

Victoria University Archives

Finding Aid - Victoria University (Toronto, Ont.). Dean of Students fonds (2143)

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Victoria University (Toronto, Ont.). Dean of Students fonds

Table of contents

Summary information	3
Administrative history / Biographical sketch	3
Scope and content	3
Notes	4
Access points	4
Series descriptions	5
2143-1, Residence councils, 1990-2001	5
2143-2, Records relating to university bodies, 1989-2002	6
2143-3, Subject/correspondence files, 1975-2005	7
2143-4, Photographs, 1985-2013	8
2143-5, Ephemera, 2005-2018	9

Summary information

Repository:	Victoria University Archives
Title:	Victoria University (Toronto, Ont.). Dean of Students fonds
Reference code:	2143
Category [alternative]:	Administrative Bodies
Date:	1975-2018 (date of creation)
Physical description:	71cm of textual records 850 photographs 5 photo albums
Dates of creation, revision and deletion:	Added by MO: May 31, 2016Revised by ECN: April 27, 2017Updated by JT Nov 6 2018; Dec 10 2019Updated by JT Oct 17 2022; Dec 19 2022
Note [generalNote]:	See also: Annesley Student Government Association Fonds (Fonds 2066) Men's Residence Council Fonds (Fonds 2077)

Administrative history / Biographical sketch

Note

The positions of the Dean of Men and the Dean of Women were replaced by the Dean of Students in 1990. The Dean of Students has a particular responsibility for life in Victoria's residences, as the senior administrative officer, and promotes close ties between student residents and the University. In addition, the Dean is responsible for student government, residence admissions, room assignments, disciplinary systems and functions related to the quality of student life. The Dean works closely with the Residence Life Coordinator and the Dons. Decisions of the Dean on matters of residence procedure, policy, admissions, discipline, and the like, can be appealed to the President of Victoria. As well, the Dean is required to be a liaison with all levels of student government and student organizations.

Scope and content

Fonds consists of the following series: Residence committees, 1990-2001; Other records concerning University bodies, 1989-2002; Subject/correspondence files, 1975-2005; Photographs; Ephemera 2005-2018

Notes

Title notes

- **Source of title proper:** Title based on the contents of the fonds.

Immediate source of acquisition

Transfer
2001.068V
2005.076V - Contains photos
2011.24V
2016.08V - Contains photos
2017.11V - Contains photos and Ephemera
2022.25V - Contains photos

Restrictions on access

Some files are restricted in accordance with privacy legislation. These are marked RR. Contact the archivist for more information.

Finding aids

Photographs are described in the photograph database. Search by accession number listed above (example: 2016.08): <http://archival-photos.vicu.utoronto.ca/>
Ephemera is described in our Ephemera Finding Aid: <http://library.vicu.utoronto.ca/archives/ephemera>

Accruals

Further accruals are expected.

Other notes

- **Publication status:** Published

Access points

- Textual records (documentary form)
- Photographs and art (documentary form)

Series descriptions

Series 2143-1: Residence councils

Creator: Victoria University (Toronto, Ont.). Residence Council

Date: 1990-2001 (date of creation)

Scope and content:

The sub-series consists of minutes of meetings, listing of members, correspondence and other records from the four residence councils.

Physical description: 27 cm of textual records

Note [generalNote]:

For the records of the Residence Councils prior to 1990, See the Men's Residence Council Fonds 2077

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2143-1-2005.076V 9-3	File - Addison-Annesley Student Government Association (AASGA), executive minutes	1990-1991	
2143-1-2005.076V 9-4	File - Addison-Annesley Student Government Association (AASGA), executive minutes	1991-1992	
2143-1-2005.076V 9-5	File - Addison-Annesley Student Government Association (AASGA), executive minutes	1993-1994	
2143-1-2005.076V 9-6	File - Addison-Annesley Student Government Association (AASGA), executive minutes	1994-1996	
2143-1-2005.076V 9-7	File - Addison-Annesley Student Government Association (AASGA), executive minutes	1996-1997	
2143-1-2005.076V 9-8	File - Addison-Annesley Student Government Association (AASGA), executive minutes	1997-2001	
2143-1-2005.076V 10-1	File - AASGA correspondence and resources	1991	
2143-1-2005.076V 10-2RR	File - AASGA - executive members and residents	1991-1992	

2143-1-2005.076V 10-3	File - AASGA correspondence, memoranda	1991-1992
2143-1-2005.076V 12-5	File - Burwash Hall renovations: site meeting minutes, floor plans & correspondence	1993-1995
2143-1-2005.076V 5-5	File - Burwash Hall Residence Council, minutes	1994-2001
2143-1-2005.076V 8-4	File - Margaret Addison Residence Council (MARC), includes minutes	1997-1999
2143-1-2005.076V 5-2	File - Men's Resident Council, minutes	1990-1992
2143-1-2005.076V 5-3	File - Men's Resident Council, minutes	1992-1994
2143-1-2005.076V 7-3	File - Rowell Jackman Hall Residents association council (RJHRAC) constitution	[ca. 1993]
2143-1-2005.076V 7-4	File - RJHRAC minutes	1993-2001
2143-1-2005.076V 7-5	File - RJH ad hoc committee minutes	1993

Series 2143-2: Records relating to university bodies

Date: 1989-2002 (date of creation)

Scope and content:

Series consists of records relating to and produced from the interactions of the Dean with other U of T bodies and student groups, including VUSAC, clubs, and committees.

Physical description: 23 cm of textual records

Note [generalNote]:

See also: Victoria University Students' Administrative Council Fonds (Fonds 2002)

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2143-2-2005.076V 6-4	File - Residences & Services committee	1990-1995	
2143-2-2005.076V 7-7	File - University of Toronto's Men's Forum	1992-1993	
2143-2-2005.076V 10-9	File - Orientation, executive retreat	2000	

2143-2-2005.076V 11-1	File - Vic Pub Board, includes minutes	1989-1991
2143-2-2005.076V 11-2	File - Vic Pub Board, includes minutes	1991-1992
2143-2-2005.076V 11-3	File - Vic Pub Board, includes minutes	1992-1994
2143-2-2005.076V 11-4	File - Vic Pub Board, includes minutes (file 1 of 2)	1994-1996
2143-2-2005.076V 11-5	File - Vic Pub Board, includes minutes (file 2 of 2)	1994-1996
2143-2-2005.076V 12-1	File - VUSAC minutes	1999
2143-2-2005.076V 12-2	File - VUSAC minutes	1999-2000
2143-2-2011.24V 1-1	File - Campus Safety Advisory Committee	2002

Series 2143-3: Subject/correspondence files

Date: 1975-2005 (date of creation)

Scope and content:

Series consists of subject files of the Dean and cover topics including student code of conduct, residence incidence and student discipline, student projects and activities as well the year end reports of the Dean.

Physical description: 23 cm of textual records

Restrictions on access:

Records marked with RR are restricted in keeping with relevant privacy legislation. Please contact archivist for details on access.

Publication status:

Published

File / item list

Reference code	Title	Dates	Physical description
2143-3-2001.068V 1-1	File - Victoria University, Code of student conduct	1975-1992	
2143-3-2001.068V 1-2	File - Victoria University, Code of student conduct	1992-1994	
2143-3-2001.068V 1-3	File - Victoria University, Code of student conduct	1994-1995	
2143-3-2005.076V 8-2	File - Floor/House Social Event proposal forms	1994-1996	

2143-3-2005.076V 12-3	File - Report of the President to the Board of Regents	1994
2143-3-2005.076V 12-4	File - Report of the Bursar to the Board of Regents	1994
2143-3-2005.076V 8-1	File - Victoria University Act and Code of Conduct material	1992-1996 1981-1983
2143-3-2005.076V 12-6	File - Burwash Hall, Fire Safety Plan	1998
2143-3-2011.24V 1-2	File - Bader Theatre--Student use	2001-2003
2143-3-2011.24V 1-3RR	File - Gate House incidents	2002-2004
2143-3-2011.24V 1-4	File - Orientation	2001-2005
2143-3-2011.24V 1-5	File - Special Projects (Students)	2000-2003
2143-3-2011.24V 1-6RR	File - Student correspondence	2001-2005
2143-3-2011.24V 1-7	File - Student Satisfaction Survey	2000

Series 2143-4: Photographs

Date: 1985-2013 (date of creation)

Scope and content:

Consists primarily of photos of residence Dons, student award winners, Orientation events, and promotional photos of campus.

Physical description: 850 photographs

5 photograph albums

1 brochure

Immediate source of acquisition:

Transfer
2005.076V
2016.08V
2017.11V
2022.25V

Finding aids:

Individual photographs and albums are described in our Photograph Database: <http://archival-photos.vicu.utoronto.ca>

Publication status:

Published			
File / item list			
Reference code	Title	Dates	Physical description
2143-4-2005.076	Accession - [Orientation, Awards, Buildings, Events] <i>Scope and content:</i> Contains images of students, Dons, campus buildings, Orientation events, Crescam Serviendo award winners, residences, holiday dinners, and other events. Some individuals are identified. Some images were taken for promotional purposes.	1985-1998	741 items including individual photographs, 4 photograph albums, and 1 brochure
2143-4-2016.08	Accession - [Don Team] <i>Scope and content:</i> Contains images of the Don Team from the 2012-2013 school year.	2012-2013	31 photographs
2143-4-2017.11	Accession - [Don Team] <i>Scope and content:</i> Contains images of the Don Teams from 2002-2007 as well as Crescam Serviendo winners.	2002-2007	85 photographs
2143-4-2022.25	Accession - 2008 Orientation (Got Vic) <i>Scope and content:</i> Contains photos of the 2008 Orientation events and student participants.	2008	1 album (18 photographs)
Series 2143-5: Ephemera			
<u>Date:</u> 2005-2018 (date of creation)			
<u>Scope and content:</u> Contains ephemera (programs, brochures, postcard) related to programs and events managed by the Office of the Dean of Students.			
<u>Physical description:</u> 2cm of textual materials			
<u>Publication status:</u> Published			
File / item list			
Reference code	Title	Dates	Physical description
2143-5-2022.25VTR	File - Orientation <i>Scope and content:</i> Contains one postcard and several orientation programs (with schedules of events, maps, and other information), that were given to incoming students participating in orientation.	2005-2012	
2143-5-2022.25VTR	File - Traditional Ceremonies <i>Scope and content:</i> Contains two programs from traditional ceremonies for 2013 and 2018.	2018 2013	

2143-5-2022.25VTR	File - Orientation Leadership Manuals	2015 2011
<i>Scope and content:</i> Contains two leadership manuals for 2011 and 2015.		