997
2001-13-2-2002.112V-6-3	File - Estate Files - Gandier, Alfred	1932-1964
2001-13-2-2002.112V-6-4	File - Estate Files - Gardiner, Edith May	1992-1993
2001-13-2-2002.112V-6-5	File - Estate Files - Gibbard, Enid	1976
2001-13-2-2002.112V-6-6	File - Estate Files - Gilroy, Alfred E.	1968-1971
2001-13-2-2002.112V-6-7	File - Estate Files - Gordon, Olive Mae	1999-2000
2001-13-2-2002.112V-6-8	File - Estate Files - Gordon, Wilberforce	1958
2001-13-2-2002.112V-6-9	File - Estate Files - Grant, John Ratcliffe	1990
2001-13-2-2002.112V-6-10	File - Estate Files - Graydon, Alice E.	1980-1981
2001-13-2-2002.112V-6-11	File - Estate Files - Greene, Edith Alisa	1993-1994
2001-13-2-2002.112V-6-12	File - Estate Files - Greenwood, William J.	1946-1950
2001-13-2-2002.112V-6-13	File - Estate Files - Griffith, Eli Norman T	1954-1996

2001-13-2-2002.112V-6-4	File - Estate Files - Griffith, Eli Norman T	1978-1982
2001-13-2-2002.112V-6-5	File - Estate Files - Gullen, Cecil Frederick	1961-1970
2001-13-2-2002.112V-7-1	File - Estate Files - Hager, Minnie Maddem	1958
2001-13-2-2002.112V-7-2	File - Estate Files - Hallman, Eugene S.	2000-2001
2001-13-2-2002.112V-7-3	File - Estate Files - Hamilton, Constance Patricia	1969
2001-13-2-2002.112V-7-4	File - Estate Files - Hamilton, Thomas D.C.	1984-1991
2001-13-2-2002.112V-7-5	File - Estate Files - Hanna, Hampton Oliver	1995
2001-13-2-2002.112V-7-6	File - Estate Files - Hanna, J. Victoria	1999
2001-13-2-2002.112V-7-7	File - Estate Files - Hardy, George Ralph Willard	1987-1991
2001-13-2-2002.112V-7-8	File - Estate Files - Harker, Clara L.	1946
2001-13-2-2002.112V-7-9	File - Estate Files - Harrison, Susan W.	1950
2001-13-2-2002.112V-7-10	File - Estate Files - Heakes, Norma	1995-1996
2001-13-2-2002.112V-7-11	File - Estate Files - Henry, Eleanor Berta	1987-1988
2001-13-2-2002.112V-7-12	File - Estate Files - Henwood, Alice Florence	1960-1961
2001-13-2-2002.112V-7-13	File - Estate Files - Henwood, Margaret Elizabeth	1961
2001-13-2-2002.112V-7-14	File - Estate Files - Highet, Mary Elizabeth	1943-1945
2001-13-2-2002.112V-7-15	File - Estate Files - Hilborn, Edwin W.	1965
2001-13-2-2002.112V-7-16	File - Estate Files - Hill, Hazel Amelia Euldean	1972-1991
2001-13-2-2002.112V-7-17	File - Estate Files - Hill, Mildred Margaret	1989
2001-13-2-2002.112V-7-18	File - Estate Files - Hilliard, Marion	1958-1969
2001-13-2-2002.112V-7-19	File - Estate Files - Hodder, Harry John	1986
2001-13-2-2002.112V-7-20	File - Estate Files - Holleman, Marion Patterson	1988
2001-13-2-2002.112V-7-21	File - Estate Files - Holling, Maebelle Beatrice	1997-2000
2001-13-2-2002.112V-7-22	File - Estate Files - Hollingshead, Ethan Allen	1996-2002
2001-13-2-2002.112V-7-23	File - Estate Files - Hope, Roy Alvin	2001-2002
2001-13-2-2002.112V-7-24	File - Estate Files - Horton, Mary L.	1984-1985
2001-13-2-2002.112V-7-25	File - Estate Files - Hossie, Greta Winnifred	1993-2000
2001-13-2-2002.112V-7-26	File - Estate Files - Howard, Agnes Eleanor	1985-1999
2001-13-2-2002.112V-7-27	File - Estate Files - Howarth, Isabel Nichols	1980-1983
2001-13-2-2002.112V-7-28	File - Estate Files - Huenergard, Ada	1978
2001-13-2-2002.112V-7-29	File - Estate Files - Hugill, Lyla May Guest	1988-1990
2001-13-2-2002.112V-8-1	File - Estate Files - Hume, Blanche B.	1968-1970
2001-13-2-2002.112V-8-2	File - Estate Files - Humphreys, Freda Marianne	1990
2001-13-2-2002.112V-8-3	File - Estate Files - Hutchinson, J.D.H.	1974-1988

2001-13-2-2002.112V-8-4	File - Estate Files - Hutchinson, Jean Olive	1987-1989
2001-13-2-2002.112V-8-5	File - Estate Files - Hutchison, Helen Loraine Isabella	1988-1994
2001-13-2-2002.112V-8-6	File - Estate Files - Jackman, Henry R.	1975-1979
2001-13-2-2002.112V-8-7	File - Estate Files - Jackman, Mary R.	1992-1994
2001-13-2-2002.112V-8-8	File - Estate Files - Jackman, Vera Tryon	1955
2001-13-2-2002.112V-8-9	File - Estate Files - Jackson, Beverley Margaret	1982-1990
2001-13-2-2002.112V-8-10	File - Estate Files - Jackson, John A.	1983-1986
2001-13-2-2002.112V-8-11	File - Estate Files - James, Mary Edith	1965-1966
2001-13-2-2002.112V-8-12	File - Estate Files - Jamieson, Jean Rae	1972
2001-13-2-2002.112V-8-13	File - Estate Files - Jamieson, Mabel C.	1964
2001-13-2-2002.112V-8-14	File - Estate Files - Janes, Louisa C.	1967-1969
2001-13-2-2002.112V-8-15	File - Estate Files - Janes, Louisa C. - Sandbeach Road	1970-1980
2001-13-2-2002.112V-8-16	File - Estate Files - Jarrett, Florence Myra	1995-1999
2001-13-2-2002.112V-8-17	File - Estate Files - Jenkinson, Martin Riddell	1989
2001-13-2-2002.112V-8-18	File - Estate Files - Jennings, John	1955
2001-13-2-2002.112V-8-19	File - Estate Files - Joblin, Frederick Herbert	1997-2000
2001-13-2-2002.112V-8-20	File - Estate Files - Johnston, Mabel M.	1965-1967
2001-13-2-2002.112V-8-21	File - Estate Files - Jones, Bertha Irene	1967-1968
2001-13-2-2002.112V-8-22	File - Estate Files - Jones, Ellen Mary	1992-1996
2001-13-2-2002.112V-8-23	File - Estate Files - Joyce, Benjamin Franklin	1959
2001-13-2-2002.112V-8-24	File - Estate Files - Keenan, Violet E.	1968-1969
2001-13-2-2002.112V-9-1	File - Estate Files - Keene, Joseph	1989-1991
2001-13-2-2002.112V-9-2	File - Estate Files - King, Dorothy Marion	1963
2001-13-2-2002.112V-9-3	File - Estate Files - Klopp, Allen Horace	1958-1997
2001-13-2-2002.112V-9-4	File - Estate Files - Knight, James A.	1967
2001-13-2-2002.112V-9-5	File - Estate Files - Lacey, Garland Gladstone	1986-1995
2001-13-2-2002.112V-9-6	File - Estate Files - Laidlaw, Margaret C.	1961
2001-13-2-2002.112V-9-7	File - Estate Files - Lamber, Frances Joan	1987
2001-13-2-2002.112V-9-8	File - Estate Files - Langford, Margaret Ann	1941-1954
2001-13-2-2002.112V-9-9	File - Estate Files - Large, Kathrina V.R.	1959-1965
2001-13-2-2002.112V-9-10	File - Estate Files - Lasserre, Madeline Emma	1995-1998
2001-13-2-2002.112V-9-11	File - Estate Files - Leppert, Louisa And Joseph	1962-1965
2001-13-2-2002.112V-9-12	File - Estate Files - Lester, Jane Eleanor	1950-1952
2001-13-2-2002.112V-9-13	File - Estate Files - Line, John Arthur	1997
2001-13-2-2002.112V-9-14	File - Estate Files - Linstead, Herbert C.	1985
2001-13-2-2002.112V-9-15	File - Estate Files - Little, Roberta Matilda	1997-2000
2001-13-2-2002.112V-9-16	File - Estate Files - Loblaw, T.P.	1933
2001-13-2-2002.112V-9-17	File - Estate Files - Logan, Genevieve	2000-2001
2001-13-2-2002.112V-9-18	File - Estate Files - Loosley, Elizabeth	1994

2001-13-2-2002.112V-9-1	File - Estate Files - Macaulay, Leopold	1980
2001-13-2-2002.112V-9-2	File - Estate Files - MacCallum, Josephine	1967-1975
2001-13-2-2002.112V-9-2	File - Estate Files - MacDonald, James A.	1935-1954
2001-13-2-2002.112V-9-2	File - Estate Files - MacDougall, Jean Brown	1976-1979
2001-13-2-2002.112V-9-2	File - Estate Files - Macgillivray, Alexander	1940-1961
2001-13-2-2002.112V-9-2	File - Estate Files - MacKenzie, Kathleen	1985-1995
2001-13-2-2002.112V-9-2	File - Estate Files - MacKenzie, Norman Hall	1990-1992
2001-13-2-2002.112V-10	File - Estate Files - Massey, Walter – Scholarships	1902-1935
2001-13-2-2002.112V-10	File - Estate Files - Mathers, Stephen J.	1985
2001-13-2-2002.112V-10	File - Estate Files - Maura, Sadie	1999-2001
2001-13-2-2002.112V-10	File - Estate Files - May, Rachel Louella	1987-1988
2001-13-2-2002.112V-10	File - Estate Files - McCartney, Lila Mabel	1973
2001-13-2-2002.112V-10	File - Estate Files - McCauley, Ina H.	1978-1983
2001-13-2-2002.112V-10	File - Estate Files - McClure, Clara Isobel	1992-1995
2001-13-2-2002.112V-10	File - Estate Files - McCoy, Lorne M.	1976-1981
2001-13-2-2002.112V-10	File - Estate Files - McCreedy, W.T.	1980
2001-13-2-2002.112V-10	File - Estate Files - McCulloch, Myrtle V.	1976-1982
2001-13-2-2002.112V-10	File - Estate Files - McDormand, Irene H.	1995-2002
2001-13-2-2002.112V-10	File - Estate Files - McEachern, Clara F.	1966
2001-13-2-2002.112V-10	File - Estate Files - McKay, Walter N.	1994-1995
2001-13-2-2002.112V-11	File - Estate Files - McKenzie, Vernon	1964-1965
2001-13-2-2002.112V-11	File - Estate Files - McKinlay, Elizabeth	1958
2001-13-2-2002.112V-11	File - Estate Files - McLaren, Frances	1984
2001-13-2-2002.112V-11	File - Estate Files - McLaughlin, John Fletcher	1963-1985
2001-13-2-2002.112V-11	File - Estate Files - McLean, Agnes	1986
2001-13-2-2002.112V-11	File - Estate Files - McMahon, Kathleen E.	1989
2001-13-2-2002.112V-11	File - Estate Files - McNeice, Gladys Helene	1978
2001-13-2-2002.112V-11	File - Estate Files - McPherson, Isabel E.	1973-1974
2001-13-2-2002.112V-11	File - Estate Files - McQueen, Lotti P.	1975-1977
2001-13-2-2002.112V-11	File - Estate Files - Mead, Sarah Grace	1998-2002
2001-13-2-2002.112V-11	File - Estate Files - Mercer, Mary Evangeline	1988-2002
2001-13-2-2002.112V-11	File - Estate Files - Meredith, Gladys	1983-1989
2001-13-2-2002.112V-11	File - Estate Files - Metcalf, George – Memorial Fund	1992-1998
2001-13-2-2002.112V-11	File - Estate Files - Michael, John H.	1959
2001-13-2-2002.112V-11	File - Estate Files - Middlemiss, Francis Hogg	1999-2002
2001-13-2-2002.112V-11	File - Estate Files - Millar, Dorothy	1992
2001-13-2-2002.112V-11	File - Estate Files - Mitchell, A.J.	1947
2001-13-2-2002.112V-11	File - Estate Files - Mitchell, Edna	1965-1971

2001-13-2-2002.112V-11	F ile - Estate Files - Morris, John Alexander	1959
2001-13-2-2002.112V-11	F ile - Estate Files - Morris, John Earl Bruce	1961-1962
2001-13-2-2002.112V-11	F ile - Estate Files - Morrison, Catherine J.F.	1997-2002
2001-13-2-2002.112V-11	F ile - Estate Files - Morrison, H. Lloyd	1981
2001-13-2-2002.112V-11	F ile - Estate Files - Morrow, William George	1941
2001-13-2-2002.112V-11	F ile - Estate Files - Moyer, John Wray	1969
2001-13-2-2002.112V-11	F ile - Estate Files - Muldrew, Ellen	1967
2001-13-2-2002.112V-11	F ile - Estate Files - Mulholland, Frederick J.	1950-1962
2001-13-2-2002.112V-11	F ile - Estate Files - Mulvany, Ethel	1993
2001-13-2-2002.112V-11	F ile - Estate Files - Mutchmor, James R.	1985-1987
2001-13-2-2002.112V-11	F ile - Estate Files - Myers, Charles A.	1969
2001-13-2-2002.112V-11	F ile - Estate Files - Myers, Eva	1969
2001-13-2-2002.112V-11	F ile - Estate Files - Myers, Ruth H.	1968-1977
2001-13-2-2002.112V-11	F ile - Estate Files - O'Donnell, Zeta Jane Boyd	1987-1989
2001-13-2-2002.112V-11	F ile - Estate Files - O'Kell, Frederick Samuel	1954-1969
2001-13-2-2002.112V-11	F ile - Estate Files - Oliver, John W.	1980
2001-13-2-2002.112V-11	F ile - Estate Files - Orton, Arnot S.	1945-1974
2001-13-2-2002.112V-11	F ile - Estate Files - Page, Margery Elizabeth	1989-1991
2001-13-2-2002.112V-11	F ile - Estate Files - Palmer, Ida L. (Walter T. Brown Scholarship)	1978-1979
2001-13-2-2002.112V-11	F ile - Estate Files - Papple, Daisy	1986
2001-13-2-2002.112V-11	F ile - Estate Files - Parker, Janet Amy	1997-1998
2001-13-2-2002.112V-11	F ile - Estate Files - Parker, Kathleen Thelma	1997-2000
2001-13-2-2002.112V-12	F ile - Estate Files - Parker, Mary Isobel	1996-1997
2001-13-2-2002.112V-12	F ile - Estate Files - Paterson, Mary Allan	1950-1951
2001-13-2-2002.112V-12	F ile - Estate Files - Pearson, Lester B.	1990-1996
2001-13-2-2002.112V-12	F ile - Estate Files - Pearson, Mary E.	1959-1988
2001-13-2-2002.112V-12	F ile - Estate Files - Potter, Ada May	1956
2001-13-2-2002.112V-12	F ile - Estate Files - Potter, Harvey F.	1995-2001
2001-13-2-2002.112V-12	F ile - Estate Files - Powell, Jean Douglas	1983-1984
2001-13-2-2002.112V-12	F ile - Estate Files - Pratt, Florence S.	1983
2001-13-2-2002.112V-12	F ile - Estate Files - Pratt, Mildred Claire	1995
2001-13-2-2002.112V-12	F ile - Estate Files - Presson, Owen J.	1982-1983
2001-13-2-2002.112V-12	F ile - Estate Files - Radford, Ralph David	2000
2001-13-2-2002.112V-12	F ile - Estate Files - Rawling, Jean	1970-1972
2001-13-2-2002.112V-12	F ile - Estate Files - Ray, Margaret	1963-1991
2001-13-2-2002.112V-12	F ile - Estate Files - Ray, Vera C.	1973-1974
2001-13-2-2002.112V-12	F ile - Estate Files - Raymer, Lorna May	1996-2000
2001-13-2-2002.112V-12	F ile - Estate Files - Reed, Newton J. - Edith Reed Scholarship	1987-2002
2001-13-2-2002.112V-12	F ile - Estate Files - Reid, Jean Amabelle	1998
2001-13-2-2002.112V-12	F ile - Estate Files - Reid, Robert	1994-1995
2001-13-2-2002.112V-12	F ile - Estate Files - Richardson, Gilbert F.R.	1958-1959

2001-13-2-2002.112V-12	File - Estate Files - Riddell, John Henry	1952-1962
2001-13-2-2002.112V-12	File - Estate Files - Riese, Laure	1994-2002
2001-13-2-2002.112V-12	File - Estate Files - Rimmington, Philip G.	1983
2001-13-2-2002.112V-13	File - Estate Files - Riseborough, John Wilson	1989-1992
2001-13-2-2002.112V-13	File - Estate Files - Roberts, Kathleen A. and E.C.	1971-1972
2001-13-2-2002.112V-13	File - Estate Files - Robertson, John Charles	1956
2001-13-2-2002.112V-13	File - Estate Files - Robson, Donald Oakley	1977-1984
2001-13-2-2002.112V-13	File - Estate Files - Robson, Rhena Victoria	1982-1984
2001-13-2-2002.112V-13	File - Estate Files - Romans, M. Lois	1987-1988
2001-13-2-2002.112V-13	File - Estate Files - Rossiter, Gladys Victoria	1983
2001-13-2-2002.112V-13	File - Estate Files - Rowell, Newton Wesley	1940-1969
2001-13-2-2002.112V-13	File - Estate Files - Rowntree, Marjorie	1960-1988
2001-13-2-2002.112V-13	File - Estate Files - Rundle, William E.	1949
2001-13-2-2002.112V-13	File - Estate Files - Russel, Jean	1987-1994
2001-13-2-2002.112V-13	File - Estate Files - Sachs, Pauline M.	1975-1977
2001-13-2-2002.112V-13	File - Estate Files - Sanderson, Elsie (Vaughn Gerontology)	1986-1989
2001-13-2-2002.112V-13	File - Estate Files - Schmidt, Ella Mary	1983
2001-13-2-2002.112V-13	File - Estate Files - Scott, John	1997-1998
2001-13-2-2002.112V-13	File - Estate Files - Scott, Marjorie	1978-1979
2001-13-2-2002.112V-13	File - Estate Files - Scott, William Ross	1984
2001-13-2-2002.112V.14	File - Estate Files - Scythes, John A.	1971-1983
2001-13-2-2002.112V.14	File - Estate Files - Selyan, Alice Arpen	1997
2001-13-2-2002.112V.14	File - Estate Files - Sing, Samuel	1949-1953
2001-13-2-2002.112V.14	File - Estate Files - Sissons, Charles Bruce	1965-1968
2001-13-2-2002.112V.14	File - Estate Files - Slater, John A.	1967
2001-13-2-2002.112V.14	File - Estate Files - Slater, Mary Margaret	1995-2001
2001-13-2-2002.112V.14	File - Estate Files - Smith, Ida Frances	1990-1991
2001-13-2-2002.112V.14	File - Estate Files - Smith, Laura Ruth	1978
2001-13-2-2002.112V.14	File - Estate Files - Smith, Lola R.	1979
2001-13-2-2002.112V.14	File - Estate Files - Smith, Waldo E.L.	1995
2001-13-2-2002.112V.14	File - Estate Files - Snell, Blanch E.	1973
2001-13-2-2002.112V.14	File - Estate Files - Snider, Lillian Ysobel	1998
2001-13-2-2002.112V.14	File - Estate Files - Soulsby, Eric James	1983
2001-13-2-2002.112V.14	File - Estate Files - South, Marjorie Helen	1967-1968
2001-13-2-2002.112V.14	File - Estate Files - Soward, Harold Garnet	1993
2001-13-2-2002.112V.14	File - Estate Files - Sparling, Olive – Memorial Fund	1994-1995
2001-13-2-2002.112V.14	File - Estate Files - Spencer, Robert Almon	1963

2001-13-2-2002.112V.14	18File - Estate Files - Spooner, Roy Cowieson	1985-1988
2001-13-2-2002.112V.14	19File - Estate Files - Springer, Donald M.	1952-1969
2001-13-2-2002.112V.14	20File - Estate Files - Staples, Milton Howard	1982
2001-13-2-2002.112V.14	21File - Estate Files - Staples, William Ewart	1988
2001-13-2-2002.112V.14	22File - Estate Files - Stevenson, John Carter	1995-1996
2001-13-2-2002.112V.14	23File - Estate Files - Stewart, Robert	1986-1992
2001-13-2-2002.112V.15	1File - Estate Files - St. John, Helen	1979-1997
2001-13-2-2002.112V.15	2File - Estate Files - St. John, Margaret Elizabeth	1997-1999
2001-13-2-2002.112V.15	3File - Estate Files - Stokes, Sidney Barlow	1993-1994
2001-13-2-2002.112V.15	4File - Estate Files - Stoneman, Bruce A.	1970-1981
2001-13-2-2002.112V.15	5File - Estate Files - Story, Ian	1992-2000
2001-13-2-2002.112V.15	6File - Estate Files - Stouffer, Ethel Anna	1981-1996
2001-13-2-2002.112V.15	7File - Estate Files - Streight, Charles D.	1977-2002
2001-13-2-2002.112V.15	8File - Estate Files - Taylor, William Emerson	1960-1979
2001-13-2-2002.112V.15	9File - Estate Files - Thomas, Marian Isabelle	2001-2002
2001-13-2-2002.112V.15	10File - Estate Files - Thomas, William Frederick	1961
2001-13-2-2002.112V.15	11File - Estate Files - Thompson, Evelyn Adeline	1986
2001-13-2-2002.112V.15	12File - Estate Files - Tickell, Josephine	1983-1989
2001-13-2-2002.112V.15	13File - Estate Files - Tock, Dorothy	1968
2001-13-2-2002.112V.16	1File - Estate Files - Treble, Lillian Massey	1916-1982
2001-13-2-2002.112V.16	2File - Estate Files - Treble, Lillian Massey	1936-1978
2001-13-2-2002.112V.16	3File - Estate Files - Treble, Lillian Massey	1978
2001-13-2-2002.112V.16	4File - Estate Files - Treble, Lillian Massey - Emmanuel College - Training Young Men For The Ministry	1979-1983
2001-13-2-2002.112V.16	5File - Estate Files - Trousdale, Homer	1949
2001-13-2-2002.112V.16	6File - Estate Files - Tyers, Dorothy	1999-2002
2001-13-2-2002.112V.16	7File - Estate Files - Uyeda, Lilly	1987
2001-13-2-2002.112V.16	8File - Estate Files - Van Luven, Dorothy	1971-1977
2001-13-2-2002.112V.16	9File - Estate Files - Van Wyck, Edith Collins Miller	1953-1979
2001-13-2-2002.112V.16	10File - Estate Files - Vipond, Francis Eli	1973
2001-13-2-2002.112V.16	11File - Estate Files - Vokes, Fred Allan	1990
2001-13-2-2002.112V.16	12File - Estate Files - Wadman, Frances Adelaide	1991
2001-13-2-2002.112V.16	13File - Estate Files - Wallace, Edward Wilson	1943-1957
2001-13-2-2002.112V.16	14File - Estate Files - Wallace, George Wellington	1961
2001-13-2-2002.112V.16	15File - Estate Files - Wallace, Muriel Joy Wilson	1971-1975

2001-13-2-2002.112V.16	16File - Estate Files - Wallace, Velma Hamill	1956-1964
2001-13-2-2002.112V.16	17File - Estate Files - Walls, Evelyn Druscilla	1998
2001-13-2-2002.112V.16	18File - Estate Files - Walter, Gladys May	1993-1996
2001-13-2-2002.112V.16	19File - Estate Files - Watkins, Reginald W.	1964
2001-13-2-2002.112V.16	20File - Estate Files - Watt, Elsie	1955-1968
2001-13-2-2002.112V.16	21File - Estate Files - Wattie, Dora	2001-2002
2001-13-2-2002.112V.16	22File - Estate Files - Webb, Gladys Mildred	1989-2001
2001-13-2-2002.112V.16	23File - Estate Files - Welk, Keitha	1990-1993
2001-13-2-2002.112V.16	24File - Estate Files - West, Sara Margaret	1938-1942
2001-13-2-2002.112V.17	1File - Estate Files - Westaway, William John	1948-1954
2001-13-2-2002.112V.17	2File - Estate Files - Wheatley, Mildred Elizabeth	1994-1999
2001-13-2-2002.112V.17	3File - Estate Files - White, Della Margaret	1958-1989
2001-13-2-2002.112V.17	4File - Estate Files - Whiteley, Jack	2002
2001-13-2-2002.112V.17	5File - Estate Files - Whiteside, Robert Melvin	2001
2001-13-2-2002.112V.17	6File - Estate Files - Whiting, Dorothy	1994-1995
2001-13-2-2002.112V.17	7File - Estate Files - Wilder, W.P	1967-1968
2001-13-2-2002.112V.17	8File - Estate Files - Wilkins, A.A.S.	1946-1947
2001-13-2-2002.112V.17	9File - Estate Files - Williams, Edward Leroy	1946-1947
2001-13-2-2002.112V.17	10File - Estate Files - Wilson, Alexander William – Margaret Caven Wilson Scholarship	1924-1986
2001-13-2-2002.112V.17	11File - Estate Files - Wilson, Beatrice Aileen	1982-1983
2001-13-2-2002.112V.17	12File - Estate Files - Wilson, Margaret Caven	1924-1985
2001-13-2-2002.112V.17	13File - Estate Files - Wilson, Zora Lucelia	1964
2001-13-2-2002.112V.17	14File - Estate Files - Wismer, Kenneth Lloyd	1996
2001-13-2-2002.112V.17	15File - Estate Files - Withrow, William Henry	1956
2001-13-2-2002.112V.17	16File - Estate Files - Workman, George Coulson	1936
2001-13-2-2002.112V.17	17File - Estate Files - Wright, Amie Mary	1992
2001-13-2-2002.112V.17	18File - Estate Files - Wright, Harry Leslie	1962-1963
2001-13-2-2002.112V.17	19File - Estate Files - Wright, W.J.C.	1984
2001-13-2-2002.112V.17	20File - Estate Files - Wyatt, Marjorie	1994
2001-13-2-2002.112V.17	21File - Estate Files - Wyatt, Melvin George	1996
2001-13-2-2002.112V.17	22File - Estate Files - Zimmerman – Scott, W.H.	1954-1962
2001-13-2-2004.005V.1.3	File - Estate Files - Blair, Carroll Arthur	1996-2003
2001-13-2-2004.005V.1.4	File - Estate Files - Gilroy, Alfred E.	1969
2001-13-2-2004.005V.1.5	File - Estate Files - Gullen, Magistrate F.C.	1966-1969
2001-13-2-2004.005V.1.6	File - Estate Files - Howard, Wilbur K.	2001-2002
2001-13-2-2004.005V.1.7	File - Estate Files - Johnston, James F.	2002

2001-13-2-2004.005V.1.8	File - Estate Files - Linton, Dorothea Portia Alexander	2002-2003
2001-13-2-2004.005V.1.9	File - Estate Files - Temple, Carolyn Mary	2000-2002
2001-13-2-2004.005V.1.10	File - Estate Files - Templeton, James G.	2002-2003
2001-13-2-2004.005V.1.11	File - Estate Files - Watt, Elsie	1967-1969
2001-13-2-2004.037V.1.7	File - Estate Files - Riese, Laure	1996
2001-13-2-2007.032V.1.1	File - Estate Files - Various estates/ scholarships	1948-1964
2001-13-2-2007.032V.1.2	File - Estate Files - Barber, Ethel M.	1951-1993
2001-13-2-2007.032V.1.3	File - Estate Files - Barber, Ethel M.	1997-2002
2001-13-2-2007.032V.1.4	File - Estate Files - Billes, John W.	1965-1976
2001-13-2-2007.032V.1.5	File - Estate Files - Billes, John W.	1977-1983
2001-13-2-2007.032V.1.6	File - Estate Files - Billes, John W.	1984-1985
2001-13-2-2007.032V.1.7	File - Estate Files - Billes, John W.	1987-2000
2001-13-2-2007.032V.1.8	File - Estate Files - Bishop, Dorothy L.	1999
2001-13-2-2007.032V.2.1	File - Estate Files - Caven, William Proudfoot	1943-1997
2001-13-2-2007.032V.2.2	File - Estate Files - David, Ruby Jean	1998-1999
2001-13-2-2007.032V.2.3	File - Estate Files - Flavelle, Joseph	1939-1997
2001-13-2-2007.032V.2.4	File - Estate Files - Honey, Florence Isabel	2003
2001-13-2-2007.032V.2.5	File - Estate Files - Lang, Helen E.	1968-2001
2001-13-2-2007.032V.2.6	File - Estate Files - Starr, Anne C.M.	1959-2001
2001-13-2-2007.049V.1.1	File - Estate Files - Atkinson, Mary Elizabeth	2003-2004
2001-13-2-2007.049V.1.2	File - Estate Files - Clare, Edith Lillian	2005
2001-13-2-2007.049V.1.3	File - Estate Files - Frye, Northrop	1997-2005
2001-13-2-2007.049V.1.4	File - Estate Files - Hanna, Marion I.	2003
2001-13-2-2007.049V.1.5	File - Estate Files - Harrison, Helen	2003-2004
2001-13-2-2007.049V.1.6	File - Estate Files - Hilborn, Gordon Westaway	2006
2001-13-2-2007.049V.1.7	File - Estate Files - Innis, Nancy Karen	2004-2005
2001-13-2-2007.049V.1.8	File - Estate Files - Jarvis, Edward Samuel	1998-2006
2001-13-2-2007.049V.1.9	File - Estate Files - McCuaig, Muriel	2004-2006
2001-13-2-2007.049V.1.10	File - Estate Files - Mendizabal, M.I.	2003-2005
2001-13-2-2007.049V.1.11	File - Estate Files - Morrison, Douglas Robina	1997-2005
2001-13-2-2007.049V.1.12	File - Estate Files - Morrow, James Leslie	2004-2006
2001-13-2-2007.049V.1.13	File - Estate Files - Neeb, Mary Edythe	2005-2007
2001-13-2-2007.049V.2.1	File - Estate Files - Noden, Viola Merle	1997-2003
2001-13-2-2007.049V.2.2	File - Estate Files - Philips, Edgar S.	2005-2006
2001-13-2-2007.049V.2.3	File - Estate Files - Pilkey, Marion Lenore	2006
2001-13-2-2007.049V.2.4	File - Estate Files - Rendall, James Allen	2005-2006
2001-13-2-2007.049V.2.5	File - Estate Files - Sellar, Colin Reid	2001-2004
2001-13-2-2007.049V.2.6	File - Estate Files - Siddorn, Muriel F.	2000-2003
2001-13-2-2007.049V.2.7	File - Estate Files - Skoppard, Mary Jean MacKay Ross	2004
2001-13-2-2012.03V.1.7	File - Legal Agreements/Contracts - Bank of Montreal credit	1994

2001-13-2-2012.03V.1.8	File - Legal Agreements/Contracts - Bank of Montreal Instabank	1993
2001-13-2-2012.03V.1.9	File - Legal Agreements/Contracts - Big Long Lac Gold Mining/Curved Wedge	1981
2001-13-2-2012.03V.1.10	File - Legal Agreements/Contracts - Charitable Organization registration	1966-1967
2001-13-2-2012.03V.1.11	File - Legal Agreements/Contracts - C.I.B.C. re VISA	1985
2001-13-2-2012.03V.1.12	File - Legal Agreements/Contracts - Faircloth Estate - Release	1927
2001-13-2-2012.03V.1.13	File - Legal Agreements/Contracts - Holloway, John - Deed of grave	1939
2001-13-2-2012.03V.1.14	File - Legal Agreements/Contracts - James A. MacDonald Fellowship	1932-1933
2001-13-2-2012.03V.1.15	File - Legal Agreements/Contracts - Kwansei Gakuin Daigaku - Exchange of students	1985
2001-13-2-2012.03V.1.16	File - Legal Agreements/Contracts - McKillop, Brian - Jackman "History of Methodism"	1983
2001-13-2-2012.03V.1.17	File - Legal Agreements/Contracts - NationalTrust Company - Custodian	1994
2001-13-2-2012.03V.1.18	File - Legal Agreements/Contracts - National Trust Company - Documents held in safekeeping	1951-1981
2001-13-2-2012.03V.1.19	File - Legal Agreements/Contracts - National Trust Company - Victoria University Endowment Fund	1982
2001-13-2-2012.03V.1.20	File - Legal Agreements/Contracts - Scott, R.B.Y. - Copyright of hymns	1976-1977
2001-13-2-2012.03V.1.21	File - Legal Agreements/Contracts - Seal (Victoria University)	1979-1983
2001-13-2-2012.03V.1.22	File - Legal Agreements/Contracts - Sissons, Charles B. /Clarke, Irwin & Company	1937
2001-13-2-2012.03V.1.23	File - Legal Agreements/Contracts - St. Andrew's United Church - Church Music	1982-1992
2001-13-2-2012.03V.1.24	File - Legal Agreements/Contracts - Treble, Lillian Massey	1959
2001-13-2-2012.03V.1.25	File - Legal Agreements/Contracts - United Church of Canada - Archives	1979-1998
2001-13-2-2012.03V.1.26	File - Legal Agreements/Contracts - United Church of Canada - Furniture on loan	1980
2001-13-2-2012.03V.1.27	File - Legal Agreements/Contracts - Victoria Women's Association Trustees of the Bursary Fund	1967, 1989
2001-13-2-2012.11V.1.9	File - Legal Agreements/Contracts - PricewaterhouseCoopers LLP Chartered Accountants	2004

Subseries 2001-13-3: Records related to legal agreements and contracts

Date: 1927-2004 (date of creation)

Scope and content:

Sub-series consists of legal agreements/contracts, correspondence and other records relating to financial and ownership matters, including contract with production companies to use Victoria facilities as film shoot locations, 1927-1998

Physical description: 79 cm of textual records

Restrictions on access:

Records are restricted. Contact archivist for details on access.

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-13-3-1987.180V-14	File - Legal Correspondence	April 1941		
2001-13-3-1987.180V-14	File - Legal Correspondence	Sept 1941-Aug 1946		
2001-13-3-1987.180V-14	File - Legal Correspondence	July 1946-May 1951		
2001-13-3-1987.180V-14	File - Legal Correspondence (Copy agreements & leases)	1961; (original 1886)		
2001-13-3-2007.060V-1-5	File - Victoria College trademark	1989		
2001-13-3-2012.03V-1-7	File - Legal Agreements/Contracts - Bank of Montreal credit	1994		
2001-13-3-2012.03V-1-8	File - Legal Agreements/Contracts - Bank of Montreal Instabank	1993		
2001-13-3-2012.03V-1-9	File - Legal Agreements/Contracts - Big Long Lac Gold Mining/Curved Wedge	1981		
2001-13-3-2012.03V-1-10	File - Legal Agreements/Contracts - Charitable Organization registration	1966-1967		
2001-13-3-2012.03V-1-11	File - Legal Agreements/Contracts - C.I.B.C. re VISA	1985		
2001-13-3-2012.03V-1-12	File - Legal Agreements/Contracts - Faircloth Estate - Release	1927		
2001-13-3-2012.03V-1-13	File - Legal Agreements/Contracts - Holloway, John - Deed of grave	1939		
2001-13-3-2012.03V-1-14	File - Legal Agreements/Contracts - James A. MacDonald Fellowship	1932-1933		
2001-13-3-2012.03V-1-15	File - Legal Agreements/Contracts - Kwansei Gakuin Daigaku - Exchange of students	1985		
2001-13-3-2012.03V-1-16	File - Legal Agreements/Contracts - McKillop, Brian - Jackman "History of Methodism"	1983		
2001-13-3-2012.03V-1-17	File - Legal Agreements/Contracts - National Trust Company - Custodian	1994		
2001-13-3-2012.03V-1-18	File - Legal Agreements/Contracts - National Trust Company - Documents held in safekeeping	1951-1981		

2001-13-3-2012.03V-1-19	File - Legal Agreements/Contracts - National Trust Company - Victoria University Endowment Fund	1982
2001-13-3-2012.03V-1-20	File - Legal Agreements/Contracts - Scott, R.B.Y. - Copyright of hymns	1976-1977
2001-13-3-2012.03V-1-21	File - Legal Agreements/Contracts - Seal (Victoria University)	1979-1983
2001-13-3-2012.03V-1-22	File - Legal Agreements/Contracts - Sissons, Charles B. /Clarke, Irwin & Company	1937
2001-13-3-2012.03V-1-23	File - Legal Agreements/Contracts - St. Andrew's United Church - Church Music	1982-1992
2001-13-3-2012.03V-1-24	File - Legal Agreements/Contracts - Treble, Lillian Massey	1959
2001-13-3-2012.03V-1-25	File - Legal Agreements/Contracts - United Church of Canada - Archives	1979-1998
2001-13-3-2012.03V-1-26	File - Legal Agreements/Contracts - United Church of Canada - Furniture on loan	1980
2001-13-3-2012.03V-1-27	File - Legal Agreements/Contracts - Victoria Women's Association Trustees of the Bursary Fund	1967, 1989
2001-13-3-2012.11V-1-9	File - Legal Agreements/Contracts - PricewaterhouseCoopers LLP Chartered Accountant	2004
2001-13-3-1987.180V-8-7	File - 20th Century Fox Film Corporation agreement	1972
2001-13-3-1987.180V-8-8	File - University City Studios Inc. contract agreement [The Girl Who Cried Murder]	1973
2001-13-3-1987.180V-8-9	File - Various filming agreements	1984-1985
2001-13-3-2014.12V-1-1	File - National Film Board agreement	2001-2004

Series 2001-14: Records related to professional associations

Date: 1937-1984 (date of creation)

Scope and content:

Series consists of correspondence, questionnaires, statistics, conference minutes and other records relating to the Eastern Association of College and University Business Officers and the Canadian Association of University Business Officers, 1937-1984.

Physical description: 12 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-14-1987.177V.14.1	File - Canadian Association of University Business Officers - Minutes	1937-1945		

2001-14-1987.180V.14.20	File - EACUBO	Nov 1941–Sept 1943
2001-14-1987.180V.14.21	File - EACUBO	Nov 1948–June 1950
2001-14-1987.180V.14.22	File - EACUBO	Jan 1950–May 1951
2001-14-1987.180V.14.23	File - EACUBO	Sept 1962
2001-14-1987.180V.14.24	File - EACUBO	Sept 1970–Feb 1971
2001-14-1987.180V.15.1	File - CAUBO	May 1944–May 1948
2001-14-1987.180V.15.2	File - CAUBO	Nov 1948–June 1950
2001-14-1987.180V.15.3	File - CAUBO	May 1950–June 1952
2001-14-1987.180V.15.4	File - CAUBO	July 1952–May 1957
2001-14-1987.180V.15.5	File - CAUBO	April 1965–April 1967
2001-14-1987.180V.15.6	File - CAUBO	April 1966–April 1970
2001-14-1987.180V.15.7	File - CAUBO	April 1971–June 1974
2001-14-1987.180V.15.8	File - CAUBO	Jan 1975–Nov 1984

Series 2001-15: Records related to real estate

Date: 1871-2013 (date of creation)

Scope and content:

Series consists of correspondence, leases and other legal agreements, court documents, surveys, deeds, mortgage records, sketches, financial and other records, 1871-2009, relating to the administering of properties owned by Victoria and not used for academic purposes, and for maintaining Victoria's interest in property developments which affected the University. The records relate to insurance, including liability, and the planning and development, management and leasing, acquisition and sales of property, taxes, property disputes and litigation.

The architectural plans and drawings have been separated into Sub-Series 1.

The Bursar's responsibilities with regard to property were initially the insurance of buildings and their contents. However, as the need for regular income became more urgent and evident, and as the University expanded and required more buildings, the Bursar's work likewise increased. The Bursar became responsible for the legal negotiations and accounting over purchases, sales and leases; and the supervision and funding of alterations and renovations and the construction of new buildings. Along with this the Bursar dealt with property tax as the University was only exempt from this in respect to its property used for academic purposes.

Physical description: 4.69 m of textual records

18 photographs : b&w

119 architectural drawings

Restrictions on access:

Records related to legal agreements and leases are restricted. Contact the archivist for more details.

Related material:

Photographs are described in the Photograph Database : <http://archival-photos.vicu.utoronto.ca/>

Publication status:

Published

File / item list**Subseries 2001-15-1: Architectural drawings and plans**

Date: 1962-2004 (date of creation)

Scope and content:

Sub-series consists of architectural drawings and plans for buildings and building projects used for purposes other than academic.

Physical description: 119 architectural drawings

Access points:

- Architectural plans (documentary form)

Physical condition:

Drawings are rolled.

Location of originals:

Stored in architectural rolled storage (2nd floor Birge-Carnegie stacks)

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A0.01 Victoria University Proposed Hotel - Project dataTaylor - Hariri Pontarini Architects	1997		
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street A0.03 Victoria University Proposed Hotel - Composite Parking Plan Basement Level 1Taylor - Hariri Pontarini Architects	1997		

2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A0.04 Victoria University Proposed Hotel - Composite Ground Floor Plan Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-4	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A0.05 Victoria University Proposed Hotel - Composite Building Envelope Diagram Taylor - Hariri Pontarini Architects	1999
2001-15-1-2009.10V-1A-5	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A0.02 Victoria University Proposed Hotel - Site Plan Demolition Plan Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-6	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A0.06 Victoria University Proposed Hotel - Aerial View Taylor - Hariri Pontarini Architects	1999
2001-15-1-2009.10V-1A-7	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.01 Victoria University Proposed Hotel - Basement Level 4, Parking Level 3 Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-8	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.02 Victoria University Proposed Hotel - Basement Level 3, Parking Level 2 Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-9	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.03 Victoria University Proposed Hotel - Basement Level 2, Parking Level 1 Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-10	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.04 Victoria University Proposed Hotel - Basement Level 1, Hotel Services / Parking Control	1997
2001-15-1-2009.10V-1A-11	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.05 Victoria University Proposed Hotel - Ground Floor Plan Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-12	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.06 Victoria University Proposed Hotel - Second Floor Plan Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-13	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.07 Victoria University Proposed Hotel - Third Floor Plan Taylor - Hariri Pontarini Architects	1997

2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.08 Victoria University Proposed Hotel - Fourth Floor PlanTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.09 Victoria University Proposed Hotel - Fifth Floor PlanTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.10 Victoria University Proposed Hotel - Typical Floors Sixth through NinthTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.11 Victoria University Proposed Hotel - Tenth and Eleventh Floor PlanTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.12 Victoria University Proposed Hotel - Mechanical Penthouse & Roof TerraceTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.12B Victoria University Proposed Hotel - Roof PlanTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.13 Victoria University Proposed Hotel - Transverse Section Looking EastTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.14 Victoria University Proposed Hotel - Longitudinal Section Looking NorthTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.15 Victoria University Proposed Hotel - South Elevation Charles StreetTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.16 Victoria University Proposed Hotel - East Elevation St. Thomas StreetTaylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A1.17 Victoria University Proposed Hotel - North ElevationTaylor - Hariri Pontarini Architects	1997

2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street -A1.18 Victoria University Proposed Hotel - West Elevation Taylor - Hariri Pontarini Architects	1997
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - L1.05 Victoria University Proposed Hotel - Composite Landscape Plan Taylor - Hariri Pontarini Architects	1999
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - [Drawings showing shadow conditions] December 21 - Winter solstice (existing conditions), June 21 - Summer solstice, September 21 - Autumnal Equinox, December 21 - winter solstice (comparison to existing) Taylor - Hariri Pontarini Architects	1999
2001-15-1-2009.10V-1A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - [Drawing of proposed hotel] Taylor - Hariri Pontarini Architects	1999
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - [Perspective drawing of proposed hotel] Page and Steele Architects	2001
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - Proposed Hotel St. Thomas and Charles Street - St. Thomas Street Elevation Page and Steele Architects	2001
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - Proposed Hotel St. Thomas and Charles Street - Charles Street Elevation Page and Steele Architects	2001
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - Proposed Hotel St. Thomas and Charles Street - Roof Plan Page and Steele Architects	2001
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - Proposed Hotel St. Thomas and Charles Street - Schematic Section Page and Steele Architects	2001
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - Proposed Hotel St. Thomas and Charles Street - Building Envelope Study Page and Steele Architects	2001
2001-15-1-2009.10V-1A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - Victoria University Preliminary Development Proposal [including preliminary massing plan, floor plans, summary	1997

	charts, axonometric chart, aerial views, preliminary sketches, etc.]Taylor - Hariri Pontarini Architects	
2001-15-1-2009.10V-2A-1	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - - A0 Context Plan	2002
2001-15-1-2009.10V-2A-2	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - - A1 Site Plan	2002
2001-15-1-2009.10V-2A-3	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A2 Parking Level 4	2002
2001-15-1-2009.10V-2A-4	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A3 Parking Level 3	2002
2001-15-1-2009.10V-2A-5	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A4 Parking Level 2	2002
2001-15-1-2009.10V-2A-6	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street- A5 Parking Level 1	2002
2001-15-1-2009.10V-2A-7	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A6 Ground Floor Plan	2002
2001-15-1-2009.10V-2A-8	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A7 Charles Street Elevation	2002
2001-15-1-2009.10V-2A-9	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A8 St. Charles Street Elevation	2002
2001-15-1-2009.10V-2A-10	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street- A9 North Elevation	2002
2001-15-1-2009.10V-2A-11	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street- A10 East Elevation	2002
2001-15-1-2009.10V-2A-12	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street - A11 Charles Street Street Scape	2002
2001-15-1-2009.10V-2A-13	Item - Proposed Hotel at 100-108 Charles Street, 1 St Thomas Street -A12 Site Access Plan	2002
2001-15-1-2009.10V-2A-14	Item - Proposed Hotel and Student Housing at Charles Street, St. Thomas and St. Mary Street - A0.00 Charles Street, St. Thomas, St. Mary Sites - Hotel & Student Housing - CoversheetHuang and Danczkay Limited	1988
2001-15-1-2009.10V-2A-15	Item - Proposed Hotel and Student Housing at Charles Street, St. Thomas and St. Mary Street - A1.1 Charles Street, St. Thomas, St. Mary Sites - Hotel & Student Housing - Context PlanHuang and Danczkay Limited	1988

2001-15-1-2009.10V-2A-1	Item - Proposed Hotel and Student Housing at Charles Street, St. Thomas and St. Mary Street - A1.2 Charles Street, St. Thomas, St. Mary Sites - Hotel & Student Housing - Existing buildingHuang and Danczkay Limited	1988
2001-15-1-2009.10V-2A-1	Item - Proposed Hotel and Student Housing at Charles Street, St. Thomas and St. Mary Street - A1.3 Charles Street, St. Thomas, St. Mary Sites- Hotel & Student Housing - View from St. Thomas StreetHuang and Danczkay Limited	1988
2001-15-1-2012.03V-4A-1	File - [3 architectural drawings : 1 ink on tracing cloth, 2 blueprints] - Sketch of Nos 77-79 and 81 Charles Street West, lots 47, 48 and 49 - Plan D276 Toronto	1923
2001-15-1-2012.11V-2A-1	Item - Victoria University/Completing the McKinsey Block 4, 6 and 8 St. Thomas Street, 100-110 Charles Street West	2004
2001-15-1-2016.01V-11A-1	Item - 100 / 110 Charles Street West - A1.03 Proposed Offices McKinsey & Company - Site Plan Proposed Upgrade PlanTaylor - Hariri Pontarini Architects	1997
2001-15-1-2016.01V-11A-1	Item - 100 / 110 Charles Street West - A1.01 City of Toronto - Registered Plan 97. McKinsey surveyTaylor - Hariri Pontarini Architects	1997
2001-15-1-2016.01V-11A-1	Item - 100 / 110 Charles Street West - McKinsey and Company SurveTaylor - Hariri Pontarini Architects	1997
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West - A1 Site PlanHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West A2 Renovation Second Floor Basement PlanHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West A3 First Basement LevelHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West - A4 Ground Floor PlanHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West A5 Second Floor PlanHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West - A6 Second Floor Reflected Ceiling PlanHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West - A7 Second and Third FloorHenno Sillaste Architects	1985
2001-15-1-2016.01V-10A-1	Item - The Colonnade at 131 Bloor Street West - Third Floor WestHenno Sillaste Architects	1985

2001-15-1-2016.01V-10A-110m	The Colonnade at 131 Bloor Street West A9 Fourth, Fifth Floor Plans Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-110m	The Colonnade at 131 Bloor Street West - A10 Building section Open Stair and Details Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-111m	The Colonnade at 131 Bloor Street West - A11 Bloor Street Elevation and Details Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-112m	The Colonnade at 131 Bloor Street West - A12 Residential Lobby Details (showing ground floor plan) Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-113m	The Colonnade at 131 Bloor Street West - A13 Commercial Lobby Ground Floor Plan Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-114m	The Colonnade at 131 Bloor Street West - A14 Storefront Extension Plans, Elevations and Details Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-115m	The Colonnade at 131 Bloor Street West - A15 Second Floor Sections, Elevations and Details Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-116m	The Colonnade at 131 Bloor Street West - A18 East Service Foyer : Second, Third Floors, Plans, Elevations and Details Henno Sillaste Architects	1985
2001-15-1-2016.01V-10A-117m	The Colonnade at 131 Bloor Street West A19 Exterior Treatments South Service Lane (showing elevations at commercial lobby) Henno Sillaste Architects	1986
2001-15-1-2016.01V-10A-118m	The Colonnade at 131 Bloor Street West - Basement Residential Lobby Plans, Elevations and Details	1986
2001-15-1-2016.01V-10A-119m	The Colonnade at 131 Bloor Street West - Lower Basement Residential Lobby Plans, Elevations and Details Henno Sillaste Architects	1986
2001-15-1-2016.01V-10A-120m	The Colonnade at 131 Bloor Street West A1 Site Plan showing lots Henno Sillaste Architects	1983
2001-15-1-2016.01V-10A-121m	The Colonnade at 131 Bloor Street West - A3 Renovations First Floor Basement Plan showing Parking Henno Sillaste Architects	1983
2001-15-1-2016.01V-10A-122m	The Colonnade at 131 Bloor Street West - A4 Renovations Ground Floor Plan Henno Sillaste Architects	1983
2001-15-1-2016.01V-10A-123m	The Colonnade at 131 Bloor Street West A5 Renovations Second Floor Plan Henno Sillaste Architects	1983

2001-15-1-2016.01V-10A-14	m - The Colonnade at 131 Bloor Street West A6 Renovations Third Floor PlanHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-15	m - The Colonnade at 131 Bloor Street West A7 Renovations Fourth Floor PlanHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-16	m - The Colonnade at 131 Bloor Street West - A8 Renovations Typical Floor PlanHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-17	m - The Colonnade at 131 Bloor Street West A9 Renovations Penthouse Floor PlanHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-18	m - The Colonnade at 131 Bloor Street West A10 Renovations Roof PlanHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-19	m - The Colonnade at 131 Bloor Street West - A13 Renovations Cross SectionHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-20	m - The Colonnade at 131 Bloor Street West - A14 Room Finish Schedule, Door Finish ScheduleHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-21	m - The Colonnade at 131 Bloor Street West - A15 Room Finish Schedule, Wall TypesHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-22	m - The Colonnade at 131 Bloor Street West - A16 Stair DetailsHenno Sillaste Architects	1983
2001-15-1-2016.01V-10A-23	m - The Colonnade at 131 Bloor Street West - Thirteenth Floor Showing Living Units Floor PlanGerald Robinson Architect	1962
2001-15-1-2016.01V-10A-24	m - The Colonnade at 131 Bloor Street West - #24 Typical Floor Plan 4th to 12th Floor East SuitesGerald Robinson Architect	1962
2001-15-1-2016.01V-10A-25	m - The Colonnade at 131 Bloor Street West - #25 Typical Floor Plan 4th to 12th Floor East Centre SuitesGerald Robinson Architect	1962
2001-15-1-2016.01V-10A-26	m - The Colonnade at 131 Bloor Street West - #26 Typical Floor Plan 4th to 12th Floor West Centre SuitesGerald Robinson Architect	1962
2001-15-1-2016.01V-10A-27	m - The Colonnade at 131 Bloor Street West - #27 Typical Floor Plan 4th to 12th FloorWest SuitesGerald Robinson Architect	1962
2001-15-1-2016.01V-10A-28	m - The Colonnade at 131 Bloor Street West - #30 14th Floor Penthouse PlanGerald Robinson Architect	1962
2001-15-1987.180V-15-9	File - Property - General - Leases of Land	Jan 1938
2001-15-1987.180V-15-10	File - Property - General - Ground Rents	March 1940- March 1944

2001-15-1987.180V-15-11	File - Property - General - Survey of 23 Sultan St.	March 1965
2001-15-1987.180V-15-12	File - Property - General - Renovations of 4 St. Thomas St.	Dec 1965-Jan 1966
2001-15-1987.180V-15-13	File - Property - General - 51 Binscarth Road	Dec 1959-Nov 1981
2001-15-1987.180V.16.1	File - Property - General - 51 Binscarth Road	Sept 1968-Feb 1972
2001-15-1987.180V.16.2	File - Property - General - 51 Binscarth Road	1974
2001-15-1987.180V.16.3	File - Property - General - Land Use Survey	Jan-July 1970
2001-15-1987.180V.16.4	File - Property - General - Taxation	May 1955-June 1957
2001-15-1987.180V.16.5	File - Property - General - Taxation	Dec 1962-Feb 1963
2001-15-1987.180V.16.6	File - Property - General - Taxation	Feb 1970
2001-15-1987.180V-16-7	File - Property - General - Reform of Property Taxation	1977-78
2001-15-1987.180V-16-8	File - Property - Planning & Development - Lane Closing	July 1953-March 1954
2001-15-1987.180V.16.9	File - Property - Planning & Development - Lane Closing	Feb 1959-Oct 1965
2001-15-1987.180V.16.10	File - Property - Planning & Development - Lane Closing	Aug-Oct 1965
2001-15-1987.180V.16.11	File - Property - Planning & Development - Lane Closing	Nov 1969-Dec 1975
2001-15-1987.180V.16.12	File - Property - Planning & Development - Bloor Street Frontage	Jan 1953-Dec 1959
2001-15-1987.180V.16.13	File - Property - Planning & Development - Bloor Street Frontage	Feb-Sept 1960
2001-15-1987.180V.16.14	File - Property - Planning & Development - Planning & Development	Jan-June 1962
2001-15-1987.180V.16.15	File - Property - Planning & Development - Parking Design & Dev.	June 1970-May 1972
2001-15-1987.180V-17-1	File - Property - Planning & Development - Planning & Development	May 1971-May 1972
2001-15-1987.180V-17-2	File - Property - Planning & Development - Planning & Development	March-June 1973
2001-15-1987.180V-17-3	File - Property - Planning & Development - Planning & Development	Sept 1974-April 1975
2001-15-1987.180V-17-4	File - Property - Planning & Development - Planning & Development	Sept 1975-May 1976
2001-15-1987.180V-17-5	File - Property - Planning & Development - Planning & Development	Dec 1978-April 1979
2001-15-1987.180V-17-6	File - Property - Management and Rentals - W.H. Bosley & Co.	Aug 1939-June 1941
2001-15-1987.180V-17-7	File - Property - Management and Rentals	1945, Aug. - 1946, June
2001-15-1987.180V-17-8	File - Property - Management and Rentals	July 1950-June 1951
2001-15-1987.180V-17-9	File - Property - Management and Rentals	Oct 1953-June 1954

2001-15-1987.180V-17-10	File - Property - Management and Rentals - Chartered Trust Co.	Aug 1956-Jan 1957
2001-15-1987.180V-17-11	File - Property - Management and Rentals - Chartered Trust Co.	1962
2001-15-1987.180V-17-12	File - Property - Management and Rentals - Victoria University	1963-1964
2001-15-1987.180V-17-13	File - Property - Management and Rentals - Victoria University	1970-1971
2001-15-1987.180V-17-14	File - Property - Management and Rentals - Victoria University - (92-98 Charles St. W.)	April 1971-July 1975
2001-15-1987.180V-18-1	File - Property - Management and Rentals - W.H. Bosley & Co.	Oct 1974-May 1976
2001-15-1987.180V-18-2	File - Property - Management and Rentals - Victoria University	1975-1976
2001-15-1987.180V-18-3	File - Property - Management and Rentals - Victoria University (110 Charles St. W.)	June 1977
2001-15-1987.180V-18-4	File - Property - Management and Rentals - W.H. Bosley & Co.	July-Oct 1978.
2001-15-1987.180V-18-5	File - Property - Management and Rentals - Victoria University	Apr 1979-Oct 1980
2001-15-1987.180V-18-6	File - Property - Management and Rentals - W.H. Bosley & Co.	July 1980-April 1981
2001-15-1987.180V-18-7	File - Property - Management and Rentals - Victoria University	Aug 1984-March 1985
2001-15-1987.180V-18-8	File - Property - Management and Rentals - W.H. Bosley & Co.	July 1984-March 1985
2001-15-1987.180V-18-9	File - Property - Acquisition & Sales - Acquisition & Sales	March 1932-Jan 1942
2001-15-1987.180V-18-10	File - Property - Acquisition & Sales - Sale of 63 George St.	Jan 1947-May 1948
2001-15-1987.180V-18-11	File - Property - Acquisition & Sales - Purchase of 151 Bloor St.	March-May 1935
2001-15-1987.180V-18-12	File - Property - Acquisition & Sales - Sale of 84 Queen's Park Crescent	June 1949-June 1952
2001-15-1987.180V-18-13	File - Property - Acquisition & Sales - Purchase of University Apartments	Aug 1956-Feb 1965
2001-15-1987.180V-18-14	File - Property - Acquisition & Sales - Purchase of 21 Sultan St.	July-Nov 1956
2001-15-1987.180V-18-15	File - Property - Acquisition & Sales - Purchase of 4 St. Thomas St.	Sept 1956-July 1957
2001-15-1987.180V-18-16	File - Property - Acquisition & Sales - Purchase of 102 Charles St.	Sept 1956-March 1957
2001-15-1987.180V-18-17	File - Property - Acquisition & Sales - Purchase of 100 & 104 Charles St. W.	Jan 1960-Oct 1965
2001-15-1987.180V-18-18	File - Property - Acquisition & Sales - Purchase of 94 Charles St. W.	Jan 1961-April 1962
2001-15-1987.180V-18-19	File - Property - Acquisition & Sales - Purchase of 86 Charles St. W.	Jan-May 1963
2001-15-1987.180V-18-20	File - Property - Acquisition & Sales - Purchase of 96-98 Charles St. W.	July 1969-June 1971
2001-15-1987.180V-19-1	File - Property - Acquisition & Sales - Sale of 85 Yonge St.	Dec 1969-March 1972

2001-15-1987.180V-19-2	File - Property - Acquisition & Sales - Exchange - Covenant College & Toronto Ladies Club	April 1965-June 1966
2001-15-1987.180V-19-3	File - Property - Acquisition & Sales- Exchange - Covenant College & Toronto Ladies Club	1966-1967
2001-15-1987.180V-19-4	File - Property - Acquisition & Sales - Exchange - Covenant College & Toronto Ladies Club	1967-1968
2001-15-1987.180V-19-5	File - Property - Acquisition & Sales - Exchange - Covenant College & Toronto Ladies Club	1968-1970
2001-15-1987.180V-19-6	File - Property - Acquisition & Sales - Exchange - Covenant College & Toronto Ladies Club	1970-1971
2001-15-1987.180V-19-7	File - Property - Acquisition & Sales- Exchange - Covenant College & Toronto Ladies Club	1972-1973
2001-15-1987.180V-19-8	File - Property - Acquisition & Sales - Exchange - Covenant College & Toronto Ladies Club	Sept 1974-Dec 1975
2001-15-1987.180V-19-9	File - Property - Acquisition & Sales - Acquisition of Gilchrist Mill, Keene, Ontario Ladies Club	Sept 1974-Feb 1975
2001-15-1992.146V- TR	File - Property - Acquisition & Sales - List of mortgages	1875-1890
2001-15-1992.147V-2-1	File - Property - Acquisition & Sales - Property deeds	1872, 1877
2001-15-1992.147V-2-2	File - Property - Acquisition & Sales - Correspondence re Cobourg property	1897
2001-15-1992.147V-2-3	File - Property - Acquisition & Sales- Property amendment	1901
2001-15-1992.147V-2-4	File - Property - Acquisition & Sales - Records re 79 and 81 Charles Street West	1914-1918
2001-15-1992.147V-2-5	File - Property - Acquisition & Sales - Records re 81 Charles Street West	1920, 1924
2001-15-1992.147V-2-6	File - Property - Acquisition & Sales - House lease	1927
2001-15-1997.049V-1-8	File - Property - Acquisition & Sales - Annesley Hall	1985-1986
2001-15-1997.049V-1-9	File - Property - Acquisition & Sales - Insurance – general	1985-1986
2001-15-1997.049V-1-10	File - Property - Acquisition & Sales - Ministry of Government Services – L.M. Building	1985-1986
2001-15-1997.049V-1-11	File - Property - Acquisition & Sales - Parking	1985-1986
2001-15-2012.11V-2-3	File - Minto Urban Communities (4 - 6 - 8 St. Thomas Street, 100-110 Charles St. W.) - Application for development	2004
2001-15-2001.024V-2-1	File - Property - Acquisition & Sales- Agreement re Lease of Land in Toronto	1886
2001-15-2001.024V-2-2	File - Property - Acquisition & Sales - Arbitrator's Award	1889

2001-15-2001.024V-2-3	File - Property - Acquisition & Sales - Arbitration correspondence	1889-1890
2001-15-2001.024V-2-4	File - Property - Acquisition & Sales- Assignment of lease	1901
2001-15-2001.024V-2-5	File - Property - Acquisition & Sales- Assignment of lease	1928
2001-15-2001.024V-2-6	File - Property - Acquisition & Sales - Assignment of lease of 67 Queen's Park	1928
2001-15-2001.024V-2-7	File - Property - Acquisition & Sales - Assignment of mortgage for 97 Charles Street West	1903
2001-15-2001.024V-2-8	File - Property - Acquisition & Sales - Certificates Of title and other records re Manitoba property	1900-1920
2001-15-2001.024V-2-9	File - Property - Acquisition & Sales - Correspondence re purchase of Edgar Leasehold on Bloor Street	1901-1902
2001-15-2001.024V-2-10	File - Property - Acquisition & Sales - Deed and agreement re 73-81 Charles Street West (Frederick C. Stephenson)	1939
2001-15-2001.024V-2-11	File - Property - Acquisition & Sales - Deed and correspondence re 100 and 104 Charles Street West	1960
2001-15-2001.024V-2-12	File - Property - Acquisition & Sales - Deed and plan re 83 Charles Street West	1925, 1949
2001-15-2001.024V-2-13	File - Property - Acquisition & Sales - Deed and plan re 21 Sultan Street	1954
2001-15-2001.024V-2-14	File - Property - Acquisition & Sales - Deed and records re 85 Charles Street West	1943-1945
2001-15-2001.024V-2-15	File - Property - Acquisition & Sales - Deed and records re mortgage of 85 Yonge Street	1968, 1972
2001-15-2001.024V-2-16	File - Property - Acquisition & Sales - Deed for 80 St. Mary Street	1939
2001-15-2001.024V-2-17	File - Property - Acquisition & Sales - Deed for 51 Binscarth road	1959
2001-15-2001.024V-2-18	File - Property - Acquisition & Sales - Deed for land	1901
2001-15-2001.024V-2-19	File - Property - Acquisition & Sales - Deed for land in Cobourg	1897
2001-15-2001.024V-2-20	File - Property - Acquisition & Sales - Deed for part of lane between St. Mary and Charles Streets	1905
2001-15-2001.024V-2-21	File - Property - Acquisition & Sales - Deed for part of lane between St. Mary and Charles Streets	1948
2001-15-2001.024V-2-22	File - Property - Acquisition & Sales - Deed for 106 and 108 Charles Street West	1942
2001-15-2001.024V-2-23	File - Property - Acquisition & Sales - Deed for 112 Charles Street West	1962
2001-15-2001.024V-2-24	File - Property - Acquisition & Sales - Deed for part of lane between St. Mary and Charles Streets	1935

2001-15-2001.024V-2-25	File - Property - Acquisition & Sales - Deed for public lane	1954
2001-15-2001.024V-2-26	File - Property - Acquisition & Sales - Deeds, mortgage agreements and other records re 100 and 104 Charles St. W.	1871-1944
2001-15-2001.024V-3-1	File - Property - Acquisition & Sales - Lease	1889
2001-15-2001.024V-3-2R	File - Property - Acquisition & Sales - Lease for Bloor Street property	1960
2001-15-2001.024V-3-3R	File - Property - Acquisition & Sales - Lease for 84 Queen's Park	1943
2001-15-2001.024V-3-4	File - Property - Acquisition & Sales - Lease for land	1892
2001-15-2001.024V-3-5R	File - Property - Acquisition & Sales - Lease for property from University of Toronto	1949
2001-15-2001.024V-3-6	File - Property - Acquisition & Sales - Lease for University Park	1875
2001-15-2001.024V-3-7	File - Property - Acquisition & Sales - Lease for University Park	1886
2001-15-2001.024V-3-8	File - Property - Acquisition & Sales - Lease for University Park	1886, 1894
2001-15-2001.024V-3-9	File - Property - Acquisition & Sales - Lease for University Park	1887
2001-15-2001.024V-3-10	File - Property - Acquisition & Sales - Lease for University Park	1896
2001-15-2001.024V-3-11	File - Property - Acquisition & Sales - Mortgage	1931
2001-15-2001.024V-3-12	File - Property - Acquisition & Sales - Mortgage records	1931
2001-15-2001.024V-3-13	File - Property - Acquisition & Sales - Plan of 23 Sultan Street	1931
2001-15-2001.024V-3-14	File - Property - Acquisition & Sales - Plan of part of University grounds	[189-]
2001-15-2001.024V-3-15R	File - Property - Acquisition & Sales - Plan, records re lease of 147 Bloor Street West	1918, 1930
2001-15-2001.024V-3-16	File - Property - Acquisition & Sales - Plan, records re lease of 71 Queen's Park	1916-1926
2001-15-2001.024V-3-17	File - Property - Acquisition & Sales - Plans of 110 and 114 Charles Street West	1931
2001-15-2001.024V-3-18	File - Property - Acquisition & Sales - Records of consent re 113 Bloor Street West	1901
2001-15-2001.024V-4-1	File - Property - Acquisition & Sales - Records re lease of 127 Bloor Street West	1886-1928
2001-15-2001.024V-4-2	File - Property - Acquisition & Sales - Records re lease of 127 Bloor Street West	1904-1934
2001-15-2001.024V-4-3	File - Property - Acquisition & Sales - Records re lease of 137 Bloor Street West	1884-1928

2001-15-2001.024V-4-4R	File - Property - Acquisition & Sales - Records re lease of 151 Bloor Street West	1920-1935
2001-15-2001.024V-4-5	File - Property - Acquisition & Sales - Records re sale, lease of 75 Queen's Park	1905
2001-15-2001.024V-4-6	File - Property - Acquisition & Sales - Records re transfer of title of 6-8 St. Thomas Street	1968
2001-15-2001.024V-4-7	File - Property - Acquisition & Sales - Sketch of lane behind 82 St. Mary Street	1897
2001-15-2001.024V-4-8	File - Property - Acquisition & Sales - Sketches of St. Mary Street	1930
2001-15-2001.024V-4-9R	File - Property - Acquisition & Sales - Surrender of lease of 143 Bloor Street West	1950
2001-15-2001.024V-4-10	File - Property - Acquisition & Sales - Surrender of University Park	1892
2001-15-2004.005V-1-12R	File - Property - Acquisition & Sales - Bloor Land Lease negotiation	1992-1994
2001-15-2004.037V-8-1	File - Property - Acquisition & Sales - 4 St. Thomas – ELFA and Counselling Foundation	1996-1997
2001-15-2004.037V-8-2	File - Property - Acquisition & Sales - 151 Bloor Street West	1960-1963
2001-15-2004.037V-8-3	File - Property - Acquisition & Sales - 151 Bloor Street West - (Lehndorff) Britannica House	1990-2001
2001-15-2004.037V-8-4	File - Property - Acquisition & Sales - Alberta gas lands	1975
2001-15-2004.037V-8-5	File - Property - Acquisition & Sales - Bloor Street Lands negotiations	1986-1989
2001-15-2004.037V-8-6	File - Property - Acquisition & Sales - Bloor Street Lands negotiations	1990-1991
2001-15-2004.037V-8-7	File - Property - Acquisition & Sales - Centre for Christian Studies	1992-1994
2001-15-2004.037V-8-8	File - Property - Acquisition & Sales - Centre for Christian Studies - negotiations	1989-1992
2001-15-2004.037V-9-1	File - Property - Acquisition & Sales - Centre for Christian Studies - negotiations	1989-1994
2001-15-2004.037V-9-2	File - Property - Acquisition & Sales - Centre for Christian Studies - negotiations	1991-1992
2001-15-2004.037V-9-3	File - Property - Acquisition & Sales - Charitable status and leasing land	1991
2001-15-2004.037V-9-4R	File - Property - Acquisition & Sales - Development Project – legal correspondence/leaser title	1986-1992
2001-15-2004.037V-9-5	File - Property - Acquisition & Sales - Development Project – legal correspondence/leaser title - protection of residential housing	1978-1987

2001-15-2004.037V-10-1	File - Property - Acquisition & Sales - Development Projects – correspondence and reports	1990-1991
2001-15-2004.037V-10-2	File - Property - Acquisition & Sales - Development Projects Planning – correspondence and reports	1986-1988
2001-15-2004.037V-10-3	File - Property - Acquisition & Sales - Development Projects Planning – correspondence and reports	1988-1989
2001-15-2004.037V-10-4	File - Property - Acquisition & Sales - Development Projects Planning – correspondence and reports	1990
2001-15-2004.037V-11-1	File - Property - Acquisition & Sales - George R. Gardiner Museum of Ceramic Art	1981-1985
2001-15-2004.037V-11-2	File - Property - Acquisition & Sales - Huang and Danczkay (Hotel)	1990-1998
2001-15-2004.037V-11-3	File - Property - Acquisition & Sales - Jasmac Project	1988-1991
2001-15-2004.037V-11-4	File - Property - Acquisition & Sales - Lehndorff and revenue properties	1994
2001-15-2004.037V-11-5	File - Property - Acquisition & Sales - Lillian Massey Building	1979-1981
2001-15-2004.037V-12-1	File - Property - Acquisition & Sales - Lillian Massey Building - appraisals	1980-1981
2001-15-2004.037V-12-2	File - Property - Acquisition & Sales - Lillian Massey property	1979-1986
2001-15-2004.037V-12-3	File - Property - Acquisition & Sales - McKinsey project	1997
2001-15-2004.037V-12-4	File - Property - Acquisition & Sales - McKinsey project	1997-1999
2001-15-2004.037V-13-1	File - Property - Acquisition & Sales - McKinsey project	1998-2000
2001-15-2004.037V-13-2	File - Property - Acquisition & Sales - McKinsey project - Bank of Montreal progress draws	1998-1999
2001-15-2004.037V-13-3	File - Property - Acquisition & Sales - McKinsey project - Bucket X	1998
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Series 2001-16: Records relating to publications

Date: 1927-1972 (date of creation)

Scope and content:

Series includes files containing typescript articles, correspondence and other material for Vic Reports periodicals and material related to books focused on the history of Victoria College and prominent figures in the Victoria University community.

Physical description: 6 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-16-1987.180V-19-10	File - N. Burwash The History of Victoria College	June 1927– March 1930		
2001-16-1987.180V-19-11	File - C.B. Sissons Life and Letters of Ryerson; Memorial Booklets	March 1934–Jan 1941		
2001-16-1987.180V-19-12	File - Dr. Riddell's Book	Jan 1946		
2001-16-1987.180V-19-13	File - A.E. Lang & F.L. Barber Booklets	July 1948–Jan 1949		
2001-16-1987.180V-19-14	File - R. Davidson & Orton Booklets	Feb–May 1951		
2001-16-1987.180V-19-15	File - C.B. Sissons History of Victoria University	April–June 1951		
2001-16-1987.180V-19-16	File - C.B. Sissons History of Victoria University	Dec 1952–June 1955		
2001-16-1987.180V-19-17	File - J.E. Hodgetts "The Contemporary University"	Aug 1970		
2001-16-1987.207V-1-2	File - Typescript articles, correspondence and other material	1951–1972		

Series 2001-17: Records relating to residences and food services

Date: 1913-1986 (date of creation)

Scope and content:

Series consists of correspondence, financial ledgers, journals, cashbooks, applications and notices, studies, reviews, financial statements and other records relating to Burwash Hall and men's and women's residences, 1913–1986.

Physical description: 46 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-17-1987.180V.20.1	File - Dietitian	March 1956 – Jan 1960		

2001-17-1987.180V.20.2	File - Dietitian	Oct 1960–April 1965
2001-17-1987.180V.20.3	File - Dietitian	Aug 1966–Aug 1972
2001-17-1987.180V.20.4	File - Food Services Management	July 1979–Jan 1983
2001-17-1987.180V.20.5	File - Food Services Management	May 1985
2001-17-1987.180V.20.6	File - Senior Common Room & High Table	1924–1983
2001-17-1987.180V.20.7	File - U. of T. Residence Survey	1967–1968
2001-17-1987.180V.20.8	File - Brief & Recommendations for Co-Ed. Residences	March 1972
2001-17-1987.180V.20.9	File - Stephenson House	1944
2001-17-1987.180V.20.10	File - Stephenson House	Sept 1953–June 1963
2001-17-1987.180V.20.11	File - Stephenson House	Oct 1964–April 1973
2001-17-1987.180V.20.12	File - Stephenson House	Aug 1974–Dec 1984
2001-17-1987.180V.20.13	File - Women's Residences	Oct 1950–Aug 1952
2001-17-1987.180V.20.14	File - Women's Residences	1955/56–1959
2001-17-1987.180V.20.15	File - Women's Residences	May 1963–June 1965
2001-17-1987.180V.20.16	File - Women's Residences	Nov 1966–June 1967
2001-17-1987.180V.20.17	File - Women's Residences	Sept 1967–Nov 1971
2001-17-1987.180V.20.18	File - Women's Residences	Aug 1972–Jan 1976
2001-17-1987.180V.20.19	File - Women's Residences	April 1979–April 1982
2001-17-1987.180V.20.20	File - Women's Residences	March 1982–Nov 1984
2001-17-1989.139V.1	File - Women's residences financial journals	1915–1962
2001-17-1989.139V.2	File - Annesley Hall and Wymilwood financial ledgers	ca.1929–1953
2001-17-1989.139V.3	File - Annesley Hall and Wymilwood financial ledgers	ca.1926–1955
2001-17-1989.139V.4	File - Burwash Hall financial records	1913–1955
2001-17-1989.139V.5	File - Burwash Hall and men's residences financial journals and ledgers	1913–1949
2001-17-1992.053V.1.2	File - Burwash Hall and men's residences applications	1925
2001-17-1992.053V.1.3	File - Burwash Hall and men's residences applications	1928
2001-17-1992.053V.1.4	File - Burwash Hall and men's residences correspondence	1929
2001-17-1992.053V.1.5	File - Burwash Hall and men's residences correspondence	1926–1927
2001-17-1992.053V.1.6	File - Burwash Hall and men's residences correspondence	1927–1928

2001-17-1992.053V.2.1	File - Burwash Hall and men's residences financial statements	1928-1929
2001-17-1992.053V.2.2	File - Burwash Hall and men's residences notices	1922-1926
2001-17-1992.053V.2.3	File - Burwash Hall and men's residences notices	1928-1929
2001-17-1992.053V.2.4	File - Burwash Hall and men's residences correspondence re steward and dietician	1924
2001-17-1997.049V.1.12	File - Director of Residences	1985-1986
2001-17-2009.10V.7.1	File - Study of operation of residences and food services by Woods, Gordon & Co.	1961
2001-17-2009.10V.7.2RR	File - Food Service Staff Review for Residence Dining by Harley, Little Associates	1980
2001-17-2009.10V.7.3RR	File - Food service Review and Action Plan by Harley, Little Associates	1983
2001-17-2012.03V.1.1	File - Food Service Facility Study	1970

Series 2001-18: Records relating to staff and human resources

Date: 1932-2016 (date of creation)

Scope and content:

Series consists of correspondence, personnel position descriptions, salaried job positions and other records relating to salaries, insurance schemes and pensions of all the staff at the University, 1940-1990; personnel files, including pension material, 1932, 1955-2005; and salaried position descriptions, reviews and related correspondence and other records, 1989-2008.

Also contains one sub-series with records related to Health and Safety

Physical description: 68 cm of textual records

Restrictions on access:

Records marked with RR are restricted in keeping with relevant privacy legislation. Please contact archivist for details on access.

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-18-1987.180V-22-1	File - Staff Correspondence	March 1940 - Aug 1977		
2001-18-1987.180V-22-2	File - Secretary to the Bursar	1954, 1979, 1980		
2001-18-1987.180V-22-3	File - Personnel Officer	Jan 1982 -Jan 1983		
2001-18-1987.180V-22-4	File - Personnel - W.C. James	Aug 1963-April 1965		
2001-18-1987.180V-22-5	File - Personnel Problems	1980-1981		

2001-18-1987.180V-22-6	File - Personnel Problems	1981-1982
2001-18-1987.180V-22-7	File - Personnel Problems	1983-1984
2001-18-1987.180V-22-8	File - Christmas Party & Social Club	Nov 1974 -Dec 1977
2001-18-1987.180V-22-9	File - Victoria University Cost Study	Dec 1966-Dec 1967
2001-18-1987.180V-22-10	File - Victoria University Cost Study	1966-1967
2001-18-1987.180V-22-11	File - Workmen's Compensation	1934-1974
2001-18-1987.180V-22-12	File - Unemployment Insurance	May 1941-May 1942
2001-18-1987.180V-22-13	File - Long Term Disability Insurance	June 1968-May 1974
2001-18-1987.180V-22-14	File - Income Tax Act, 1949	Jan 1950-Feb 1951
2001-18-1997.049V-1-13	File - Pensions	1985-1986
2001-18-1997.049V-1-14	File - Teaching Assistants	1985-1986
2001-18-2004.037V-2-1	File - Pension Plan Working Group	1983-1984
2001-18-2004.037V-2-2	File - Pension Plan Working Group	1984-1985
2001-18-2004.037V-2-3	File - Presidential Advisory Committee of Staff Relations	1989-1990
2001-18-2004.037V-2-4	File - Smoking policy	1988-1990
2001-18-2004.037V-2-9RR	File - Personnel Files - Bond, Margaret (née Carmichael)	1963-2001
2001-18-2004.037V-2-19RR	File - Personnel Files - Frye, Herman Northrop	1978-1991
2001-18-2007.027V-1-1RR	File - Personnel Files - Demson, David E.	1962-1988
2001-18-2007.027V-1-2RR	File - Personnel Files - Demson, David E.	1992-2000
2001-18-2007.027V-1-3RR	File - Personnel Files - Dobbie, Robert	1955-2000
2001-18-2007.027V-1-4RR	File - Personnel Files - Donahoe, Patrick	1990-1996
2001-18-2007.027V-1-5RR	File - Personnel Files - Dryden, Jean E.	1986-1999
2001-18-2007.027V-1-6RR	File - Personnel Files - Dryden, Jean E.	1986-1999
2001-18-2007.027V-1-7RR	File - Personnel Files - Ng, Greer Anne Wenh-In	1994-1998
2001-18-2007.027V-1-8RR	File - Personnel Files - Ng, Greer Anne Wenh-In	1999-2000
2001-18-2007.027V-2-1RR	File - Personnel Files - Thompson, Kenneth	1961-1997
2001-18-2007.027V-2-2RR	File - Personnel Files - Walker, Edward A.	1967-1993
2001-18-2009.10V-5RR	File - Personnel Files - Salaried position descriptions and related correspondence and other records	1989-2004
2001-18-2009.10V-6RR	File - Personnel Files - Salaried position descriptions and related correspondence and other records	1992-2008
2001-18-2012.03V-1-2	File - Personnel Files - Auxiliary Pension Plan	1989
2001-18-2012.03V-1-3RR	File - Personnel Files - Kushner, Eva - Agreement and correspondence	1988, 1993-1994
2001-18-2012.03V-1-4RR	File - Personnel Files - Penman, Margaret -Release	1977
2001-18-2012.03V-1-5RR	File - Personnel Files - Phelps, Gladys C. - Release	1932

2001-18-2012.11V-2-10R	File - Personnel Files - Pensions transfers - Faculty	1990-1994
2001-18-2014.12V-1-4	File - Personnel Files - The Victoria University General Pension Plan [information booklet]	2005
2001-18-2014.12V-1-8	File - Personnel Files - Bursar Position Review	2003
2001-18-2016.05V-1-3	File - Personnel Files - Memo to staff re Clarification of Issues around General Pension Plan	1997

Subseries 2001-18-1: Records related to health and safety

Date: 1990-2016 (date of creation)

Scope and content:

Series consists of records of the Joint Health and Safety Committee and Victoria University health and safety policies and procedures and related records.

Physical description: 15 cm of textual records

Immediate source of acquisition:

The records in accession is 2015.04V were received from the Physical Plant Office which operates under the Bursar's Office.

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-18-1-2009.10V-7-7	File - Joint Health and Safety Committee policies	ca 2002		
2001-18-1-2009.10V-7-8	File - "Victoria University Safety and Security Assessment and Action Plan" report and related records	2002		
2001-18-1-2015.04V-1-1	File - Victoria University Occupational Health and Safety Manual Policy and Procedures	1999, 2003		
2001-18-1-2015.04V-1-2	File - Victoria University Occupational Health and Safety Manual Policy and Procedures	2005		
2001-18-1-2015.04V-1-3	File - Health and Safety Committee Minutes	2001-2007		
2001-18-1-2015.04V-1-4	File - "Victoria University Personal Safety and Protection of Property"	[ca 2000]		
2001-18-1-2015.04V-1-5	File - "Emergency Responses, Personal Safety and Protection of Property" and "Health and Safety Guide for Employees"	1998, 2012		
2001-18-1-2015.04V-1-6	File - [Various health and safety training presentations]	2011-2012		

2001-18-1-2015.04V-1-7	File - Victoria University Smoking Policy	1990
2001-18-1-2015.04V-3-9	File - Victoria University Safety Policy	2005
2001-18-1-2015.04V-3-10	File - Safety Audit and Evaluation	2003
2001-18-1-2015.04V-3-11	File - Health and Safety Guide for Employees, Health and Safety Guide for Managers, Supervisors and Staff	2007
2001-18-1-2015.04V-3-12	File - Victoria University Health and Safety Standards and Procedures	1999
2001-18-1-2015.04V-3-13	File - Victoria University Health and Safety Legislation Training	1999
2001-18-1-2015.04V-3-14	File - Workwell Evaluation (WSIB)	1999
2001-18-1-2015.04V-3-15	File - Victoria University Accommodation in Employment of Persons with Disabilities	1999
2001-18-1-2015.04V-3-16	File - Victoria University Environmental Protection Policy	1999
2001-18-1-2017.05V-TR-2	File - Victoria University Safe Disclosure Policy	2016

Series 2001-19: Records related to the United Church of Canada

Date: 1925-1984 (date of creation)

Scope and content:

Series consists of correspondence, financial statements and other records relating predominantly to students who were candidates for the ordained ministry in the United Church, as well as academic staff who were United Church ministers, 1925–1984.

Physical description: 8 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-19-1987.180V-23-11	File - United Church of Canada: Student Aid	Oct 1925– March 1927		
2001-19-1987.180V-23-12	File - United Church of Canada: Student Aid	1929/30– 1930/31		
2001-19-1987.180V-23-13	File - United Church of Canada: Student Aid	1932/33– 1936/37; 1941		
2001-19-1987.180V-23-14	File - Financing of Colleges	March 1938– Aug 1944		
2001-19-1987.180V-23-15	File - Reports to Board	1930–1950		
2001-19-1987.180V-23-16	File - Task Group on Candidate Assistance	Oct 1979–Nov 1980		
2001-19-1987.180V-23-17	File - Theological Education Project	Jan–March 1984		
2001-19-1987.180V-24-1	File - United Church of Canada	June 1962–Feb 1971		

2001-19-1987.180V-24-2	File - United Church of Canada	Dec 1969–Aug 1975
2001-19-1987.180V-24-3	File - United Church of Canada	Jan 1976–June 1979
2001-19-1987.180V-24-4	File - United Church of Canada	Sept 1979–May 1984

Series 2001-20: Records relating to the University of Toronto

Date: 1972–1976, 2003–2008 (date of creation)

Scope and content:

Series consists of records relating to negotiations of financial arrangements with the University of Toronto, 1972– 1976; and records re the review and re-negotiation of the Memorandum of Agreement with the University of Toronto, 2003– 2008.

Physical description: 7 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-20-1987.114V-1-2A	File - Negotiations re financial arrangements Part 1	1972–1976		
2001-20-1987.114V-1-2B	File - Negotiations re financial arrangements Part 2	1972–1976		
2001-20-2007.60V-3-4	File - Review of Memorandum of Agreement with the University of Toronto	2003–2006		
2001-20-2009.10V-7-6	File - Re-negotiation of Memorandum of Agreement	2005–2008		
2001-20-2012.03V-1-5	File - Memorandum of Agreement	1998		

Series 2001-21: Records relating to war-time administration and veterans.

Date: 1940-1950 (date of creation)

Scope and content:

Series consists of correspondence relating to the war-time administration of Victoria University, 1940–1946 as well as records relating to grants issued by the Canadian Government's Department of Veterans Affairs to pay tuition fees of World War II veterans, 1945-1950.

Physical description: 13 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
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2001-21-1987.180V-24-10	File - Maple Leaf Fund	May 1940–Oct 1945
2001-21-1987.180V-24-11	File - British Evacuees	Sept 1940–Jan 1943
2001-21-1987.180V-24-12	File - Accommodation for R.C.A.F	March–May 1941
2001-21-1987.180V-24-13	File - Air Raid Precautions	June 1941–May 1943
2001-21-1987.180V-24-14	File - Rationing	Sept 1942–May 1943
2001-21-1987.180V-25-1	File - Accommodation for Army	March 1943–Jan 1944
2001-21-1987.180V-25-2	File - Victory Bonds & War Savings Certificates	Oct 1943–May 1946
2001-21-1987.180V-25-3	File - National Selection Service	1943–1945
2001-21-1987.180V-25-4	File - War Assets Corporation	June 1945–Oct 1946
2001-21-1987.180V-24-5	File - Veterans	1945/46-1947/48
2001-21-1987.180V-24-6	File - Veterans	1948/49-1950/51
2001-21-1987.180V-24-7	File - Veterans: United States	1948-1951
2001-21-1987.180V-24-8	File - Veterans: Australia	1948-1950

Series 2001-22: Records related to general administration

Date: 1846–2005 (date of creation)

Scope and content:

Series consists of general administrative files of the Bursar's office, general correspondence files, 1846–1984; and files containing correspondence, reports, notes, flow charts and other records regarding administrative restructuring and business with other senior administrative officers. Also contains records of activities and functions of which the Bursar was involved, including the oversight of Book Bureau, etc.

Physical description: 15 cm of textual records

Publication status:

Published

File / item list

Ref code	Title	Dates	Access status	Container
2001-22-1987.180V-4-9	File - Book Bureau	June 1963-Dec 1977		
2001-22-2004.037V-1-5	File - Book Bureau [take over by U of T Bookstore]	1996		
2001-22-1987.180V-25-5	File - Bursar	1928–1937		
2001-22-1987.180V-25-6	File - Bursar	June 1948–April 1951		
2001-22-1987.180V-25-7	File - Bursar	July 1951–Oct 1959		
2001-22-1987.180V-25-8	File - Emmanuel College	Sept 1953–July 1984		

2001-22-1987.180V-25-9	File - Emmanuel College Self Study	Nov 1966–June 1979
2001-22-1987.180V-25-10	File - Victoria College	June 1974–Jan 1982
2001-22-1987.180V-25-11	File - Miscellaneous	Oct 1957–May 1983
2001-22-1992.053V-2-5	File - Victoria College	1928–1929
2001-22-1992.148V-2-1	File - General correspondence	1846–1887
2001-22-1992.148V-2-2	File - General correspondence	1886
2001-22-1992.148V-2-3	File - General correspondence	1887
2001-22-1992.148V-2-4	File - General correspondence	1887–1888
2001-22-1987.196V-1	File - Bound copies of outgoing correspondence	1899–1920
2001-22-1987.133V-1	File - Senior Administration - Correspondence - Copy-books of outgoing correspondence	1885–1894
2001-22-2009.10V-7-5	File - Senior Administration - Correspondence - Administrative restructuring	1996–2005
2001-22-1987.180V-14-8	File - Senior Administration - Correspondence - Chancellor	Dec 1939–June 1941
2001-22-1987.180V-14-9	File - Senior Administration - Correspondence - President	May 1945–Feb 1947
2001-22-1987.180V-14-10	File - Senior Administration - Correspondence - President	Dec 1947–June 1950
2001-22-1987.180V-14-11	File - Senior Administration - Correspondence - President	Aug 1950–Dec 1952
2001-22-1987.180V-14-12	File - Senior Administration - Correspondence - President	Nov 1953–July 1958
2001-22-1987.180V-14-13	File - Senior Administration - Correspondence - President	July 1961–May 1963
2001-22-1987.180V-14-14	File - Senior Administration - Correspondence - Principal of Victoria College	Sept 1948–May 1951
2001-22-1987.180V-14-15	File - Senior Administration - Correspondence - Principal of Victoria College	Sept 1966
2001-22-1987.180V-14-16	File - Senior Administration - Correspondence - Principal of Victoria College	Oct–Nov 1981
2001-22-1987.180V-14-17	File - Senior Administration - Correspondence - Principal of Victoria College	Dec 1962–Feb 1963